

# Commanding General Inspection Process

Functional Area TAB 092

Victim Witness Assistance Program (VWAP)



Presented by:

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Installation Victim Witness Liaison Officer

Marine Corps Air Station New River

# A Visit From The Inspector General...



*Is uncomfortable, but  
for only a short time...*

*Might hurt, if you are  
not prepared*

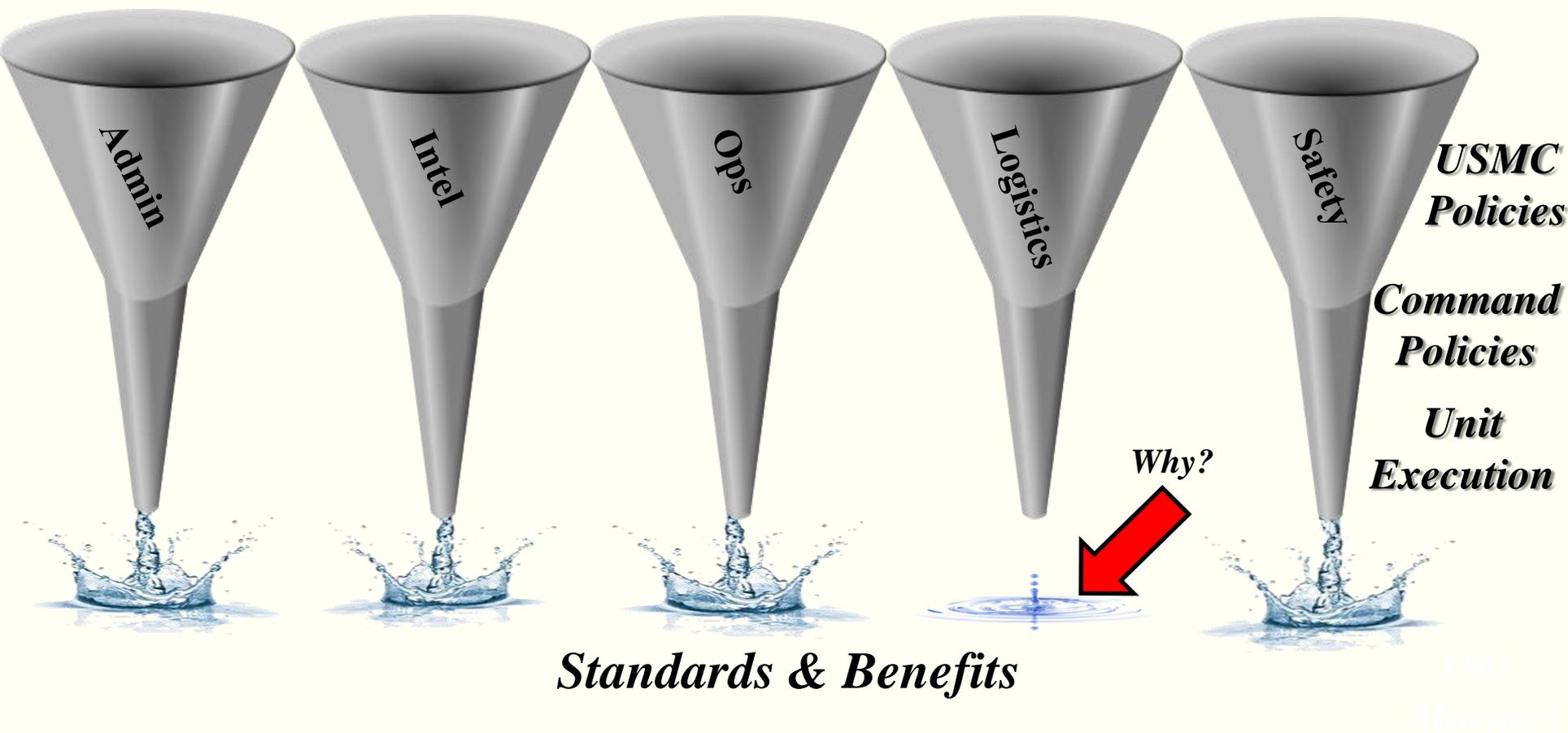
*Looks at everything...*

*Finds the cavities*

*Will leave you in  
better shape*

# Department of Defense

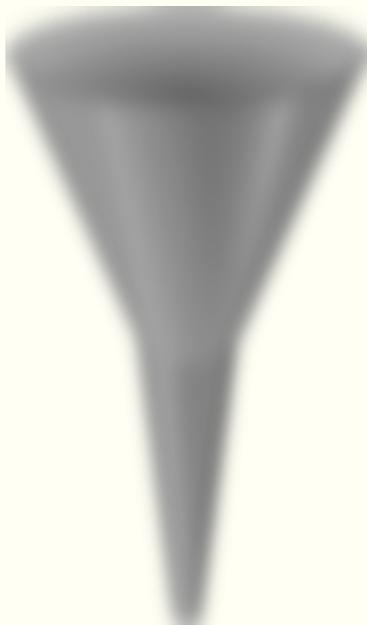
## *Resources & Concerns*



# Finding the Root Cause...

**Don't**

**Know/Forgot**



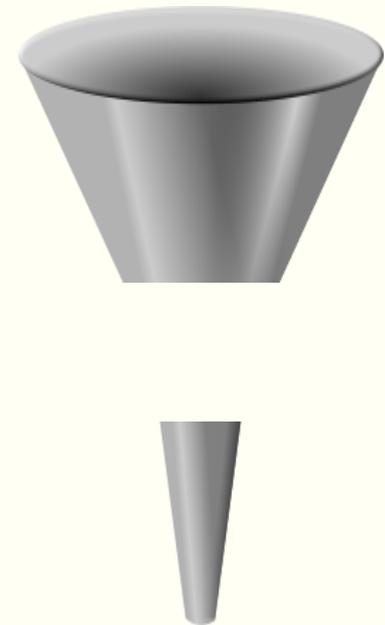
**Won't**

**Poor Attitude**



**Can't**

**Resources/Policy**



# Inspection Authority

- USC Title 10, Office of SECNAV, Inspector General
- SECNAVINST Inspections & Investigations
- MCO 5040.6H (2007)
  - Oversight and Follow Up, (reports & returns)
  - SPIN
  - Request Mast
  - Investigations
- NAVMC Directive 5040.6H (2007)
  - Types of Inspections
  - Frequency
  - No Notice
  - Checklists
  - Grading
  - Core Requirements



**IGMC MEMBERS:**  
DoD IG Trained & Sworn  
Credentialed Naval Investigators

# INSPECTOR GENERAL OF THE MARINE CORPS



Secretary of the NAVY

NAVY Inspector General

Commandant of  
The Marine Corps



IGMC



