



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
3000 MARINE CORPS PENTAGON  
WASHINGTON, DC 20350-3000

IN REPLY REFER TO  
1520  
FAO  
11 Mar 13

From: Colonel [REDACTED]  
To: Branch Head, International Affairs Branch (PLU)  
Via: Commanding General, Marine Corps Combat Development  
Command, Quantico, VA  
Subj: LANGUAGE SUSTAINMENT PROPOSAL FOR COLONEL [REDACTED]  
[REDACTED] TO DEFENSE LANGUAGE INSTITUTE, MONTEREY, CA

1. Purpose. To propose TAD to Monterey, California for Japanese language sustainment training.
2. Objective. The primary objective of this trip is to improve Japanese language proficiency.
3. Training concept. Language training will be conducted through intensive classes, directed self-study, and daily one-on-one instructor sessions with the Defense Language Institute.
4. Itinerary. The following itinerary is proposed:

Date	Day	Activity
4 Aug	Sun	Depart Washington, DC for Monterey, CA
5-16 Aug	Mon-Fri	Conduct 10-day intensive language study
19 Aug	Mon	Depart Monterey, CA for Washington, DC

5. Funding. Commercial airline tickets, per diem, and language training tuition will be paid using funds obtained from the Defense Language and National Security Education Office (DLNSEO) for Foreign Area Officer (FAO) language sustainment. There will be no charge for lodging, nor reimbursable costs to DLI for the training.

Type Expense	Estimate
Flight (DC to Monterey)	\$1,079
Rental car	\$500
Per diem in Monterey (15 days)	\$1,100
Total	\$2,679

6. Reconciliation and Assessment. A voucher will be submitted through DTS within 5 days of trip completion in accordance with Joint Federal Travel Regulation (JFTR). An after-action trip report will be completed within 15 days of trip completion with copies provided to HQMC/PP&O/PLU and DLNSEO. SNO will take the

Subj: LANGUAGE SUSTAINMENT PROPOSAL FOR COLONEL ANNE M. M.  
WEINBERG TO DEFENSE LANGUAGE INSTITUTE, MONTEREY, CA

Defense Language Proficiency Test (DLPT) and Oral Proficiency Interview (OPI) within 60 days of trip completion to help measure the effectiveness of the trip.

7. Background. My last DLPT score for Japanese in 2009 was 2/2. During the timeframe of this proposed TAD, I will be assigned to [REDACTED] [REDACTED] [REDACTED] [REDACTED]. I have coordinated with and gotten approval from my reporting senior, Brigadier General Eric Smith, for this TAD.

8. Point of contact. I can be contacted by phone or e-mail at [REDACTED] [REDACTED]

[REDACTED]  
[REDACTED]