

Intake Information Sheet
UNITED STATES MARINE CORPS
MILITARY CONFINEMENT FACILITY

Prison Rape Elimination Act
Intake Information Sheet

Goal Statement: Our goal is to provide a confinement facility free of sexual assault, sexual abuse and harassment. There is a zero tolerance policy concerning sexual misconduct or abuse of prisoners. You have the right to be free from intimidation or pressure from staff, prisoners or any other person to perform and engage in sexual behavior regardless of your current situation or sexual orientation. In order to reach this goal, it is important that you be advised about prevention, self-protection, intervention, reporting of an incident and treatment available in case an incident occurs. It is illegal for any prisoner, staff member or other personnel in this facility to sexually assault, sexually abuse or harass prisoners. Additionally, consensual sex of any sort is **PROHIBITED**.

Victim Prevention and Self-Protection: To reduce the risk of being a victim of sexual assault, be aware of your surroundings. Do not accept gifts or favors; most come with strings attached. Do not accept offers for protection; that is why staff are here.

Be alert. Be direct and firm when saying **"NO"** to unwanted activity. Trust your instincts, or "gut," about a situation. Do not be afraid to hurt someone's feelings if you find yourself in an uncomfortable position. If you fear for your safety, report it immediately.

Reporting Sexual Assault, Sexual Abuse or Harassment: If you witness or experience an assault, abuse or harassment, report it immediately. You can report sexual assault, sexual abuse or harassment to any staff member or via third party reporting options. Your information will only be shared on a need to know basis to ensure your safety. You will not be retaliated against for reporting to staff, anonymous reporting, or third party reporting. (Family members and others also have access to the 24-hour hotlines.) You are encouraged to report all incidents or allegations of sexual assault, sexual abuse or harassment immediately. Reporting of sexual misconduct may be verbally or in writing. No specific form is required. You will be protected from the assailant and the incident will be referred for investigation. All reports concerning the identity of the victim of sexual battery and the facts of the report are limited only to those with a "need to know" to make decisions concerning your welfare and for investigative purposes. The facility has a PREA Compliance Manager and a sexual assault victim advocate for your assistance throughout the process to include such areas as the grievance process, questions about PREA, referrals, any third-

Intake Information Sheet

party reporting, reporting information to prisoners, and publicly available information and data.

If you are assaulted: It is important to inform someone as soon as possible. If possible, **DO NOT** shower, change clothes, brush your teeth, urinate, defecate, wash your hands, or alter the site where you were victimized. This will help to preserve evidence.

A Sexual Assault Prevention & Response (SAPR) advocate is assigned to the brig and is on call 24 hours a day. The SAPR can explain the rules/regulations regarding the reporting of sexual assault or sexual abuse. You have many victim advocacy options if requested along with others that are from community-based organizations not affiliated with the brig or military that will accompany and support you throughout the process. Outside agency advocates such as Safe Helpline and People Against Rape (PAR) are available and maintain 24 hour hotlines along with anonymous reporting. The Chaplain may also be contacted if requested.

Intervention: The following representatives will assist as requested. Contact any staff member to request to speak with:

Brig Points of Contacts

- (a) Command PREA Compliance Manager
- (b) Command SAPR (Sexual Assault Prevention & Response) Advocate
- (c) Command Managed Equal Opportunity (CMEO) Officer

Outside agency Advocates. The following agencies are considered privileged correspondents.

- (a) Department of Defense Safe Help line
(877)995-5247

*California state law requires that all civilian trauma medical centers (California medical providers) **MUST** report all incidents of sexual assault to local law enforcement.*

Treatment and Counseling: Qualified medical and mental health practitioners will provide any needed treatment. Upon request, you will also be referred to a Victim Advocate. In the event you desire/require more assistance coping with the event, treatment and counseling will be made available to you.

Prohibition of Sexual Activity between Prisoners: Sexual activity between prisoners is **PROHIBITED**.

Intake Information Sheet

Informed Consent: Any information related to sexual victimization or abusiveness shall be strictly limited to medical and mental health practitioners, and other staff, as necessary (e.g., CO, BO, Programs Chief, PREA Compliance Manager). This is to assign treatment plans, security and management decisions to include housing, cell/bed assignment, work, education, and program assignments, or as otherwise required by Federal, State, or local law (i.e., 28 C.F.R. 115).

Additional training and discussion will occur during your orientation.

**Prison Rape Elimination Act Intake Information Sheet
Acknowledgement**

I have received a written copy of the "Prison Rape Elimination Act Intake Information Sheet" and it's contents have been communicated to me orally and in a language that I clearly understand.

Prisoner Information	
_____	_____
<i>PRINTED NAME</i>	<i>RCN</i>
_____	_____
<i>SIGNATURE</i>	<i>DATE</i>

Witness Information		
_____	_____	_____
<i>PRINTED NAME & RANK</i>	<i>SIGNATURE</i>	<i>DATE</i>