

2012

**Judge Advocate Division,
Headquarters US Marine Corps**

THE MILITARY JUSTICE CASE MANAGEMENT SYSTEM (CMS) DESKTOP MANUAL

Case Management System Desktop Manual

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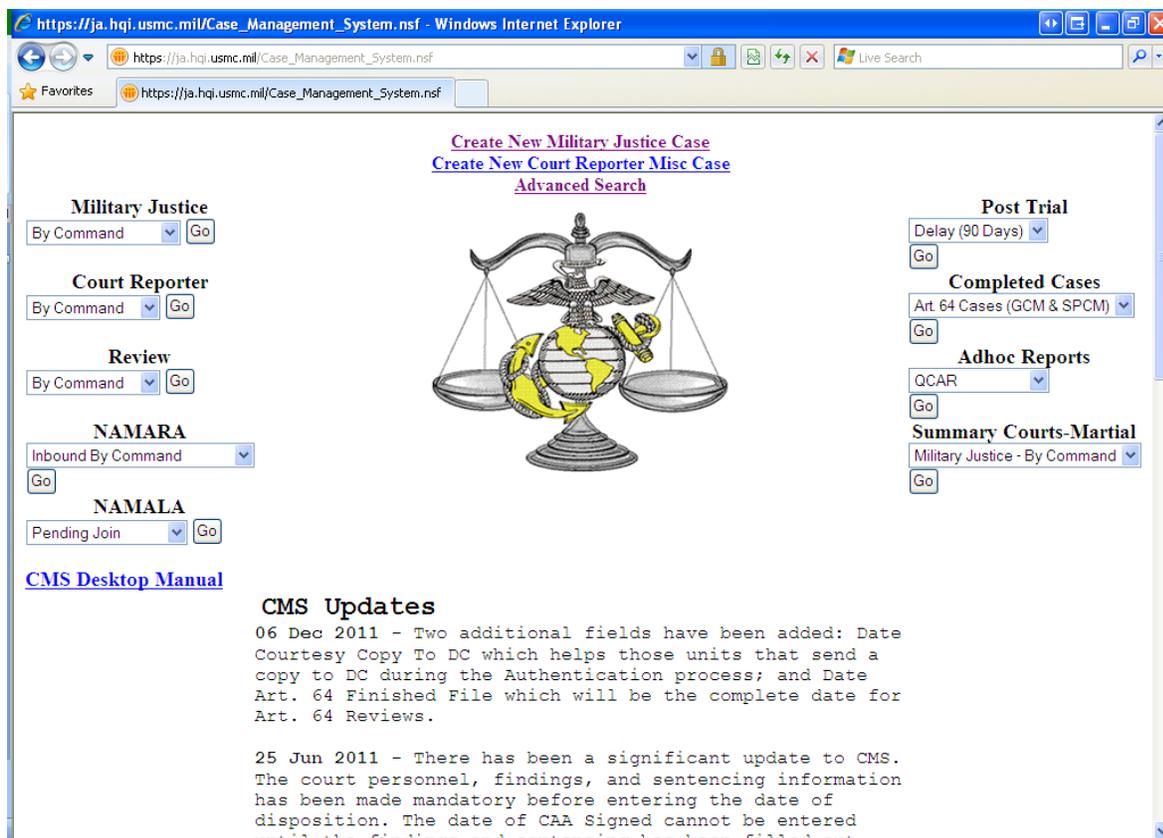
Chapter 1

The Military Justice Case Management System Overview

1. **Introduction:** The Military Justice Case Management System (CMS) is an IBM Lotus Notes, web based program designed to: 1) provide staff judge advocates (SJAs), OICs of Legal Service Support Sections (LSSS) and Directors of Law Centers with an oversight tool for military justice cases; 2) provide Navy Marine Corps Appellate Review Activity (NAMARA) visibility over Marine military justice cases triggering appellate review by the Navy Marine Corps Court of Criminal Appeals or the Judge Advocate General of the Navy; and 3) provide Judge Advocate Division (JAD), HQMC oversight of the Service-level military justice mission from cradle to grave.

2. Navigating CMS and terminology:

- a. **Home page:** When military justice personnel log-on to CMS, the home page displays the various sections, reports and forms available to the user. See the screen below:



- b. **Categories:** Users may track their cases on CMS by looking at reports under eight different categories: Military Justice, Court Reporter, Review, NAMARA, NAMALA, Post-trial, Completed Cases, and Summary Courts-Martial, as shown on the screen above.

c. **Reports:** Each category contains various reports. For example, the Military Justice\ By Command Report appears below:

The screenshot shows the 'Military Justice\By Command' report in a web browser. The interface includes several filter sections: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Reports' (QCAR), 'NAMARA' (Inbound By Command), 'NAMALA' (Pending Join), 'Post Trial' (Delay 90 Days), 'Summary Court-Martial' (Military Justice), and 'Completed Cases' (Art 64 Cases (GCM & SPCM)).

Icon Legend:

- Military Justice Reports**
 - Case is being tried forward
 - 707 Clock is over 89 Days
 - Art. 62 Interlocutory Appeal
 - Court Reporter Reports
 - Case is being tried forward
 - Moreno 1 Clock is over 44 days
- Review Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to received at NAMARA
 - Over 29 days after CAA signed to received at NAMARA
- NAMARA/Post Trial Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to docketed at NAMARA
 - Over 29 days after CAA signed to docketed at NAMARA

Name	Rank	Unit	Court Type	TC	DC	Charges	RLS	Pref	Ref	Pre Trial Con Res	Type	Arr/MFD	707 Clock	Excl Del	Docketed	Remarks
25 29 Palms																
25 -																
19 1st MarDiv																
Nunes, RH	LCpl	7th Marines, 3/7	SPCM	BAS	LAR	Art. 92(1) x1,	10/03/2011	10/13/2011	10/21/2011			11/28/2011	46	N	02/15/2012	NG/M 26 Mar 12
Hennaford, JB	Pvt	3d LAR Bn, N/A	Article 32	BAS	BAE	Art. 81(j) x1, Art. 112a(1) x1,	10/07/2011	10/19/2011					78	Y		CO signed Art. 33 Inter. case at GCMCA for Disposition.
Angsten, RC	Cpl	1st Tank Bn, N/A	Article 32	GHE	LAR	Art. 120(01) x1,	10/24/2011			09/30/2011	C		55	Y		Released from Confinement on 4 Oct 11. Waiting on forensics.
Vasilchuk, MS	LCpl	7th Marines, 1/7	Article 32	GHE	WAR	Art. 134(60) x1,	10/31/2011	11/30/2011					69	Y		Article 32 conditionally waived. PTA Submitted 27 Feb 12. Pend Decision on PTA by GCMCA.
Lee, MJ	PFC	3d AA Bn, D Company	Article 32	GHE	HOD	Art. 92(1) x1, Art. 112a(1) x1,	11/09/2011	11/09/2011		10/31/2011	C		99	Y		
Roarty, DJ	PFC	1st Tank	SPCM	GHE	LAR	Art. 86(1) x1,	11/21/2011	02/08/2012	02/13/2012	02/17/2012	C		29	N		

Additionally, there are four ad hoc reports that may be generated by entering a date range under the Ad hoc Report Category.

- d. **Forms:** Users create a new case by clicking on “Create a New Military Justice Case” or “Create a New Court Reporter Misc Case” and entering data about the case into the appropriate fields. There are several tabs that open new forms under each category for each new case. The first form for a new military justice case, “**Accused Information**,” appears on the screen below. You must enter all the required information in the first form before proceeding to the follow-on forms. Required fields are listed below in Chapter 3.

https://ja.hqi.usmc.mil/Case_Management_System.nsf - Windows Internet Explorer

https://ja.hqi.usmc.mil/Case_Management_System.nsf

Save and Close Cancel

If a field is locked, it is because:
 1) You did not fill out a prior required field or
 2) You need to refresh the case.
 Refresh by clicking on a different tab and then re-entering back into the current tab.

Military Justice | Court Reporters | Review/Post Trial | NAMARA | NAMALA

Accused Information | Case Information | VWAP | Court Personnel | Preferral | Referral | Art. 32 | PTA/SILT | Findings | Disposition

Last Name First Name MI Service Rank
 SSN MOS AFADBD EAS Race Gender
 Pick Command
 Site Command Unit Sub Unit Legal Team Forward Case?
 Pretrial Restraint? No
 Type:
 IHCA? (Not for Military Purposes) No
 Total Days in Pre-Trial Restraint:0

Save and Close

Case Year 2012

- e. **Fields:** Users enter data under the “fields” displayed on each form. The chapters below provide a detailed list of all of the fields that CMS tracks for every case. Some fields are locked due to the requirement for previous fields to be completed. If you cannot fill in a field it is because you did not fill in a prior required field or you need to refresh the window. Refresh the window by clicking on a different tab and then re-entering the current tab or save and close the case and re-enter it.