Mr. Carl Shelton (Acting)

Counsel  
Ms. Danielle Bianchi

IGMC SgtMaj  
SgtMaj Vira Lanpolsaen

Deputy IGMC  
Mr. Carl Shelton

Executive Assist  
Mr. James Hill

Inspections  
Division



Col Damien Marsh

Vacant

CWO5 Ian Anthony

Readiness  
Division



Col Abisellan

Assistance &  
Investigations  
Division

Ms. Cindy Edwards

Senior Officials

Hotline

Intelligence  
Oversight  
Division

Mr. Ed Vogt

Reliant on Augment Inspectors  
20-22 Inspections Annually  
165+ days/year Inspecting

# Mission

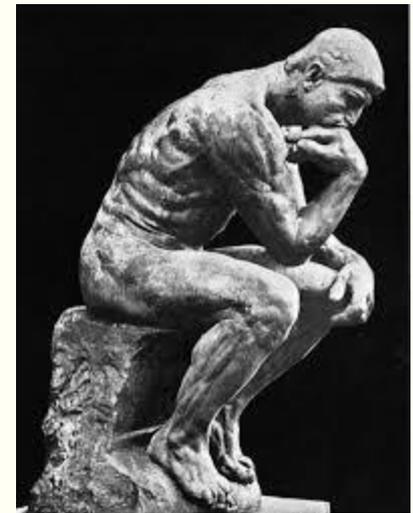
“Serve as the Eyes, Ears, and Voice of the Commandant”

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To serve as the principal advisor to the Inspector General on all inspection matters. Through the Unit Inspection Program coordinate, conduct and inspect independent commands not under the operational or administrative chain of command of a Major Subordinate Commander. Through the Command Inspection Program ascertain the status of commands and assess the overall effectiveness of Commanding Generals' Inspection Programs. Additionally, during inspections provide Special Interests Briefs and the opportunity to request Mast to the Commandant of the Marine Corps. Additionally, during inspections provide Special Interests Briefs and the opportunity to request Mast to the Commandant of the Marine Corps.

