ODN Account Information

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Officer Disciplinary Notebook.
If this is your first time accessing ODN, you will need to request an ODN account. Please read below for instructions.

I – New ODN Accounts

a. Please access the Public SJA web site.

c. Under JAD RESOURCES, click on "Request an ODN Account".

![Request an ODN Account](image)

d. Complete all fields. **Please remember your user name and password.**
The ODN administrator will contact JPL, HQMC pertaining to user’s access request. If you need to contact JPL or make arrangements for access, please email JPL@usmc.mil or call 703-693-9145.

![ODN Login Screen](image)

**Note** If you have questions, please contact the JAI HQMC, telephone 703-614-9263 or 703-614-1242. Or email JAIWebmaster@usmc.mil **
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II – Permission Groups and Passwords – Existing ODN users

a. Permission Groups - If you have an existing ODN account and require a change in permission groups, email JAIWebmaster@usmc.mil. Please include your Regional LAO in your email requesting this change.

b. Passwords - If you have an existing ODN account and you do not remember your password, email JAIWebmaster@usmc.mil and request a change in password. DO NOT REQUEST a new ODN account.