3. Workflow:

- a. Initial entry: Local military justice, court reporter and review offices are responsible for assigning and training personnel to provide required data for CMS capture.
- b. Categories.
 - 1) Military Justice: Most CMS cases start as a new military justice case as detailed in Chapter 2 below. The local military justice office is responsible for accurately entering data immediately upon receipt of a request for legal services (RLS) or information indicating an accused service member has been placed in pretrial confinement. Clerks continue to enter relevant information into CMS for all phases of the trial.
 - 2) Court Reporter: At the conclusion of the trial phase, the military justice category will transfer the case to the court reporter section, which has responsibility for the case until the ROT is authenticated and the date the court reporter section enters as the date sent to review in the appropriate date field.
 - 3) Review: After the court reporter section enters the date the case is sent to review, the Review section is responsible for the case until NAMARA confirms to the Review section that the case has been received by entering the date Received at NAMARA. The Review Officer, responsible SJA and HQMC are able to monitor the case throughout this process.
 - 4) NAMARA: Only NAMARA is permitted to enter data in this category including the Date Received by NAMARA. Once the date received by NAMARA is entered the case moves from the Review report to the NAMARA report. NAMARA then retains responsibility for the case until a supplemental court-martial order is signed.

Chapter 2

Reports

1) **Military Justice:** The Military Justice Section has four reports:

- a. By Command – This report displays all cases under the military justice section sorted by command. The following are the column headers and what each column represents:

The screenshot shows the 'Military Justice\By Command' report in a web browser. The interface includes several filter sections: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Reports' (QCAR), 'NAMARA' (Inbound By Command), 'NAMALA' (Pending Join), 'Post Trial' (Delay 90 Days), 'Summary Court-Martial' (Military Justice), and 'Completed Cases' (Art 64 Cases (GCM & SPCM)).

Icon Legend:

- Military Justice Reports**
 - Case is being tried forward
 - 707 Clock is over 89 Days
 - Art. 62 Interlocutory Appeal
- Court Reporter Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 44 days
- Review Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to received at NAMARA
 - Over 29 days after CAA signed to received at NAMARA
- NAMARA/Post Trial Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to docketed at NAMARA
 - Over 29 days after CAA signed to docketed at NAMARA

Table Headers: Name, Rank, Unit, Court Type, TC, DC, Charges, RLS, Pref, Ref, PreTrial Con Res, Type, Arr/MFD, 707 Clock, Excl Del, Docketed, Remarks.

Name	Rank	Unit	Court Type	TC	DC	Charges	RLS	Pref	Ref	PreTrial Con Res	Type	Arr/MFD	707 Clock	Excl Del	Docketed	Remarks
25 29 Palms																
25 -																
19 1st MacDiv																
Nunes, EH	LCpl	7th Marines, 3/7	SPCM	BAS	LAR	Art. 92(1) x1,	10/09/2011	10/13/2011	10/21/2011			11/28/2011	46	N	02/15/2012	NG/M 26 Mar 12
Hannaford, JB	Pvt	3d LAR Bn, N/A	Article 32	BAS	BAE	Art. 81(j) x1, Art. 112a(1) x1,	10/07/2011	10/19/2011					78	Y		CO signed Art. 33 ltr. case at GCMCA for Disposition.
Angsten, RC	Cpl	1st Tank Bn, N/A	Article 32	GHE	LAR	Art. 120(01) x1,	10/24/2011			09/30/2011	C		55	Y		Released from Confinement on 4 Oct 11. Waiting on forensics.
Vasilchuk, MS	LCpl	7th Marines, 1/7	Article 32	GHE	WAR	Art. 134(60) x1,	10/31/2011	11/30/2011					69	Y		Article 32 conditionally waived. PTA Submitted 27 Feb 12. Pend Decision on PTA by GCMCA.
Lee, MJ	PFC	3d AA Bn, Company D	Article 32	GHE	HOD	Art. 92(1) x1, Art. 112a(1) x1,	11/09/2011	11/09/2011		10/31/2011	C		99	Y		
Roarty, DJ	PFC	1st Tank	SPCM	GHE	LAR	Art. 86(1) x1,	11/21/2011	02/08/2012	02/13/2012	02/17/2012	C		29	N		

- 1) **Site** – The location where the case is being processed.
- 2) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 3) **Name** – The name of the accused.
- 4) **Rank** – The rank of the accused.
- 5) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 6) **Court Type** – The type of court for the case.
- 7) **TC** – The first three letters of the trial counsel's last name.
- 8) **DC** – The first three letters of the defense counsel's last name.
- 9) **Charges** – The charges in the case and number of specifications.

- 10) **RLS** – The date the request for legal services was received by the military justice office.
 - 11) **Pref** – The date of the referral.
 - 12) **Ref** – The date of the referral.
 - 13) **PreTrial Con/Res** – The date the accused went into the current restraint. If the accused is released this field will show the date of the initial restraint.
 - 14) **Type** – The type of restraint. “C” is for confinement, “R” is for restriction, “L” is for conditions on liberty, “A” is for Arrest, and “I” is for In the hands of civilian authorities. The type only shows up if the accused is currently restrained.
 - 15) **Arr/MFD** - Either the date a motion for docketing (MFD) is approved by the military judge or the date the accused is arraigned, whichever is earlier.
 - 16) **707 Clock** – The Rule for Courts-Martial (RCM) 707 clock in days: date from referral or entry into pretrial confinement to the current date minus total number of days of excludable delay entered into the system.
 - 17) **Excl Del** – Excludable Delay: “Y” = “yes” there are days of excludable delay. “N” = “no” there are no days of excludable delay. Examples of days which are typically excluded from the RCM 707 clock include continuance time, RCM 706 hearing time, etc. The military justice officer should verify that days count as excludable delay and instruct the clerks to enter the appropriate period of delay.
 - 18) **Docketed** – The date of the trial.
 - 19) **Remarks** – Any remarks made by the military justice section.
- b. **By Court Type** – This report displays all cases in military justice sorted by the type of court-martial. The column headers are the same as the By Command Type report, except the Court Type column appears first. Please see the “Military Justice/By Command” report for the explanation of the columns.
- c. **Forward Cases** – This report displays cases that are in the military justice section and have been marked in the command section of the accused information as being tried at the forward unit. Please see the “Military Justice/By Command” report for the explanation of the columns.
- d. **Dispo Last 7 Days** – This report displays cases that had a date of disposition in the last seven days. Please see the “Military Justice/By Command” report for the explanation of the columns.

The following icons may appear on the left hand side of the Military Justice reports:

-  - **Forward Deployed** (The bomb appears when a case is marked as being handled by a forward deployed LSSS or legal team)
-  - **RCM 707 Clock over 89 Days** (The clock appear if the RCM 707 Clock is over 89 Days without an arraignment or motion for docketing)
-  - **Art. 62 Interlocutory Appeal** (The lock will appear if the case is marked “yes” as being an interlocutory Appeal Case). This means the government has appealed a ruling from the military judge while the case is in the trial phase.

2) **Court Reporters:** At the completion of a trial, the military justice clerk will enter the case disposition date transferring the case in CMS to the Court Reporter section.

- a. By Command – This report displays all cases under the responsibility of the Court Reporter section sorted by the command. The following are the column headers and what each column means:

The screenshot shows the 'Court Reporter By Command' report in the Case Management System. The interface includes several filter menus at the top: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Reports' (QCAR, NAMARA, NAMALA), 'Post Trial' (Delay 90 Days), 'Summary Court-Martial' (Military Justice), and 'Completed Cases' (Art 64 Cases). Below the filters is an 'Icon Legend' section with three categories: Military Justice Reports, Court Reporter Reports, Review Reports, and NAMARA/Post Trial Reports. The main data table has the following columns: Name, Court Type, Unit, Review Type, Disposition Date, Hours, Reporter, Scipist/Date to Trans, Days w/ Scipist, Supervisor/Date to Supervisor, Days to Trans, TC/Date To TC, Days with TC, MJ/Date to MJ, Days with MJ, Auth Date, Days to Auth, Post Trial Clock, and Remarks. The table lists several cases, including those from the 29 Palms, Albany, and Beaufort commands.

- 1) **Site** – The location where the case is being processed.
- 2) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 3) **Name** – The name of the accused.
- 4) **Court Type** – The type of court for the case.
- 5) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 6) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 7) **Disposition Date** – The date of the disposition.
- 8) **Hours** – The total number of hours in the court room.
- 9) **Reporter** – The first three letters of the court reporter’s last name.

- 10) **Scopist/Date to Trans** – The first three letters of the scopist/transcriber’s last name and the date the scopist/transcriber receives the draft transcript and audio file for transcription.
 - 11) **Days w/ Scopist** – The number of days the case is with the scopist for transcription. This count starts from the day the scopist receives the case for transcription to the day the scopist passes the draft record of trial to the supervisor.
 - 12) **Supervisor/Date to Supervisor** – The first three letters of the supervisor’s last name and the date the supervisor received the draft record of trial for quality check.
 - 13) **Days to Trans** – The total days to transcribe the record of trial from the date of disposition to the date it is sent to the trial counsel.
 - 14) **TC/Date to TC** – The first three letters of the trial counsel’s last name and the date the trial counsel received the record of trial for approval.
 - 15) **Days with TC** – The number of days the trial counsel has the record of trial for review.
 - 16) **MJ/Date to MJ** – The first three letters of the military judge’s last name and the date the military judge received the record of trial for approval.
 - 17) **Days with MJ** – The number of days the military judge has the record of trial for review.
 - 18) **Auth Date** – The date the record of trial is authenticated.
 - 19) **Days to Auth** – The number of days for the record of trial to be authenticated from the date of disposition.
 - 20) **Post Trial Clock** – The “Moreno 1” day count. This calculates the number of days from the date of disposition until the convening authority’s action is signed.
 - 21) **Remarks** – Any remarks made by the court reporters section.
- b. **By Court Type** – This report displays all cases that currently fall under the responsibility of the Court Reporter’s section sorted by the type of court-martial. Please see the “Court Reporter/By Command” report for the explanation of the columns.
- c. **Forward Cases** – This report displays cases that are in the court reporter section and have been marked as tried at a forward unit. Please see the “Court Reporter/By Command” report for the explanation of the columns.

