

# Terminal Leave (TMLV), Permissive Leave (PTAD), and/or Skill Bridge (SB) Information

## **Retirement/Transfer to FMCR:**

- Please receive through the Unit S-1
  - Henderson Hall Contact: [hnhl\\_s-1@usmc.mil](mailto:hnhl_s-1@usmc.mil) OR (703) 614-2014
- Submit through Henderson Hall S-1 via EPAR, with the TRS/Capstone (DD2648) attached.
- Terminal Leave (TMLV), Permissive Leave (PTAD), and/or Skill Bridge (SB) form will not get approved without the TRS/Capstone (DD Form 2648), attached to EPAR submission.
  - \*\*\*If you wish to do incremental PTAD (Monday-Friday) please place into the MOL Leave/Liberty module as well as the form.
- Additionally, the Estimated Departure Date (EDD) you have selected will be changed by the Henderson Hall RPAC-Separations Team (HNHL SEPS) if listed requirements are NOT turned in prior to planned date.
  - If not completed, any terminal leave previously approved WILL be reported as annual leave.
  - Skill Bridge will NOT be permitted and therefore the Marine will be marked as Unauthorize Absence (UA).

## **Other Separations:**

- Please receive through the Unit S-1
  - Henderson Hall Contact: [hnhl\\_s-1@usmc.mil](mailto:hnhl_s-1@usmc.mil) OR (703) 614-2014
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