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UNCLASSIFIED//

MARADMIN 488/11

SUBJ/FY12 COMMANDANT'S CAREER-LEVEL EDUCATION BOARD//

REF/A/MSGID:DOC/CNO/YMD:20080820//

REF/B/MSGID:DOC/MMOA3/YMD:19960820//

REF/C/MSGID:DOC/DOD/YMD:20071115//

REF/D/MSGID:DOC/PLU/YMD:20001221//

REF/E/MSGID:DOC/I IOP/YMD:20060606//

REF/F/MSGID:DOC/MMOA/YMD:20030731//

REF/G/MSGID:DOC/MMOA/YMD:20030625//

REF/H/MSGID:DOC/JA-2/YMD:19990831//

REF/I/MSGID:DOC/MPP-56/YMD:19941004//

REF/J/MSGID:MSG/CMC WASHINGTON DC/060930Z JAN 2009//

REF/K/MSGID:MSG/MCCDC/YMD:20080125//

NARR/REF A IS OPNAVINST 1520.24C, OFFICER SCHOLARSHIP PROGRAM, REF B IS MCO 1500.41A W/CH1, SCHOLARSHIP PROGRAMS FOR MEMBERS OF THE MARINE CORPS, REF C IS DOD INSTRUCTION 1322.06, FELLOWSHIPS, SCHOLARSHIPS, TRAINING WITH INDUSTRY (TWI), AND GRANTS FOR DOD PERSONNEL, REF D IS MCO 1520.11E, THE INTERNATIONAL AFFAIRS OFFICER PROGRAM (IAOP), REF E IS MCO 7220.52E, FOREIGN LANGUAGE PROFICIENCY PAY (FLPP) PROGRAM, REF F IS MCO 1520.9G SPECIAL EDUCATION PROGRAM (SEP), REF G IS MCO 1560.19E ADVANCED DEGREE PROGRAM (ADP), REF H IS MCO P5800.16A W/CH1-5; CHAPTER 19, MARINE CORPS MANUAL FOR LEGAL ADMINISTRATION (LEGADMINMAN), REF I IS MCO 1300.8R, MARINE CORPS PERSONNEL ASSIGNMENT POLICY, REF J IS MARADMIN 03/09, TRANSMISSION AND FILING OF DIGITAL PHOTOGRAPHS TO THE OFFICIAL MILITARY PERSONNEL FILE (OMPF), AND REF K IS MCO 1553.4B PROFESSIONAL MILITARY EDUCATION (PME).//

1. THE PURPOSE OF THIS MARADMIN IS TO ANNOUNCE THE COMMANDANT'S CAREER-LEVEL EDUCATION BOARD (CCLEB). THE CCLEB IS A NEW COMPREHENSIVE APPROACH IN A NON-STATUTORY

COMPETITIVE BOARD PROCESS TO SELECT THE BEST AND FULLY QUALIFIED OFFICERS FOR CAREER-LEVEL PROFESSIONAL MILITARY EDUCATION (PME), GRADUATE-LEVEL EDUCATION, AND SELECT SPECIAL DUTY ASSIGNMENTS. THE DUE DATE FOR THE CCLEB QUESTIONNAIRE IS 26 SEPTEMBER 2011. THE CCLEB WILL CONVENE ON 12 OCTOBER 2011 AND WILL SELECT OFFICERS FOR:

- A. CAREER LEVEL SCHOOL (CLS)
- B. OLMSTED SCHOLAR PROGRAM NOMINATION BOARD
- C. CONGRESSIONAL FELLOWSHIP PROGRAM
- D. INTERNATIONAL AFFAIRS OFFICER PROGRAM (IAOP)
- E. SPECIAL EDUCATION PROGRAM (SEP) LAW AND ADVANCED DEGREE (ADP) LAW
- F. SPECIAL EDUCATION PROGRAM (SEP) AND ADVANCED DEGREE PROGRAM (ADP)

2. GENERAL ELIGIBILITY GUIDELINES.

A. ALL LIEUTENANTS AND CAPTAINS WHO ARE SCHEDULED TO EXECUTE PCSO OR PCAO NO LATER THAN 30 OCTOBER 2012 WILL AUTOMATICALLY BE SCREENED FOR ALL PROGRAMS.