The following icons will show on the left hand side of the Court Reporter reports:

-  - **Forward Deployed** (The bomb will show up if a case is marked as being a forward case)
-  - **Moreno 1 Clock is over 44 days**

3) **Review:** Once the case is authenticated and the case is sent to the Review section, the Review section will process the Convening Authority's (CA) action (CAA) and all other post-trial processes. They will hold the case until the CAA is signed and the date the case is received by NAMARA for appellate review.

a. By Command – This report displays all cases under the review section sorted by the command. The following are the column headers and what each column means:

The screenshot shows the 'Review By Command' report in the Case Management System. The interface includes several filter sections: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Reports' (QCAR, NAMARA, NAMALA), and 'Post Trial' (Delay 90 Days). Below these are 'Return Home / Create New Case' and 'Completed Cases' (Art. 64 Cases) buttons. An 'Icon Legend' section explains symbols for case status and clock warnings. The main table has the following columns: Name, Rank, Court Type, Unit, Review Type, Time in Review, Disposition, Date to Review, ROT, SJAR, DC Served, CAA, and Post Trial Clock. The data is grouped by unit, showing cases for 29 Palms and Beaufort.

Name	Rank	Court Type	Unit	Review Type	Time in Review	Disposition	Date to Review	ROT	SJAR	DC Served	CAA	CAA	Moreno 1 Clock	Sent to NAMARA	Post Trial Clock	Remarks		
29 Palms																		
1st MarDiv																		
Mittler, JC	SSgt	GCM	7th Marines	Art. 66 Review	50		12/19/2011	02/22/2012	02/27/2012	03/08/2012	03/20/2012	03/21/2012	03/22/2012	04/10/2012	04/10/2012	113	115	4/11 - Pend rec of orig
Montrose, ZS	LCpl	GCM	7th Marines	Art. 66 Review	42		12/04/2011	02/10/2012	02/13/2012	03/07/2012	03/13/2012	03/13/2012	03/13/2012	03/29/2012	03/29/2012	114	128	4/11 - Pend rec of orig svc receipts fm DC
Havik, JE	Cpl	GCM	1st Task Bn	Art. 66 Review	91		12/14/2011	01/12/2012	01/18/2012	02/07/2012	03/13/2012	03/13/2012	03/13/2012	03/29/2012	03/29/2012	106	120	4/11 - Pend rec of orig
Suzara, TJ	LCpl	SPCM	7th Marines	Art. 64 Review	35		02/16/2012	03/08/2012	03/07/2012							56	56	4/11 - Pend corr
Marcesceno, JA	Cpl	SPCM	1st Task Bn	Art. 64 Review	51		02/08/2012	02/21/2012	02/21/2012							64	64	4/11 - Pend SJA rev of CAA
Bloom, DJ	Cpl	SPCM	11th Marines	Art. 66 Review	48		01/26/2012	02/24/2012	02/27/2012	03/14/2012	03/27/2012	03/27/2012	03/27/2012	04/10/2012		77	77	4/11 - Pend CAA sig
Nunes, RH	LCpl	SPCM	7th Marines	Art. 64 Review	2		03/29/2012	04/10/2012	04/10/2012							14	14	4/11 - Pend drafts
Jordan, ZT	LCpl	SPCM	11th Marines	Art. 66 Review	22		02/17/2012	03/21/2012	04/09/2012							55	55	4/11 Pend corr
Lewis, LM	Cpl	SPCM	11th Marines	Art. 66 Review	2		03/07/2012	04/10/2012	04/10/2012							36	36	4/11 - Pend drafts
Beaufort																		
2d MAW																		
Smith, SJ	Cpl	SPCM	MAG 91	Art. 64 Review	27		02/24/2012	03/16/2012								48	48	193.far-Copy of ROT to DC
Wheeler, KA	Cpl	SPCM	MWSG 27	Art. 64 Review	58		01/12/2012	02/14/2012	02/29/2012							91	91	293.far-Pending compliance w/ Post-trial

- 1) **Site** – The location where the case is being processed.
- 2) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 3) **Name** – The name of the accused.
- 4) **Rank** – The rank of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Time in Review** – The number of days the case spends in the review section before received by NAMARA.

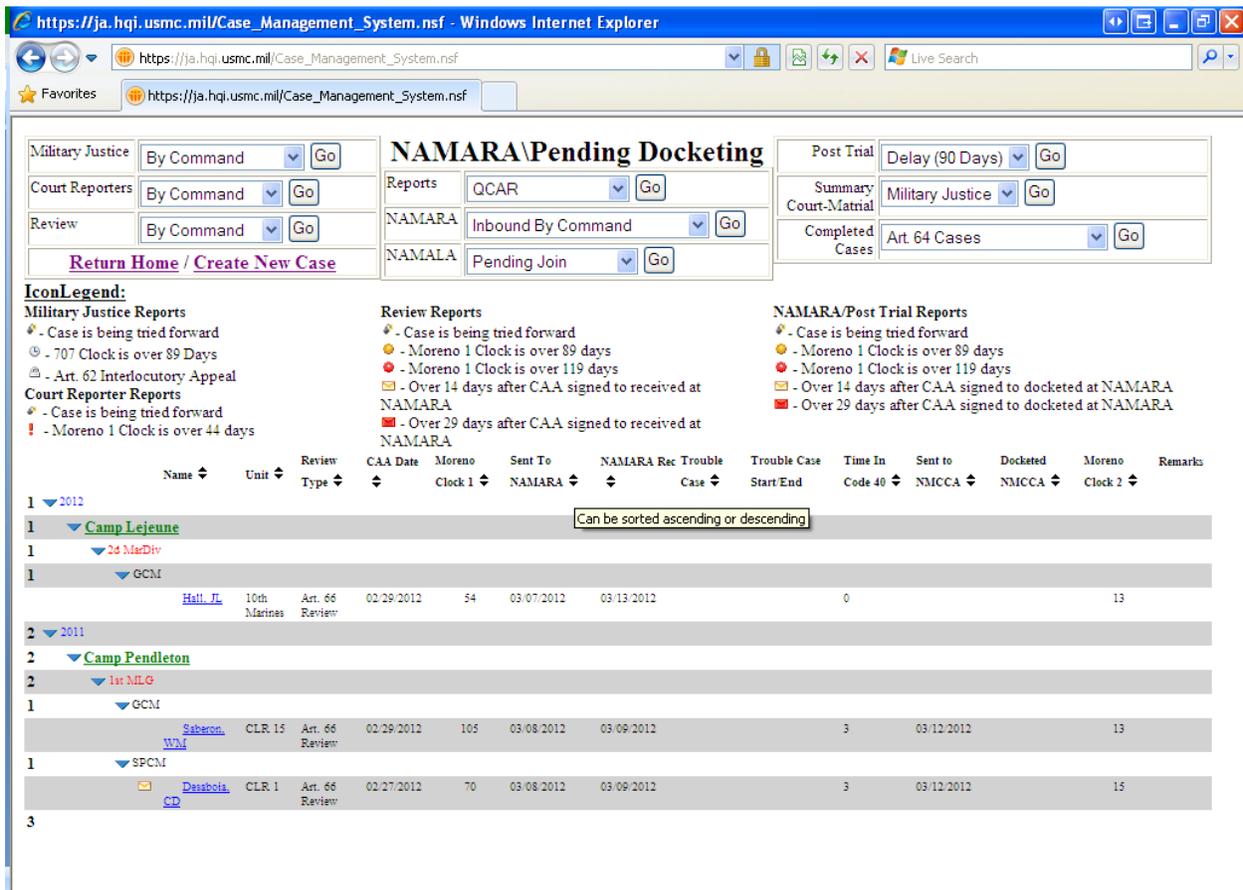
- 9) **Disposition Date** – The date of the disposition.
 - 10) **Date to Review** – The date the case is sent to review.
 - 11) **ROT Served** – The date the record of trial is served on the defense counsel/accused.
 - 12) **SJAR to SJA** – The date the SJAR is sent to the SJA.
 - 13) **SJAR Signed** – The date the SJAR is signed by the SJA.
 - 14) **SJAR to Review** – The date the SJAR is sent to the review section.
 - 15) **DC Served SJAR** - The date the defense counsel is served the SJAR.
 - 16) **CAA to Unit** – The date the convening authority’s action is sent to the unit.
 - 17) **CAA Signed** – The date the convening authority’s action is signed.
 - 18) **Moreno 1** - The “Moreno 1” day count. This calculates the number of days from the date of disposition until the convening authority’s action is signed.
 - 19) **Sent to NAMARA** – The date the case is sent to NAMARA.
 - 20) **Post Trial Clock** – Counts the days from the date of disposition until the record is received at NMCCA.
 - 21) **Remarks** – The remarks made by the review section.
- b. By Court Type – This report displays all cases in the review section sorted by the type of court-martial. Please see the “Review/By Command” report for the explanation of the columns.
- c. Forward Cases – This report displays cases that are in the review section and have been marked tried at the forward unit. Please see the “Review/By Command” report for the explanation of the columns.

