RECORD OF TRIAL BY SUMMARY COURT-MARTIAL

1a. Accused name *(last, first, MI)*	b. Grade or Rank	c. Unit or Organization	d. DoD ID NO.

2a. Convening authority name *(Last, First, MI)*	b. Rank	c. Position and Organization

3a. Summary court-martial officer *(If SCM was accuser, so state).*	b. Rank	c. Unit or Organization

I certify that I have been given the opportunity to consult with a lawyer, provided by the government at no cost to me, in regard to a pending SCM for violation of Article(s) _____ of the UCMJ.

I understand I have the right to refuse that SCM; I (do) (do not) choose to exercise that right. I further understand that acceptance of trial by SCM does not preclude my command from taking other adverse administrative action against me. I (will) (will not) be represented by a civilian/military lawyer.

Signature of accused	Date

(Check appropriate answer)	YES	NO
4. At a preliminary proceeding held on _____ , _____ , the summary court-martial gave the accused a copy of the charge sheet.	☐	☐
5. At that preliminary proceeding the summary court-martial informed the accused of the following in accordance with RCM 1304(b)(1):	☐	☐
a. The fact that the charge(s) had been referred to a summary court-martial for trial and the date of referral.	☐	☐
b. The identity of the convening authority.	☐	☐
c. The general nature of the charge(s).	☐	☐
d. The accused's right to object to trial by summary court-martial.	☐	☐
e. The accused's right to inspect the allied papers and immediately available personnel records.	☐	☐
f. The names of the witnesses who could be called to testify and any documents or physical evidence which the summary court-martial expected to introduce into evidence.	☐	☐
g. The accused's right to cross-examine witnesses and have the summary court-martial cross-examine on behalf of the accused.	☐	☐
h. The accused's right to call witnesses and produce evidence with the assistance of the summary court-martial if necessary.	☐	☐
i That during the trial the summary court-martial would not consider any matters, including statements previously made by the accused to the summary court-martial, unless admitted in accordance with the Military Rules of Evidence.	☐	☐
j. The accused's right to testify on the merits or to remain silent, with the assurance that no adverse inference would be drawn by the summary court-martial from such silence.	☐	☐
k. If any findings of guilty were announced, the accused's right to remain silent, to make an unsworn statement, oral or written or both, and to testify and to introduce evidence in extenuation or mitigation.	☐	☐
l. The maximum sentence which could be adjudged if the accused was found guilty of the offense(s) alleged.	☐	☐
m. The accused's right to plead guilty or not guilty.	☐	☐
6. At the trial proceeding held on _____ , _____ , the accused, after being given a reasonable time to decide, ☐ did ☐ did not object to trial by summary court-martial.	(Initial)	

7a. The accused ☐ **was** ☐ **was not represented by counsel.** ***(If the accused was represented by counsel, complete b, c, and d below.)***

b. Name of Counsel ***(Last, First, MI)***	**c. Rank** ***(If any)***

d. Counsel Qualifications

8. The accused was arraigned on the attached charge(s) and specification(s). The accused's pleas and the findings reached are shown below:

Charge(s) and specification(s)	Plea(s)	Findings (Include any exceptions and substitutions)

9. The following sentenced was adjudged:

10. The accused was advised of the right to request that confinement be deferred. ***(Note: When confinement is adjudged.)*** ☐ Yes ☐ No

11. The accused was advised of the following rights: to submit written matters to the convening authority, including a rebuttal to any matters submitted by any victim, and allegations of error and requests for clemency; to be notified of and receive a copy of the convening authority's action; to receive a copy of the review by a judge advocate pursuant to Article 64; to petition the JAG within one year of receiving the Article 64 review for additional review based on newly discovered evidence, fraud on the court-martial, lack of jurisdiction, error prejudicial to the substantial rights of the accused, or the appropriateness of the sentence; to apply for review to the Court of Criminal Appeals in accordance with RCM 1201(k).

☐ Yes ☐ No

12. Certification

Signature of Summary Court-Martial	Date signed	Has a substantial question been raised as to the requisite mental capacity of the accused to understand and cooperate in the post-trial proceedings? ☐ Yes ☐ No

13. Action by Convening Authority ***(The action shall state whether the sentence adjudged by the court-martial is approved. If only part of the sentence is approved, the action shall state which parts are approved.)***

Typed Name and Rank of Convening Authority

Signature of Convening Authority	Date signed

Position of Convening Authority

Service Tracking Number *(if req'd)*	Date