B. TIME ON STATION (TOS) REQUIREMENTS. AS LISTED IN REF I, OFFICERS WHO COMPLETE THEIR PRESCRIBED TOUR LENGTHS DURING FY12 WILL BE ELIGIBLE. SPECIFIC QUESTIONS REGARDING TOUR LENGTHS SHOULD BE DIRECTED TO THE APPROPRIATE MONITOR.

C. OFFICERS NOT SELECTED FOR CAREER DESIGNATION CAN BE CONDITIONALLY SELECTED FOR A PROGRAM PENDING SELECTION FOR CAREER DESIGNATION.

3. OFFICERS NOT ELIGIBLE FOR CONSIDERATION.

A. OFFICERS IN THE ABOVE ZONE FOR PROMOTION OR CAPTAINS WHO HAVE FAILED SELECTION TO MAJOR.

B. THOSE WHO HAVE PREVIOUSLY COMPLETED ONE OF THE FOLLOWING FULLY OR PARTIALLY FUNDED PROGRAMS IN GRADE.

(1) SPECIAL EDUCATION PROGRAM (SEP) BY ATTENDING NAVAL POSTGRADUATE SCHOOL (NPS) OR AIR FORCE INSTITUTE OF TECHNOLOGY (AFIT)

(2) ADVANCED DEGREE PROGRAM (ADP)

(3) SPECIAL EDUCATION PROGRAM LAW (SEP LAW)

(4) INTERNATIONAL AFFAIRS OFFICER PROGRAMS (IAOP OR FAO/RAO)

(5) RESTRICTED OFFICERS ARE NOT ELIGIBLE TO APPLY.

4. PROGRAMS/INFORMATION.

A. CAREER LEVEL SCHOOL (CLS). PME REQUIREMENTS FOR THE GRADE OF CAPTAIN CAN BE MET BY EITHER ATTENDING A RESIDENT PME SCHOOL (EXPEDITIONARY WARFARE SCHOOL OR ARMY CAREER CAPTAINS COURSES) OR COMPLETION OF EXPEDITIONARY WARFARE SCHOOL DISTANCE EDUCATION PROGRAM (EWSDEP). FOR ELIGIBILITY CRITERIA, PUBLISHED SCHOOLS, AND SCHOOL SEAT INFORMATION, REFER TO THE CCLEB WEBSITE. THE POINT OF CONTACT IS CAPT MARK D. NICHOLSON/MMOA-1 GND CO GRADE MONITOR DSN 278-9272, COMM (703) 784-9272; EMAIL: MARK.NICHOLSON@USMC.MIL.

B. OLMSTED SCHOLAR PROGRAM NOMINATION BOARD. THE OLMSTED SCHOLAR PROGRAM PROVIDES AN ADDITIONAL DIMENSION TO AN OFFICER'S EDUCATION IN PREPARATION FOR FUTURE ASSIGNMENTS TO HIGH-LEVEL MARINE CORPS, JOINT, OR COMBINED STAFFS. THE OLMSTED SCHOLAR PROGRAM PROVIDES FOR 2 YEARS OF GRADUATE STUDY AT A FOREIGN UNIVERSITY. SUCCESSFUL COMPLETION OF THE OLMSTED SCHOLARSHIP PROGRAM QUALIFIES OFFICERS FOR A FOREIGN AREA OFFICER (FAO) ADDITIONAL MOS. THE POINTS OF CONTACT ARE MAJ JOSEPH L. NEWCOMB AT DSN 278-9285; EMAIL: JOSEPH.NEWCOMB@USMC.MIL; CIV DIANE RODGERS AT DSN 278-9285; EMAIL: DIANE.RODGERS@USMC.MIL; OR MIKE COOPER (MARINE CORPS UNIVERSITY) AT DSN 378-0696, COMM (703) 432-0696; EMAIL: MICHAEL.G.COOPER2@USMC.MIL.