The following icons will show on the left hand side of the Review reports:

-  - **Forward Deployed** (The bomb will show up if a case is marked as a forward case)
-  - **Moreno 1 Clock is over 89 days**
-  - **Moreno 1 Clock is over 119 days**
-  - **Over 14 days after CAA to Receipt at NAMARA**
-  - **Over 29 days after CAA to Receipt at NAMARA**

4) **NAMARA:** NAMARA will track the case from the date of disposition all the way through appellate review and the signing of the supplemental court-martial order.

- a. Inbound By Command – This report displays all cases that require either an Article 66 or 69(a) Review sorted by the command. Once it is determined that the case requires a review it will show up in this report to allow NAMARA to have oversight of inbound cases. See the “Review/By Command” report for the explanation of the columns.
- b. Inbound By Court Type – This report displays all cases that require either an Article 66 or 69(a) Review sorted by the court type. Once it is determined that the case requires a review it will show up in this report to allow NAMARA to have sight on inbound cases. Please see the “Review/By Command” report for the explanation of the columns.
- c. Pending Docketing – This report captures all cases that have been received by NAMARA and are currently pending docketing at NMCCA. The following are the column headers and what each column means in this report:



- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.

- 4) **Court Type** – The type of court.
- 5) **Name** – The name of the accused.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **CAA Date** – The date of the convening authority’s action is signed.
- 9) **Moreno Clock 1** – The “Moreno 1” day count. This calculates the number of days from the date of disposition until the convening authority’s action is signed.
- 10) **Sent to NAMARA** – The date the case is sent to NAMARA.
- 11) **NAMARA Received** – The date NAMARA physically receives the case.
- 12) **Trouble Case** – This indicates if the case file has issues that need to be corrected before it can be docketed by NMCCA.
- 13) **Trouble Case Start/End** – The date that NAMARA discovered the issue and the date that NAMARA received the correction to the issue.
- 14) **Time in Code 40** – The amount of time that the case spent in Code 40 before it was docketed at NMCCA.
- 15) **Docketed at NMCCA** – The date the case is docketed at NMCCA.
- 16) **Moreno Clock 2** - The “Moreno 2” day count. This calculates the number of days from the date the convening authority’s action was signed until the date docketed at NMCCA.
- 17) **Remarks** - The remarks made by NAMARA.

- d. **Cases at NMCCA** – These are the cases that are currently being reviewed by NMCCA. The following are the column headers and what each column means in this report:

The screenshot shows the 'NAMARA\Cases at NMCCA' web application. The interface includes a navigation menu with options like 'Military Justice', 'Court Reporters', and 'Review'. There are also filter buttons for 'By Command' and 'Go'. The main content area displays a table of cases with columns for Name, Unit, Review Type, Sent to, Docketed, Moreno Clock 2, App, App, App, Type of, Date of, Moreno, and Remarks. The table lists several cases, including 'Camp Lejeune' and '29 Palms'.

Name	Unit	Review Type	Sent to	Docketed	Moreno Clock 2	App	App	App	Type of	Date of	Moreno	Remarks
Vandankar, WF	II MEF HQ	Art. 66 Review	03/06/2012	03/06/2012	11	-	-	-	Opinion	Opinion	7	
Moore, G	3d LAR Bn	Art. 66 Review	12/27/2011	12/27/2011	19	-	-	-	Opinion	Opinion	77	
Ruby, SD	3d LAR Bn	Art. 66 Review	08/18/2011	08/19/2011	7	-	-	-	Opinion	Opinion	207	
Woolaver, MJ	7th Marines	Art. 66 Review	06/15/2011	06/16/2011	10	-	-	-	Opinion	Opinion	271	
Massner, JA	7th Marines	Art. 66 Review	04/25/2011	04/26/2011	7	-	-	-	Opinion	Opinion	322	
Green, III	1st Tank Bn	Art. 66	06/09/2011	06/09/2011	13	-	-	-	Opinion	Opinion	278	

- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 4) **Court Type** – The type of court.
- 5) **Name** – The name of the accused.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Sent to NMCCA** – The date the case is sent to NMCCA.
- 9) **Docketed NMCCA** – The date the case is docketed at NMCCA.
- 10) **Moreno Clock 2** - The “Moreno 2” day count. This calculates the number of days from the date the convening authority’s action was signed until the date docketed at NMCCA.

- 11) **App TC** – The first three letters of the appellate trial counsel’s last name.
- 12) **App DC** - The first three letters of the appellate defense counsel’s last name.
- 13) **App MJ** - The first three letters of the appellate military judge’s last name.
- 14) **Type of Opinion** – The type of opinion written by NMCCA.
- 15) **Date of Opinion** – The date that the opinion was published or released by NMCCA.
- 16) **Moreno Clock 3** – The “Moreno 3” day count. This calculates the number of days from the date the case is docketed at NMCCA to the date the supplemental court martial order is signed.
- 17) **Remarks** – The remarks made by NAMARA.

e. **Cases Pending Promulgation** – This report captures all cases that have been received back in NAMARA from NMCCA that are currently pending promulgation. The following are the column headers and what each column means in this report:

Icon Legend:

- Military Justice Reports**
 - ☛ - Case is being tried forward
 - Ⓜ - 707 Clock is over 89 Days
 - Ⓜ - Art. 62 Interlocutory Appeal
- Court Reporter Reports**
 - ☛ - Case is being tried forward
 - ! - Moreno 1 Clock is over 44 days
- NAMARA/Post Trial Reports**
 - ☛ - Case is being tried forward
 - Ⓜ - Moreno 1 Clock is over 89 days
 - Ⓜ - Moreno 1 Clock is over 119 days
 - Ⓜ - Over 14 days after CAA signed to received at NAMARA
 - Ⓜ - Over 29 days after CAA signed to received at NAMARA

Case Year	Site	Command	Court Type	Name	Unit	Review Type	Date of Opinion	Moreno Clock 3	Prom to Appel	Date to NAMALA	Confinement	Release Date	60 Day Date	60 Day Clock	Remarks
2011	29 Palms	1st MarDiv	GCM	Moore, G	3d LAR Bn	Art. 66 Review	03/13/2012	77	03/13/2012		No		05/12/2012	0	
				Eubiv, SD	3d LAR Bn	Art. 66 Review	03/09/2012	203			No				
			SPCM	Green, JV	1st Tank Bn	Art. 66 Review	03/13/2012	278			No				
	Camp Lejeune	2d MarDiv	GCM	Carstensen, SM	8th Marines	Art. 66 Review	03/12/2012	82			No				
			SPCM	Dall, AJ	MCSF Kings Bay	Art. 66 Review	10/13/2011	120			No				

- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 4) **Court Type** – The type of court.
- 5) **Name** – The name of the accused.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.

- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Date of Opinion** – The date that the opinion was published or released by NMCCA.
- 9) **Moreno Clock 3** – The “Moreno 3” day count. This calculates the number of days from the date the case is docketed at NMCCA to the date the supplemental court martial order is signed.
- 10) **Prom to Appel** – The date that the promulgation letter was sent to the appellant.
- 11) **Date to NAMALA** – The date that the promulgation letter was sent to NAMALA.
- 12) **Confinement** – Whether the appellant is in confinement.
- 13) **Release Date** – The estimated release date of the appellant from confinement.
- 14) **60 Day Date** – The date 60 days from the date the appellant was sent the promulgation letter.
- 15) **60 Day Clock** – The number of days that have passed since the appellant was sent the promulgation letter.
- 16) **Remarks** - The remarks made by NAMARA.

- f. **Cases Pending NOCAR** – This report captures all cases that have waited the mandatory 60 days from the date the appellant was sent the promulgation letter and where the appellant has not requested their case to be seen by CAAF. The following are the column headers and what each column means in this report:

NAMARA\Cases Pending NOCAR

IconLegend:

- Military Justice Reports**
 - Case is being tried forward
 - 707 Clock is over 89 Days
 - Art. 62 Interlocutory Appeal
- Court Reporter Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 44 days
- Review Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to received at NAMARA
 - Over 29 days after CAA signed to received at NAMARA
- NAMARA/Post Trial Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to docketed at NAMARA
 - Over 29 days after CAA signed to docketed at NAMARA

Name	Unit	Review Type	60 Day Date	60 Day Clock	NOCAR Due Date	Date NOCAR Sent	NOCAR Sent To	SCMO Date	Days Since NOCAR	Confinement	Release Date	Remarks
17 2011												
7 Camp Lejeune												
4 2d MarDiv												
2 GCM												
Callaway, KT	HQ Bn	Art. 66 Review	01/05/2012	60	01/06/2012	01/05/2012	NAMALA		68	Yes	04/10/2013	
Mathis, JA	6th Marines	Art. 66 Review	12/17/2011	60	12/20/2011	12/22/2011	NAMALA		82	No		
2 SPCM												
Unkle, AM	8th Marines	Art. 66 Review	02/28/2012	60	03/02/2012	-				Yes	01/10/2012	
Layton, TS	8th Marines	Art. 66 Review	02/26/2012	60	02/29/2012	-				No		
2 2d MLG												
1 GCM												
Chote, BE	CLR 25	Art. 66 Review	01/07/2012	60	01/10/2012	01/09/2012	NAMALA		64	No		
1 SPCM												
Culbertson, TA	CLR 25	Art. 66 Review	01/03/2012	60	01/06/2012	01/05/2012	NAMALA		68	No		

- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 4) **Court Type** – The type of court.
- 5) **Name** – The name of the accused.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **60 Day Date** – The date 60 days from the date the appellant was sent the promulgation letter.
- 9) **60 Day Clock** – The number of days that have passed since the appellant was sent the promulgation letter.

