

**REQUEST FOR INFORMATION TECHNOLOGY (IT) PRODUCTS AND SERVICES**

For use of this form, see the Information Technology Agency New Requirements Team

Fields containing an asterisk (\*) identify required fields.

<b>1. ITA Tracking Number (ITA use only)</b>	<b>2. Date Received (ITA use only)</b>	<b>3. Date Needed</b>	<b>4. Billing Account Code (BAC) (DTS-W)</b>
<b>5. REQUESTER (Name/Grade/ORG/Office Symbol/Phone)*</b>		<b>6. ADDITIONAL POC(s) (Name/Grade/ORG/Office Symbol/Phone)*</b>	
<b>7. CUSTOMER (Name/Grade/ORG)*</b>			

**8. REQUIREMENT TITLE\***  
 Reconfigure NIPRnet connectivity to Bolling AFB Qtrs 88 to support migration to the NMCI network.

**9. REQUIREMENT DESCRIPTION (Define service requirement).**

\*\* Please route to Matt Laing on the AF Projects team. \*\*

Reconfigure NIPRnet connectivity to Bolling AFB Qtrs 88 to support migration to the NMCI network.

158.240.141.96/28 User VLAN  
 158.240.141.112/28 Printer VLAN

Upon successful completion of the migration to NMCI remove the HQMC subnet and VLAN.

**10. URGENCY/PRIORITY\* (If Mission Critical, attach statement justifying priority.)**

Non- mission Essential       Mission Impaired       Mission Essential       Mission Critical

**11. DATA REQUIREMENTS:**

Request Type	# of Drops	Type of Drop (Unclassified, Secret, etc.)	Old Room #	New Room #	Ticket # (ITA use only)

**12. VOICE REQUIREMENTS: (Gray portion to be completed by TSCO.)**

Request Type	Type of Line	Verizon Demarc	Telephone #	Verizon Order #	Verizon Due Date	Old Room #	New Room #	Ticket #

**13. CABLE TV REQUIREMENTS:**

Request Type	Converter Box #	Old Room #	New Room #	Who is the service for; Name and Grade	Ticket # (ITA use only)

**14. SECURITY\***

Room Cleared Open Storage \_\_\_\_ YES\*\*    X NO      Security POC (Name/Phone): \_\_\_\_\_

Room Accredited                      \_\_\_\_ YES\*\*    X NO      \_\_\_\_\_

**\*\*Attach Applicable Documents (ex: Letter of Accreditation)**

**APPROVAL AUTHORITY**

<b>15. PRINTED NAME/GRADE/PHONE NUMBER OF IMO/URO/TSCO</b>	<b>16. IMO/URO/TSCO SIGNATURE</b>
<b>17. ITA APPROVAL AUTHORITY</b>	<b>18. ITA APPROVAL AUTHORITY SIGNATURE</b>