

## TEMPORARY PARKING CLEARANCE REQUEST

**Due to the Covid-19 situation all walk-In requests may be submitted to:**

**Pentagon: whs.pentagon.fsd.mbx.parking-program@mail.mil**

**Mark Center/Suffolk: whs.mc-alex.fsd.mbx.parking-program@mail.mil**

**For more information please call: 703-697-6251**

### Privacy Act Statement

**AUTHORITY:** 10 U.S.C. 2674, Operation and control of Pentagon Reservation and defense facilities in National Capital Region; and Administrative Instruction 88, Pentagon Reservation Vehicle Parking Program.

**PRINCIPAL PURPOSE(S):** To manage the Pentagon Facilities Parking Program for DoD civilian, military, and contractor personnel applying for a temporary parking permit.

**ROUTINE USE(S):** Disclosure of records are generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended. Applicable Blanket Routine Use(s) are: Law Enforcement Routine Use, Congressional Inquiries, Disclosure to the Department of Justice for Litigation Routine Use, Disclosure of Information to the National Archives and Records Administration Routine Use, and Data Breach Remediation Purposes Routine Use. The applicable Privacy Act System of Records Notice is DWHS D04, Pentagon Facilities Parking Program found at <http://dpcl.d.defense.gov/Privacy/SORNsIndex/DODwideSORNArticleView/tabid/6797/Article/570582/dfpa-02.aspx>.

**DISCLOSURE:** Voluntary, however, failure to provide the requested information may require additional time to process the application or result in denial for a parking permit.

### Parking Location:

**Note: For entry to the Mark Center North Parking Garage Employees will display their DoD CAC to the airphone at the garage entrance and then be granted access on visual recognition**

**Driver's Last name:**

**Driver's First name:**

**Arrive Date:**

**End Date:**

**Start Time:**

**End Time:**

**Employee Type:**

**Enrolled in Mass Transportation Benefits Program?**

**Phone Number:**

**Room Number:**

**Organization:**

**Email:**

**License Plate Number:**

**State of License Plate Registration:**

**An email confirmation will be sent to you after the clearance is processed.**