- 10) **NOCAR Due Date** – The date the NOCAR is due. This date is 64 days after the promulgation letter is sent to the appellant.
- 11) **Date NOCAR Sent** – The date that the NOCAR was sent to the appellant.
- 12) **NOCAR Sent To** – Where the NOCAR was sent.
- 13) **SCMO Date** – The date that SCMO was signed.
- 14) **Days Since NOCAR** – The number of days since the NOCAR was sent to the appellant.
- 15) **Confinement** – Whether the appellant is in confinement.
- 16) **Release Date** – The estimated release date of the appellant from confinement.
- 17) **Remarks** - The remarks made by NAMARA.

g. **Pending Finish File** – This report captures all cases where the NOCAR has been sent to the appellant, but that are still pending finish file. The following are the column headers and what each column means in this report:

The screenshot shows a web browser window displaying the 'Case Management System' interface. The main content area is titled 'NAMARA/Pending Finish File'. It features several filter menus: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Post Trial' (Delay 90 Days), 'Summary Court-Martial' (Military Justice), and 'Completed Cases' (Art 64 Cases). Below these are sections for 'Return Home / Create New Case', 'Icon Legend', and 'Review Reports'. The 'Icon Legend' defines symbols for 'Military Justice Reports', 'Court Reporter Reports', and 'NAMARA/Post Trial Reports'. The 'Review Reports' section lists various status icons and their meanings. The main data table has the following columns: Court Type, Name, Unit, Review Type, Date NOCAR Sent, NOCAR Sent To, Days Since NOCAR, SupCMO Received, SupCMO Signed, SupCMO To, DD 214 Received, Finish Filed, and Remarks. The table lists several cases, including those from 'Cherry Point', 'MCI West', and 'MCS Camp Pendleton'.

Court Type	Name	Unit	Review Type	Date NOCAR Sent	NOCAR Sent To	Days Since NOCAR	SupCMO Received	SupCMO Signed	SupCMO To	DD 214 Received	Finish Filed	Remarks
2	Cherry Point											
2	2d MAW											
1	GCM											
	Anderson, MA	MACG 28	Art. 66 Review	10/03/2011	Brig	45	11/17/2011	11/10/2011	11/10/2011			SCMO
1	SPCM											
	Fayne, JT	MAG14	Art. 66 Review	12/27/2011	NAMALA	2	12/29/2011	12/29/2011	12/29/2011			SCMO
4	MCI West											
4	MCS Camp Pendleton											
4	SPCM											
	Alfonso, JE	HqSptBn	Art. 66 Review	10/24/2011	NAMALA	66	12/29/2011	12/28/2011	12/29/2011			SCMO
	Aguilar, EA	HqSptBn	Art. 66 Review	11/04/2011	NAMALA	28	12/02/2011	11/30/2011	11/30/2011			SCMO
	Ballesteros, RL	HqSptBn	Art. 66 Review	12/27/2011	NAMALA	2	12/29/2011	12/29/2011	12/29/2011			SCMO
	Abhook, BA	HqSptBn	Art. 66 Review	11/04/2011	NAMALA	28	12/02/2011	11/30/2011	11/30/2011			SCMO

- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 4) **Court Type** – The type of court.
- 5) **Name** – The name of the accused.

- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Date NOCAR Sent** – The date that the NOCAR was sent to the appellant.
- 9) **NOCAR Sent to** – Where was the NOCAR sent.
- 10) **Days Since NOCAR** – The number of days since the NOCAR was sent to the appellant.
- 11) **SupCMO Received** – The date the supplemental CMO was received in NAMARA.
- 12) **SupCMO Signed** – The date the supplemental CMO was signed.
- 13) **SupCMO to Unit** – The date the supplemental CMO was sent to the unit.
- 14) **DD214 Received** – The date the DD 214 was received in NAMARA.
- 15) **Finish File** – The date that NAMARA finish files that case and the case is completed.
- 16) **Remarks** - The remarks made by NAMARA.

h. **Art. 69(a)/69(b)/Misc Cases** – This report captures all cases that require Article 69(a) review, or Article 69(b) cases that are submitted to NAMARA. This report also captures all cases that were mistakenly sent to them that require Judge Advocate review. The following are the column headers and what each column means in this report:

The screenshot shows the 'NAMARA/69(a)/69(b)/Misc Cases' report in a web browser. The interface includes several filter sections: 'Military Justice' (By Command), 'Court Reporters' (By Command), 'Review' (By Command), 'Reports' (QCAR), 'NAMARA' (Inbound By Command), 'NAMALA' (Pending Join), 'Post Trial' (Delay 90 Days), 'Summary Court-Matnal' (Military Justice), and 'Completed Cases' (Art 64 Cases). There are also links for 'Return Home / Create New Case'.

IconLegend:

- Military Justice Reports**
 - Case is being tried forward
 - 707 Clock is over 89 Days
 - Art. 62 Interlocutory Appeal
- Court Reporter Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 44 days
- Review Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to received at NAMARA
 - Over 29 days after CAA signed to received at NAMARA
- NAMARA/Post Trial Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to docketed at NAMARA
 - Over 29 days after CAA signed to docketed at NAMARA

Table Headers:

Review Type	Name	Court Type	Unit	Type Of Review	CAA Date	Sent To NAMARA	NAMARA Rec	ROT To Code	ROT to Code	Type of Relief	Remarks
41 2011											
2 Beaufort											
2 2d MAW											
2 Art. 69(a) Review											
	Tyler, L	GCM	MAG 31	-	07/12/2011	07/20/2011					
	Birden, PT	GCM	MWSG 27	-	01/23/2012	01/30/2012					
3 Camp Lejeune											
1 2d MarDiv											
1 Art. 69(a) Review											
	Denton, BW	GCM	2d LAR Bn	-	09/12/2011	09/14/2011					
1 2d MLG											
1 Art. 69(a) Review											
	Boyle, TA	GCM	CLR 2	-	07/29/2011	08/03/2011					MEMO see attachment
1 MarSOC											
1 Art. 69(a) Review											
	Williams, AD	GCM	MSOSG	-	07/29/2011	08/03/2011					

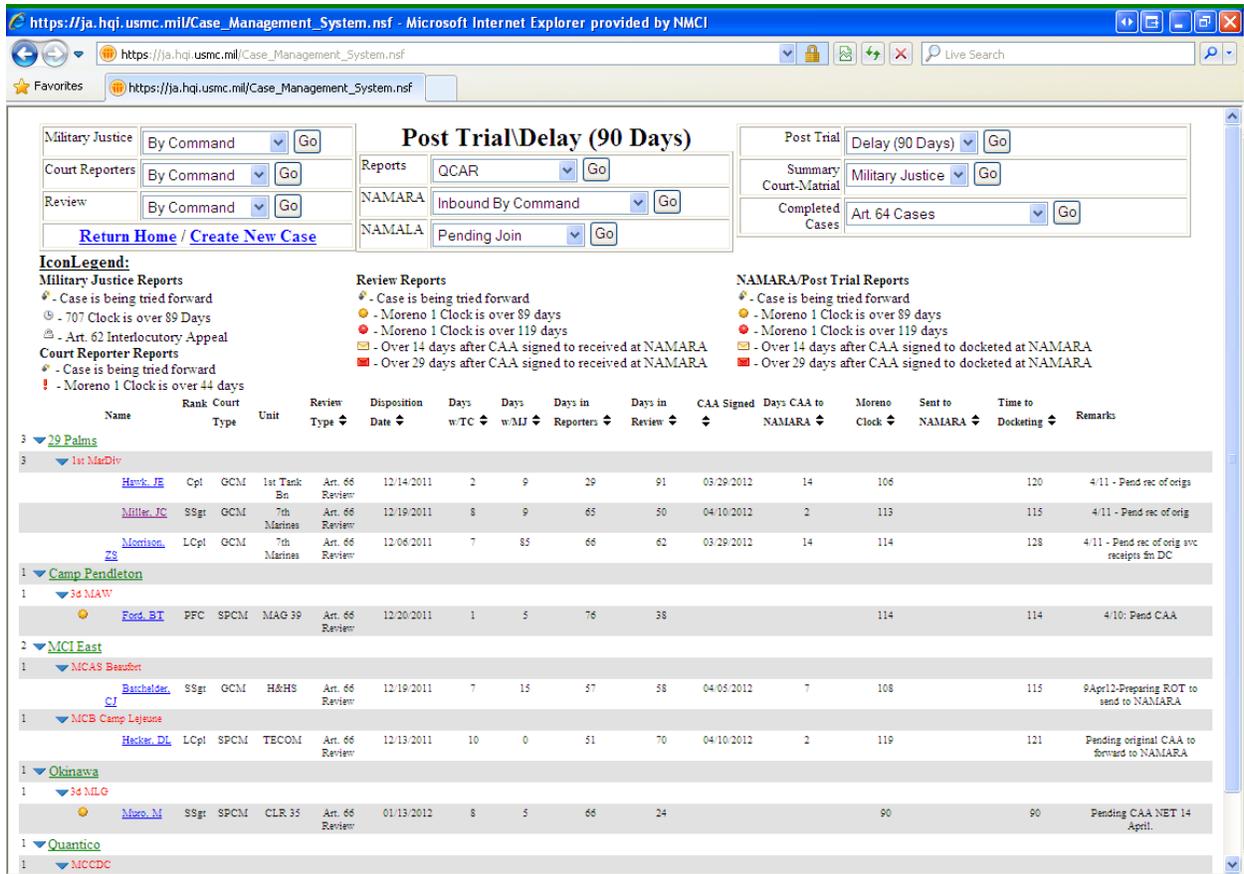
- 1) **Case Year** – The year the case received a disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 4) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 5) **Name** – The name of the accused.
- 6) **Court Type** – The type of court.
- 7) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 8) **Type of Review** – The review type that is required for processing at NAMARA.
- 9) **CAA Signed** – The date the convening authority's action is signed.
- 10) **Sent to NAMARA** – The date the case is sent to NAMARA.
- 11) **NAMARA Rec** – The date NAMARA physically receives the case.
- 12) **ROT to Code 20** – The date the ROT was sent to Code 20 for review.
- 13) **ROT to Code 40** – The date the ROT was received in Code 40 from Code 20 after their review.
- 14) **Type of Relief** – If relief is warranted in the case, the type that was granted by Code 20.
- 15) **Remarks** - The remarks made by NAMARA.

