

**Subj: THINGS TO CONSIDER WHEN CONDUCTING TRAINING AND EXERCISES IN AN OFF  
BASE CIVILIAN ENVIRONMENT**

1. The following considerations may assist units preparing to conduct off base training in a civilian environment. These considerations are intended to supplement, not replace, standard operating procedures, policies, and command guidance.

2. Initially, determine whether the off base training falls under:

- a. DoD Instruction 1322.28.
- b. Other "Off Base Training" as per MARADMIN 472/02.

3. Realistic Urban Training (RUT) includes "high-intensity, close-quarter battle training and the use of live or non-lethal fires, the use of demolitions/explosives (breaching), and air and naval supporting platforms at the objective in civilian urban settings. This includes Military Operations on Urban Terrain (MOUT) training which otherwise meets the definition of RUT." RUT has strict requirements, timelines and higher level notifications above and beyond the considerations offered below. SOTG TRUEX training is an example of RUT.

4. The following are suggested baseline questions for consideration when conducting any off base training:

- a. At what level of command has this training/exercise been approved?
  - (1) This is usually the MEF CG or his executive agent (G-3 or COS)
- b. Who is the Officer Conducting the Exercise (OCE)?
  - (1) Who is the Exercise Director?
  - (2) Who is evaluating the training?
- c. What type of prior planning conferences, briefings and/or written guidance has been produced for those involved?
- d. Has coordination been made with the SJA?
  - (1) Is there a plan to address claims made against the government?
  - (2) Are private property forms used?
  - (3) Is force authorized in Force Protection situations?
- e. Has coordination been made with Civilian Law Enforcement Agencies (CLEA) and other local military and government officials?
  - (1) Local, county, state, FBI?
  - (2) Document names and pertinent coordinating instructions.
  - (3) What government official authorized training in the locale?

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- (4) Have planned events/raids/arrests been deconflicted with CLEA?
- (5) Has a local threat assessment been conducted?
- f. What type of disclosure policy exists?
  - (1) Ensure exercise participants have identification cards and "smart cards" with relevant command and local Points of Contact.
- g. What safety precautions are in place?
  - (1) Is someone designated as a safety officer?
  - (2) Is there an injury, fire, disaster plan?
- h. Has Operational Risk Management (ORM) been conducted?
  - (1) Is there a go/no-go plan or policy?
- i. What type of training/briefings have been conducted for participants?
  - (1) Intelligence Oversight?
  - (2) Contact with the Public?
  - (3) Advertent or inadvertent contact?
  - (4) De-escalation of force situations?
  - (5) Safety?
- j. What type of briefings has been given to the public?
  - (1) Is Public Affairs involved?
  - (2) Do they have a PA plan?
  - (3) If training will not be advertised, is there a contingency plan should the training become public?
- k. What type of weapons will be used during the training (including, but not limited to blanks, live fire, flashbangs, sniper, simmunitions)?
- l. If weapons will be used, will live fire or blanks be used?
  - (1) What type of coordination has been affected?
  - (2) Have monitors and safety personnel received prior training?
- m. Will aircraft be used in the training?
  - (1) To transport personnel?
  - (2) Reconnaissance?
  - (3) Has coordination occurred and have precautions been taken?
  - (4) Is the Air Officer familiar with FAA requirements?
  - (5) Has prior coordination with FAA been conducted?
- n. Are there records of prior coordination kept IAW MARADMIN 472/02?
- o. For specific property used, have property owners given permission?
- p. For any situation where information is collected on U.S. persons, has permission been obtained?
- q. Have environmental factors been considered?

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- r. Have Force Protection issues been considered?
    - (1) Has CLEA protection and involvement been briefed?
    - (2) What training/briefings has CLEA received?
    - (3) Has the SJA been consulted?
    - (4) Rules for the Use of Force (RUF); briefs/cards?
    - (5) Are Marines carrying loaded weapons?
    - (6) Who authorized this?
    - (7) See DoD 5210.56; MCO 5500.6H.
  - s. Does the unit have appropriate references?
    - (1) DoD Instruction 1322.28 (Realistic Military Training (RMT) Off Federal Real Property)
    - (2) MARADMIN 472/02 (Policy Guidance For Conducting Training and Exercises; Off Base in a Civilian Environment)
    - (3) MCO 3800.2B (Intelligence Oversight)
  - t. Does the unit have an SOP, POI or turnover file for such training?
  - u. Has CMC OpSponsor (PP&O, Intel), IGMC, PA been informed of event?
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