C. CONGRESSIONAL FELLOWSHIP PROGRAM (CFP). THE CFP OFFERS MARINE OFFICERS THE OPPORTUNITY FOR ENHANCED UNDERSTANDING OF THE OPERATIONS AND FUNCTIONS OF THE LEGISLATIVE BRANCH OF THE U.S. GOVERNMENT. FELLOWS RECEIVE INSTRUCTION AND HANDS-ON EXPERIENCE IN A FULL-TIME ASSIGNMENT ON THE STAFF OF A SENATOR OR REPRESENTATIVE, COMMITTEE, OR SUPPORT ORGANIZATION OF THE CONGRESS IN WASHINGTON, DC. TYPICAL RESPONSIBILITIES OF FELLOWS INCLUDE DRAFTING LEGISLATION, FLOOR DEBATE PREPARATION, PLANNING AND ANALYSIS OF PUBLIC POLICY, AND SERVING AS CONGRESSIONAL LIAISONS TO CONSTITUENTS AND INDUSTRY. THE POINT OF CONTACT FOR DETAILS OF THE FELLOWSHIP PROGRAM CAN BE OBTAINED BY CONTACTING LTCOL REX VANBUSKIRK (OLA) AT DSN 222-0235 OR (703)692-0235; EMAIL REX.VANBUSKIRK@USMC.MIL.

D. INTERNATIONAL AFFAIRS OFFICER PROGRAM (IAOP) VIA THE FOREIGN AREA OFFICER (FAO) AND REGIONAL AREA OFFICER (RAO) STUDY-TRACK PROGRAM. THE IAOP DEVELOPS MARINE OFFICERS WITH INTERNATIONAL EXPERTISE FOR ASSIGNMENT TO OPERATIONAL AND STRATEGIC-LEVEL STAFFS IN OPERATIONS, PLANNING, SECURITY COOPERATION AND DUTY IN THE DEFENSE ATTACHE SYSTEM. FAO SKILL SETS INCLUDE REGIONALLY FOCUSED GRADUATE EDUCATION, LANGUAGE TRAINING AND CULTURAL IMMERSION TRAINING. RAO SKILL SETS INCLUDE REGIONALLY FOCUSED GRADUATE EDUCATION. DETAILS FOR IAOP CAN BE OBTAINED BY CONTACTING POC MAJ JONATHAN BROWN (PLU-8); DSN 222-4365/COMM (703)692-4365; E-MAIL: JONATHAN.F.BROWN@USMC.MIL.

E. SPECIAL EDUCATION PROGRAM (SEP) LAW AND ADVANCED DEGREE PROGRAM (ADP) LAW. THE SEP/ADP LAW PROGRAM PROVIDES AN OPPORTUNITY FOR QUALIFIED OFFICERS TO ATTAIN A GRADUATE LEVEL EDUCATION TO FILL BILLETS REQUIRING SPECIAL SKILLS. DISCIPLINES WILL BE ASSIGNED IN ACCORDANCE WITH THE NEEDS OF THE MARINE CORPS, AND SELECTEES WILL APPLY TO PROGRAMS AFTER SELECTION. APPLICANTS SHOULD RANK THEIR DISCIPLINES IN ORDER OF PREFERENCE; AVAILABLE AREAS INCLUDE INTERNATIONAL LAW, LABOR LAW, ENVIRONMENTAL LAW, AND CYBER LAW. THE POINT OF CONTACT IS CAPT JOHN RUSSELL AT (703) 693-8405 OR DSN 224-1318; EMAIL: JOHN.RUSSELL@USMC.MIL.

F. SPECIAL EDUCATION PROGRAM (SEP) AND ADVANCED DEGREE PROGRAM (ADP). THE SEP/ADP ANNUALLY SELECTS OFFICERS TO PARTICIPATE IN GRADUATE EDUCATION PROGRAMS. SEP IS FULLY FUNDED WHILE OFFICERS IN THE ADP RECEIVE FULL PAY AND ALLOWANCES BUT ARE RESPONSIBLE FOR EDUCATION EXPENSES. ELIGIBLE OFFICERS MAY RECEIVE AN ADVANCED DEGREE FROM THE NAVAL POSTGRADUATE SCHOOL (NPS) OR THE AIR FORCE INSTITUTE OF TECHNOLOGY (AFIT). PARTICIPATION IN SEP PREPARES OFFICERS FOR DUTY IN VALIDATED MARINE CORPS BILLETS REQUIRING AN ADVANCED DEGREE. FILLING THESE BILLETS IS A CRITICAL ASPECT OF MEETING THE MARINE CORPS FUTURE REQUIREMENTS. THE POINT OF CONTACT IS MAJ JOSEPH L. NEWCOMB AT DSN 278-9286; EMAIL: JOSEPH.NEWCOMB@USMC.MIL OR CIV DIANE RODGERS AT DSN 278-9285; EMAIL: DIANE.RODGERS@USMC.MIL.