The following icons will show on the left hand side of the Inbound NAMARA reports:

-  - **Forward Deployed** (The bomb will show up if a case is marked as a forward case)
-  - **Moreno 1 Clock is over 89 days**
-  - **Moreno 1 Clock is over 119 days**
-  - **Over 14 days after CAA to Receipt at NAMARA**
-  - **Over 29 days after CAA to Receipt at NAMARA**

5) **Post Trial:** The Post-Trial section tracks cases that meet specific criteria. The reports allow SJAs, NAMARA, and JAD the ability to monitor cases that have or will meet some of the processing timelines mandated by higher headquarters.

- a. **Delay (90 Days)** – This report displays cases that trigger speedy post-trial review concerns based on the case law set forth in U.S. v. Moreno, and includes all cases that are over 90 days from the date of disposition until the date the convening authority’s action is signed. The following are the column headers and what each column means:



- 1) **Site** – The location where the case is being processed.
- 2) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 3) **Name** – The name of the accused.
- 4) **Rank** – The rank of the accused.
- 5) **Court Type** – The type of court for the case.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Disposition Date** – The date of the disposition.

- 9) **Days with TC** - The number of days the trial counsel had the record of trial for review.
 - 10) **Days with MJ** - The number of days the military judge had the record of trial for review.
 - 11) **Days in Reporters** – The number of days the court reporters section has possession of the case, this starts at date of disposition until the date the court reporters enter the date to review.
 - 12) **Days in Review** – The number of days the case spends in the review section before being received by NAMARA.
 - 13) **CAA Signed** – The date the convening authority’s action is signed.
 - 14) **Days CAA to NAMARA** – The number of days the case takes to be received by NAMARA after the convening authority’s action is signed.
 - 15) **Moreno Clock** – Counts the days from the date of disposition until the record is docketed at NMCCA.
 - 16) **Sent to NAMARA** – The date the case is sent to NAMARA.
 - 17) **Time to Docketing** – The number of days the case takes from the date the convening authority’s action is signed to the date the case is docketed at NMCCA.
 - 18) **Remarks** – The remarks made by the review section.
- b. **MJOC Report** – The MJOC report is a list of all cases that require an Article 66 review, have a date of disposition, are not docketed at NMCCA and have broken Moreno 1 or 2. The following are the column headers and what each column means in this report:

[You're missing this column.]

- c. **Moreno 1** – The Moreno 1 report shows all active cases that have received a date of disposition, but do not have a date the convening authority's action was signed. The following are the column headers and definitions:

The screenshot shows a web browser window displaying the Case Management System. The main content is a table of cases with various columns for tracking progress and delays. The table includes columns for Name, Court Type, Unit, Review Type, Disposition Date, Days to Trans, Days w/TC, Days w/AJ, Days to Auth, Days in Reporters, Date To Review, Days SJAR to SJA, Days w/SJA, Days to SJAR, SJAR Signed, Days w/CA, CAA Signed, Review to CAA, Days in Review, and Moreno 1 Clock. The table lists several cases, including '2012', '29 Palms', '1st MarDiv', 'Beaufort', '2d MAW', 'Camp Lejeune', and '2d MarDiv'. Above the table are several filter menus for Military Justice, Court Reporters, Review, Reports, NAMARA, and NAMALA. There is also an 'Icon Legend' section defining various symbols used in the table.

- 1) **Case Year** – The year of the date of the disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 4) **Name** – The name of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Disposition Date** – The date of the disposition.
- 9) **Days to Trans** – The number of days the court reporters took to transcribe the record of trial from the date of disposition.

- 10) **Days w/TC** - The number of days the trial counsel had the record of trial for review.
- 11) **Days w/MJ** - The number of days the military judge had the record of trial for review.
- 12) **Days to Auth** – The number of days the court reporters took to authenticate the record of trial.
- 13) **Days in Reporters** – The number of days the court reporters section has possession of the case. This starts at date of disposition and ends on the date the court reporters enter the date to review.
- 14) **Date to Review** – The date the review section received the case.
- 15) **Days SJAR to SJA** – The number of days it take for the SJAR to be sent to the SJA.
- 16) **Days w/SJA** – The number of days the SJA has the case.
- 17) **Days to SJAR** – The number of days the SJAR took to be generated.
- 18) **SJAR Signed** – The date the SJAR is signed by the SJA.
- 19) **Days w/CA** – The number of days from the convening authority being sent the case to the date the convening authority’s action is signed.
- 20) **CAA Signed** – The date the convening authority’s action is signed.
- 21) **Review to CAA** – The number of days from the date the case is received in the review section to the date the CAA is signed.
- 22) **Days in Review** – The number of days the case spends in the review section before being received by NAMARA.
- 23) **Moreno 1 Clock** – Counts the days from the date of disposition until the record is docketed at NMCCA.

- d. **Moreno 1 & 2** – The “Moreno 1 & 2” report shows all active cases that have received a date of disposition, but do not have a date docketed at NMCCA. The following are the column headers and definitions:

The screenshot shows a web browser window with the URL https://ja.hqi.usmc.mil/Case_Management_System.nsf. The page title is "Post Trial\Moreno 1 & 2". There are several filter menus for "Military Justice", "Court Reporters", and "Review". Below these are filters for "Reports" (QCAR, NAMARA, NAMALA) and "Completed Cases" (Art 64 Cases). An "Icon Legend" section defines symbols for "Military Justice Reports", "Review Reports", and "NAMARA/Post Trial Reports". The main data table has the following columns: Name, Court Type, Unit, Review Type, Disposition Date, Days to Trans, Days to Auth, Days in Reporters, Days in Review, CAA Signed, Moreno 1 Clock, Sent to NAMARA, NAMARA Received, Days CAA to NAMARA, Post Trial Clock, NAMARA Docketed, Days Receipt to Docket, Moreno 2 Clock, and Total Days to Docketing. The table lists several cases from 2012, including those from the 1st MarDiv, Beaufort, 2d MAW, Camp Lejeune, and 2d MarDiv.

- 1) **Case Year** – The year of the date of the disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 4) **Name** – The name of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Review Type** – The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General.
- 8) **Disposition Date** – The date of the disposition.
- 9) **Days to Trans** – The number of days the court reporters took to transcribe the record of trial from the date of disposition.

- 10) **Days to Auth** – The number of days the court reporters took to authenticate the record of trial.
- 11) **Days in Reporters** – The number of days the court reporters section has possession of the case, this starts at date of disposition until the date the court reporters enter the date to review.
- 12) **Days in Review** – The number of days the case spends in the review section before received by NAMARA.
- 13) **CAA Signed** – The date the convening authority’s action is signed.
- 14) **Moreno 1 Clock** – Counts the days from the date of disposition until the record is docketed at NMCCA.
- 15) **Sent to NAMARA** – The date the case is sent to NAMARA.
- 16) **NAMARA Received** – The date NAMARA receives the case from review.
- 17) **Days CAA to NAMARA** – The number of days it take the case to get to NAMARA once the convening authority’s action is signed.
- 18) **Post Trial Clock** – Counts the days from the date of disposition until the record is received at NMCCA.
- 19) **NAMARA Docketed** – The date the case is docketed at NMCCA.
- 20) **Days Receipt to Docket** – The number of days it takes once NAMARA receives the case to be docketed.
- 21) **Moreno 2 Clock** – Counts the days from the date the convening authority’s action is signed until the record is docketed at NMCCA.
- 22) **Total Days to Docketing** – The total number of days it takes the case to be docketed at NMCCA from the date of disposition.