# Inspection Philosophy

1. Expect excellence and accept no less through consistent, independent, impartial, and professional inspections.
2. Add value through instructional based inspections of relevant and meaningful areas.
3. Assess holistically but measure against well established and known standards.
4. Provide accurate, straightforward, and candid results while maintaining focus through the corrective actions and verification.
5. Respect and never usurp the authority and responsibilities of command.



## Two fundamentally different types of inspections

- Unit Inspection Program (UIP) the Inspections Division shall coordinate, conduct and inspect those independent units/activities that are not under the operational or administrative chain of command of a Major Subordinate Commander.
  - Only oversight of these Units
  - Conducted every 2 years
  - Units not in Ops or Admin Chains
- Command Inspection Program (CIP) the Inspections Division shall assess the overall effectiveness of Commanding Generals' Inspection Programs.
  - Conducted every 3 years



# Short / No-Notice Inspections

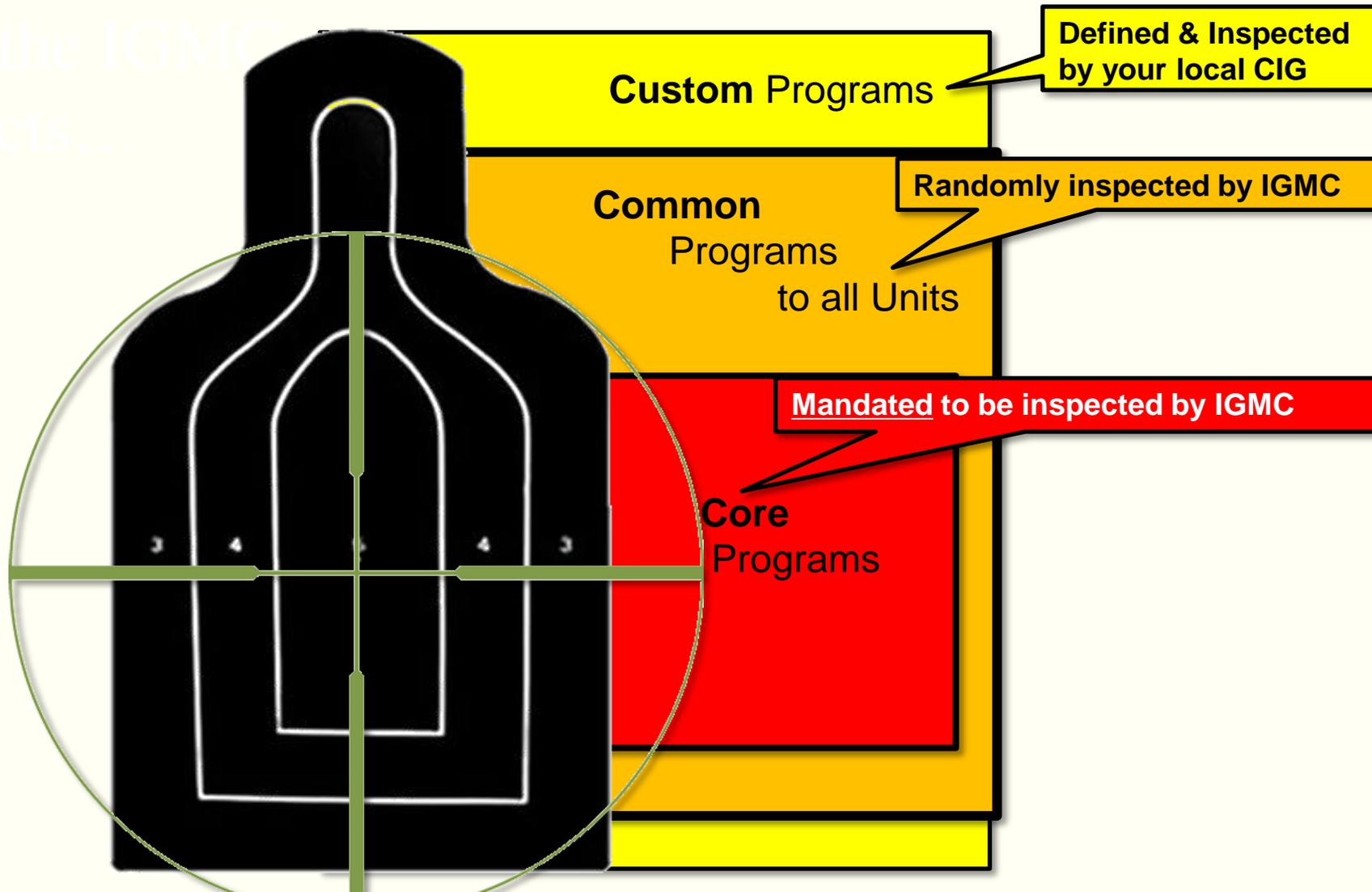
NO MORE  
PAINTING ROCKS!

