How to create a MCEITS Account

   a. Please select the Authentication certificate.

2. From the SharePoint site drop down list, select the following: Military Justice – [https://mceits.usmc.mil/sites/miljustice](https://mceits.usmc.mil/sites/miljustice)

3. Please complete all fields with * - required fields.
How to create a MCEITS Account

4. **Account Designator, please select Standard Account only.**

5. **Review all your information and click Submit.**

6. **Click OK and monitor your email inbox.**

7. **If you have questions regarding your EIS / MCEITS account status, please email the JAD KM organizational mail box, [hqmc_jad_km@usmc.mil](mailto:hqmc_jad_km@usmc.mil).** Site Collection Owners and Administrator POC's are: Mr. Enrique Moreno, [enrique.moreno@usmc.mil](mailto:enrique.moreno@usmc.mil) or Levi Hemphill, [levi.hemphill@usmc.mil](mailto:levi.hemphill@usmc.mil). Phone numbers are: 703-614-1242 or 9263.