- e. **Art. 69(a)** – The Art. 69(a) report displays all cases that require an Article 69(a) review and have a disposition date. The following are the column headers and definitions:

The screenshot shows the 'Post Trial\Art. 69(a)' section of the Case Management System. It features several filter menus for Military Justice, Court Reporters, and Reviews. Below these are filter options for Reports (QCAR, NAMARA, NAMALA) and Post Trial actions (Delay 90 Days, Summary Court-Martial, Completed Cases). An 'Icon Legend' explains symbols for case status and clock warnings. The main table lists cases with columns for Name, Unit, Disposition Date, Days to Trans, Days w/TC, Days w/MJ, Days in Reporters, Date To Review, Days SJAR to SJA, Days w/SJA, Days to SJAR, SJAR Signed, CAA Signed, Days to CA Action, Days in Review, Post Trial Clock, Sent to NAMARA, NAMARA Received, Days CAA to NAMARA, and Total Days to NAMARA.

Name	Unit	Disposition Date	Days to Trans	Days w/TC	Days w/MJ	Days in Reporters	Date To Review	Days SJAR to SJA	Days w/SJA	Days to SJAR	SJAR Signed	CAA Signed	Days to CA Action	Days in Review	Post Trial Clock	Sent to NAMARA	NAMARA Received	Days CAA to NAMARA	Total Days to NAMARA
13	2012		21	10	8	31		28	0	28			40	28	40			0	40
2	Camp Lejeune		28	0	0	28		0	0	0			28	0	28			0	28
1	2d MarDiv		26	0	0	26		0	0	0			26	0	26			0	26
	Bisler, SC	6th Marines	03/16/2012	26		26							26		26				26
1	II MEF		29	0	0	29		0	0	0			29	0	29			0	29
	Lee, JT	II MEF HQ	03/13/2012	29		29							29		29				29
1	Camp Pendleton		44	28	0	72		0	0	0			72	0	72			0	72
1	1st MarDiv		44	28	0	72		0	0	0			72	0	72			0	72
	Watersch, FP	HQ Bn	01/30/2012	44	28	72							72		72				72
1	Cherry Point		7	1	0	8		35	0	35			43	35	43			0	43
1	2d MAW		7	1	0	8		35	0	35			43	35	43			0	43
	Marinas, Jr	MWSG	02/28/2012	7	1	0	8	03/07/2012	35	35			43	35	43				43
2	Kaneohe Bay		8	6	18	33		43	0	43			55	43	55			0	55
2	3d MarDiv		8	6	18	33		43	0	43			55	43	55			0	55
	Johns, BE	3d Marines	02/09/2012	4	2	13	19	02/28/2012	43	43			62	43	62				62
	Orsoco, C	3d Marines	02/24/2012	11	9	22	47						47		47				47
1	MCB Japan		5	0	0	5		0	0	0			5	0	5			0	5
1	MCB Camp Butler		5	0	0	5		0	0	0			5	0	5			0	5

- 1) **Case Year** – The year of the date of the disposition.
- 2) **Site** – The location where the case is being processed. The exception to this is the Marine Corps Installations, which is the site for the commands.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 4) **Name** – The name of the accused.
- 5) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 6) **Disposition Date** – The date of the disposition.
- 7) **Days to Trans** – The number of days the court reporters took to transcribe the record of trial from the date of disposition.
- 8) **Days with TC** – The number of days the trial counsel has the record of trial for review.
- 9) **Days with MJ** – The number of days the military judge has the record of trial for review.
- 10) **Days in Reporters** – The number of days the court reporters section has possession of the case. This starts at date of disposition and ends on the date the court reporters enter the date to review.

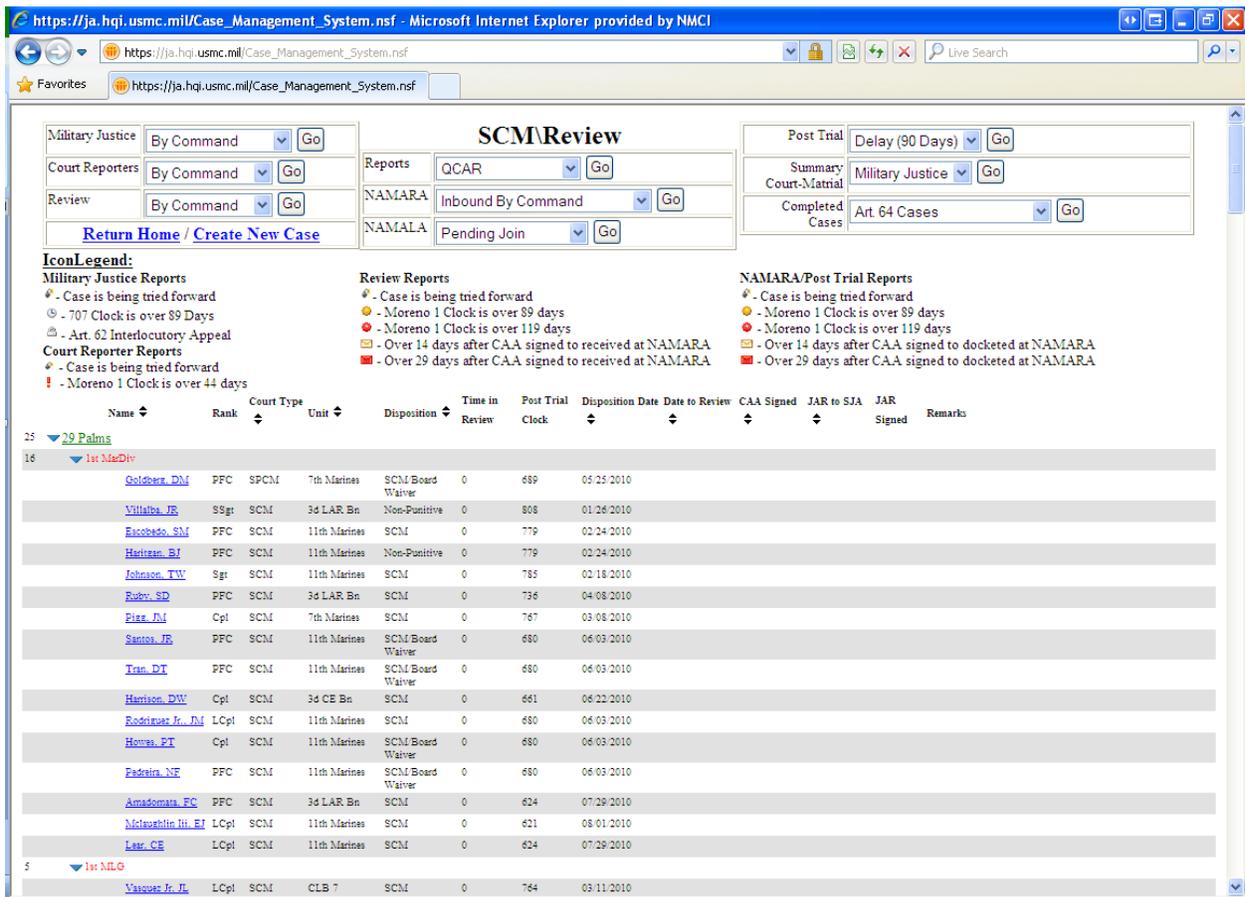
- 11) **Date to Review** – The date the case goes to review.
- 12) **Days SJAR to SJA** – The number of days it take for the SJAR to be sent to the SJA.
- 13) **Days w/SJA** – The number of days the SJA has the case.
- 14) **Days to SJAR** – The number of days the SJAR took to be generated.
- 15) **SJAR Signed** – The date the SJAR is signed by the SJA.
- 16) **CAA Signed** – The date the convening authority’s action is signed.
- 17) **Days to CA Action** – The number of days from the convening authority receiving the case to convening authority’s action.
- 18) **Days in Review** – The number of days the case spends in the review section before being received by NAMARA.
- 19) **Post Trial Clock** – Counts the days from the date of disposition until the record is received at NAMARA.
- 20) **Sent to NAMARA** – The date the case is sent to NAMARA.
- 21) **NAMARA Received** – The date NAMARA physically receives the case.
- 22) **Days CAA to NAMARA** – The number of days from the date the convening authority’s action is signed until the case is received at NAMARA.
- 23) **Total Days to NAMARA** – The number of days from the date of disposition to the date NAMARA receives the case.

The following icons will show on the left hand side of the Post Trial reports:

-  - **Forward Deployed** (The bomb will show up if a case is marked as being a forward case)
-  - **Moreno 1 Clock is over 89 days**
-  - **Moreno 1 Clock is over 119 days**
-  - **Over 14 days after CAA to docketed at NMCCA**
-  - **Over 29 days after CAA to docketed at NMCCA**

6) **Summary Courts-Martial:** This section has two reports that capture the two different phases of the summary court-martial: trial, post-trial / judge advocate review of summary courts-martial.

- a. **Military Justice** – This report displays all cases under the military justice section sorted by the command that are a summary court-martial. See Military Justice\By Command above for column details.
- b. **Review** – This report displays all cases under the review section sorted by the command, which have a disposition date and are pending judge advocate review. The following are the column headers and definitions:



- 1) **Site** – The location where the case is being processed.
- 2) **Command** - The first general court-martial convening authority (GCMCA) in the accused's chain of command.
- 3) **Name** – The name of the accused.
- 4) **Rank** – The rank of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Disposition** – The type of disposition the case received.