*Want to see*  
Ordinary Operations

*Expect to see*  
Normal Wear & Tear



# What the IGMC inspects...



# The Core Programs (33)

- 020 Request Mast
- 030 Hazing Prevention and Response
- 066 Marine Corps Officer and Enlisted Promotion Process
- 070 Personnel Administration
- 071 Military Awards
- 075 Defense Travel System
- 080 Marine Corps Total Forces System
- 090 Legal Administration
- 092 Victim and Witness Assistance Program**
- 100 Postal Affairs
- 120 Casualty Affairs
- 121 Separation and Retirement
- 130 Safety (Non-Aviation)
- 190 Equal Opportunity Program
- 200 Substance Abuse Program
- 210 Voter Registration Program
- 240 Intelligence Oversight
- 270 Information and Personnel Security Program
- 340 Physical Fitness Program
- 350 Body Composition and Military Appearance
- 380 Unit Training Management
- 470 Physical Security
- 480 Anti-Terrorism
- 481 Operation Security
- 500 Health Services Support
- 510 Dental
- 753 Ground Supply
- 755 Ground Ordnance Maintenance
- 963 Sexual Assault Prevention and Response Program
- 968 Marine Corps Unit Personal and Family Readiness
- 970 Unit Readiness
- 992 Government Travel Charge Card
- 994 Suicide Prevention Program

# Grading



**Non-Mission  
Capable**

- **Mission Capable / Non-Mission Capable:**

- Does Unit possess requisite...

- Skills?
- Equipment?
- Personnel?
- Understanding of directives?

**Findings**

*in order to accomplish assigned mission, tasks, and functions.*

Checklist items may be found with:

**Discrepancies**

- **Finding**: An error that detracts from readiness, involves waste fraud or abuse, health, safety, morale, welfare, or deviate from Higher Headquarters policies.
- **Discrepancy**: Failure to comply with guidance, direction, and required actions.

**Mission  
Capable**



# Inspection Trends

## VWLO, Legal Community, Law Enforcement, and Service Providers:

- Appointment letters missing information;
- Websites don't have all required information;
- No process written down;
- No training could be verified;
- Not keeping copies of reports;



# Inspection Trends cont.

092 06 001 Has the Unit Commander appointed in writing, by name, title, duty address, and telephone number, a VWAC?

- Missing required information (title: Legal Officer)

092 06 002: In cases of summary courts-martial where confinement is adjudged and approved, did the unit commander coordinate with a trial counsel assigned to the Legal Services Support Team (LSST) supporting their command prior to completing the DD Form 2704?

- Don't know why they are calling the trial counsel

# Inspection Trends cont.

092 06 003: Have Commanders provided annual VWAP training to ensure that unit personnel know the identity of their VWAC and understand victim and witness rights?

- No one knows the identity of the VWAC
- No annual training (no roster, slides or LOI)



092 07 001: Is the VWAC an Officer, SNCO, or civilian member of the commander's staff of appropriate experience, temperament, and rank?

- Don't have the appropriate experience or temperament

# Inspection Trends cont.

092 07 002: What is the process in place to maintain data on the number of victims and witnesses who receive DD Forms 2701?

- Don't have processes and/or written down.

092 07 003: Are the total number of victims and witnesses provided DD Form 2701 being reported to the installation VWLO quarterly?

- Common answer we didn't give any out so no report is needed. **WRONG!**
- Don't keep copies of the reports
  - Current year plus 2 years should be maintained on file.



# Inspection Trends cont.

092 07 004: In pretrial confinement cases where the victim or witness has requested notification, did the VWAC notify the victim or witness of changes in the accused's pretrial confinement status?

- Common answer: we haven't had anyone in pretrial confinement.
- You still need to know what to do if you do.

092 07 005: Has the VWAC obtained and distributed VWAP materials and provide VWAP training to the members of the command on an annual basis?

- Haven't obtained and distributed anything
- No training; same as in question 092 06 003

# Questions