5. QUESTIONNAIRES/APPLICATION PROCESS FOR ALL PROGRAMS. THE QUESTIONNAIRE WILL BE AVAILABLE UNTIL 26 SEPTEMBER 2011 AT WWW.MANPOWER.USMC.MIL/EDUCATION. APPLICANTS WILL BE ABLE TO UPLOAD ACCEPTANCE LETTERS, TRANSCRIPTS, OR ANY SOURCE DOCUMENT TO THE QUESTIONNAIRE. ALL ELIGIBLE OFFICERS ARE DIRECTED TO THE MANPOWER WEBSITE FOR FURTHER INFORMATION AND ELIGIBILITY REQUIREMENTS FOR EACH PROGRAM. NOTE: YOU MUST BE LOGGED ON WITH YOUR CAC TO ACCESS THIS PAGE.

6. BOARD COMMUNICATION AND UPDATED MATERIAL.

A. ALL CORRESPONDENCE TO THE BOARD MUST ORIGINATE FROM, OR BE ENDORSED BY THE ELIGIBLE OFFICER. THIS DOCUMENTATION MUST BE UPLOADED TO THE QUESTIONNAIRE.

B. OFFICERS SHOULD PRIORITIZE THEIR PREFERENCES TO ASSIST BOARD MEMBERS IN THE SCREENING AND SELECTION PROCESS. BOARD MEMBERS WILL CONSIDER THE DESIRE OF THE INDIVIDUAL MARINE AND THE NEEDS OF THE MARINE CORPS IN DETERMINING CCLEB ASSIGNMENTS. REQUESTING CONSIDERATION FOR A SPECIFIC PROGRAM DOES NOT CONSTITUTE INELIGIBILITY OR ELIGIBILITY FOR SELECTION TO ANOTHER PROGRAM. ALL OFFICERS WILL BE SCREENED FOR ALL PROGRAMS.

7. AN OFFICIAL PHOTO TAKEN WITHIN 12 MONTHS OF THE BOARD'S CONVENING DATE IS REQUIRED TO BE ELECTRONICALLY FILED IN THE OMPF. SEE REF (J) FOR THE SPECIFICATIONS REQUIRED FOR THE SUBMISSION OF DIGITAL PHOTOS.

8. EACH ELIGIBLE OFFICER'S CAREER PROGRESSION WILL BE CAREFULLY CONSIDERED IN THE SELECTION PROCESS WITH REGARD TO CAREER TIMING AND POTENTIAL FOR FUTURE SERVICE.

9. OFFICERS WHO ARE SCREENED AND SLATED BUT DO NOT ACCEPT THE SCHOOL ASSIGNMENT WILL BE REQUIRED TO SUBMIT WRITTEN CORRESPONDENCE THROUGH THEIR CHAIN OF COMMAND WITH A GENERAL OFFICER ENDORSEMENT. OFFICER REQUESTS TO DECLINE SCHOOL WILL NOT NORMALLY RECEIVE FAVORABLE ENDORSEMENT FROM MMOA. DECLINATION LETTERS WILL BE INCLUDED IN THE INDIVIDUAL OFFICER'S OMPF. IF A PRIMARY SELECT IS REMOVED FROM THE SLATE FOR ANY REASON, CMC (MMOA) WILL FLEET UP AN ALTERNATE.

10. RELEASE AUTHORIZED BY LTGEN R. E. MILSTEAD JR, DEPUTY COMMANDANT FOR MANPOWER AND RESERVE AFFAIRS.//