- 8) **Time in Review** – The number of days the case spends in the review section before being received by NAMARA.
 - 9) **Post Trial Clock** – Counts the days from the date of disposition until the record is reviewed by a judge advocate.
 - 10) **Disposition Date** – The date of the disposition.
 - 11) **Date to Review** – The date the case is sent to review.
 - 12) **CAA Signed** – The date the convening authority’s action is signed.
 - 13) **JAR to SJA** – The date the JAR was sent to the SJA or JA conducting the review.
 - 14) **JAR Signed** – The date the JAR was signed by the SJA or JA conducting the review.
 - 15) **Remarks** – The remarks made by the review section.
- 7) **Completed Cases:** The Completed Cases section tracks the cases once they are finished filed or archived by the unit. They are mainly separated by the major disposition types.

a. **Art. 64 Cases** – This report contains all completed SPCM cases, which were reviewed pursuant to Article 64, UCMJ. The following are the column headers and definitions:

- 1) **Case Year** – The year of the date of the disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.

- 4) **Name** – The name of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Disposition Date** – The date of the disposition.
- 8) **Days to Trans** – The number of days the court reporters took to transcribe the record of trial from the date of disposition.
- 9) **Days w/TC** – The number of days the trial counsel has the record of trial for review.
- 10) **Days w/MJ** – The number of days the military judge has the record of trial for review.
- 11) **Days to Auth** – The number of days the court reporters took to authenticate the record of trial.
- 12) **Days in Reporters** – The number of days the court reporters section has possession of the case, this starts at date of disposition and ends on the date the court reporters enter the date to review.
- 13) **Date to Review** – The date the review section received the case.
- 14) **Days w/CA** – The number of days the convening authority has possession of the case.
- 15) **Days to CAA** – The number of days from the convening authority receiving the case to the convening authority's action.
- 16) **CAA Signed** – The date the convening authority's action is signed.
- 17) **Days JAR to JA** – The number of days it take for the JAR to be sent to the JA.
- 18) **Days w/JA** – The number of days the JA has the case.
- 19) **JAR Signed** – The date the SJAR is signed by the SJA.
- 20) **Days to JAR** – The number of days the JAR took to be generated.
- 21) **Days in Review** – The number of days the case spends in the review section before received by NAMARA.
- 22) **Post Trial Clock** – Counts the days from the date of disposition until the record is received at NAMARA.

- b. **Art. 66 Cases** – This report contains all cases for which an Article 66, UCMJ appellate review at NMCCA has been completed and a Supplemental CMO has been signed. The following are the column headers and definitions:

The screenshot shows a web browser window displaying the 'Case Management System'. The main content area is titled 'Completed Art. 66 Cases'. There are several filter boxes for 'Military Justice', 'Court Reporters', 'Review', 'Reports', 'NAMARA', and 'NAMALA'. A legend explains the icons used in the table, such as a clock for 'Case is being tried forward' and a red dot for 'Moreno 1 Clock is over 89 days'. The table below lists individual cases with columns for Name, Court Type, Unit, Disposition Date, Days in Reporters, Days in Review, CAA Signed, Moreno 1 Clock, NAMARA Docketed, Moreno 2 Clock, Date of Opinion, Moreno 3 Clock, Date NOCAR Sent, Days Since NOCAR, From to Appel, SupCMO Signed, Finish Filed, and Total Days to SupCMO.

Name	Court Type	Unit	Disposition Date	Days in Reporters	Days in Review	CAA Signed	Moreno 1 Clock	NAMARA Docketed	Moreno 2 Clock	Date of Opinion	Moreno 3 Clock	Date NOCAR Sent	Days Since NOCAR	From to Appel	SupCMO Signed	Finish Filed	Total Days to SupCMO
2011				40	33		69		8								239
1 Camp Lejeune				40	37		70		14								240
1 2d MarDiv				40	37		70		14								240
Walton, JA	SPCM	10th Marines	01/19/2011	40	37	03/30/2011	70	04/13/2011	14			366			09/16/2011		240
2 Camp Pendleton				50	32		78		6								260
2 1st MarDiv				50	32		78		6								260
Garrett, TL	SPCM	1st Marines	01/20/2011	39	28	03/25/2011	64	03/30/2011	5			380			09/30/2011		253
Alariz, JA	SPCM	5th Marines	06/22/2011	61	36	09/22/2011	92	09/29/2011	7	12/22/2011		84	03/01/2012	19	12/28/2011	03/15/2012	267
2 Cherry Point				53	41		93		9								295
2 2d MAW				53	41		93		9								295
Anderson, MA	GCM	MACG 28	01/21/2011	55	41	04/25/2011	94	05/03/2011	8	07/28/2011		86	10/03/2011	45	07/29/2011	11/10/2011	293
Payne, JT	SPCM	MAG14	03/07/2011	51	40	06/06/2011	91	06/15/2011	9	10/25/2011		132	12/27/2011	2	10/26/2011	12/29/2011	297
6 MCI West				35	25		58		6								255
6 MCB Camp Pendleton				35	25		58		6								255
Hamington, EV	SPCM	HqSpdBn	01/12/2011	37	38	03/28/2011	75	03/30/2011	2			380			09/26/2011		287
Alfonso, JE	SPCM	HqSpdBn	02/09/2011	37	18	03/31/2011	50	04/08/2011	8	08/18/2011		132	10/24/2011	66	08/22/2011	12/28/2011	322
West, MA	SPCM	HqSpdBn	03/07/2011	29	24	04/28/2011	52	05/03/2011	5			346			09/26/2011		203
Aguilar, EA	SPCM	HqSpdBn	03/21/2011	23	26	05/02/2011	42	05/11/2011	9	08/30/2011		111	11/04/2011	28	09/08/2011	11/30/2011	254
Balasteros, RL	SPCM	HqSpdBn	04/11/2011	51	23	06/23/2011	73	06/28/2011	5	10/25/2011		119	12/27/2011	2	10/26/2011	12/29/2011	262
Ahcock, BA	SPCM	HqSpdBn	04/15/2011	32	23	06/08/2011	54	06/14/2011	6	08/30/2011		77	11/04/2011	28	08/31/2011	11/30/2011	229

- 1) **Case Year** – The year of the date of the disposition.
- 2) **Site** – The location where the case is being processed.
- 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
- 4) **Name** – The name of the accused.
- 5) **Court Type** – The type of court.
- 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
- 7) **Disposition Date** – The date of the disposition.
- 8) **Days in Reporters** – The number of days the court reporters section has possession of the case, this starts at date of disposition and ends on the date the court reporters enter the date to review.
- 9) **Days in Review** – The number of days the case spends in the review section before being received by NAMARA.
- 10) **CAA Signed** – The date the convening authority’s action is signed.
- 11) **Moreno Clock 1** – The “Moreno 1” day count. This calculates the number of days from the date of disposition until the convening authority’s action is signed.
- 12) **NAMARA Docketed** – The date the case is docketed at NMCCA.

- 13) **Moreno Clock 2** - The “Moreno 2” day count. This calculates the number of days from the date the convening authority’s action was signed until the date docketed at NMCCA.
- 14) **Date of Opinion** – The date that the opinion is released or published by NMCCA.
- 15) **Moreno Clock 3** – The “Moreno 3” day count. This calculates the number of days from the date the case is docketed at NMCCA to the date the supplemental court martial order is signed.
- 16) **Prom to Appel** – The date that the promulgation letter was sent to the appellant.
- 17) **Date NOCAR Sent** – The date that the NOCAR was sent to the appellant.
- 18) **Days Since NOCAR** – The number of days since the NOCAR was sent to the appellant.
- 19) **SupCMO Signed** – The date the supplemental CMO was signed.
- 20) **Finish File** – The date that NAMARA finish files that case and the case is completed.
- 21) **Total Days to SupCMO** – The total number of days from the date of disposition to signing of the supplemental CMO.

c. **Art. 69(a) Cases** – This report contains all cases for which an Article 69, UCMJ appellate review at the office of the Judge Advocate General (JAG) has been completed and a JAG review is conducted. The following are the column headers and definitions:

Completed Art. 69(a) Cases

Icon Legend:

- Military Justice Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Art. 62 Interlocutory Appeal
- Court Reporter Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 44 days
- Review Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to received at NAMARA
 - Over 29 days after CAA signed to received at NAMARA
- NAMARA/Post Trial Reports**
 - Case is being tried forward
 - Moreno 1 Clock is over 89 days
 - Moreno 1 Clock is over 119 days
 - Over 14 days after CAA signed to docketed at NAMARA
 - Over 29 days after CAA signed to docketed at NAMARA

Name	Unit	Disposition Date	Days in Reporters	Date To Review	Days to SJAR	Days to SJA	Days to SJAR Signed	CAA Signed	Days in Review	Sent to NAMARA	NAMARA Received	Date To Code	Date Review Complete	Date Finish File	Total Days to Finish File	
2011																
1	Camp Lejeune		30		6	5	11		63						138	
1	28 MLO		29		6	0	6		77						114	
1	Bvda_TA	CLR.2	04/19/2011	29	05/18/2011	6	0	6	05/24/2011	07/29/2011	77	08/03/2011	08/09/2011	08/11/2011	08/11/2011	114
1	Kaneohe Bay		30		5	10	15		49						161	
1	24 MLO		30		5	10	15		49						161	
1	Martn_HA	CLR.3	01/10/2011	30	02/09/2011	5	10	15	02/24/2011	03/04/2011	49	03/30/2011	04/04/2011	06/20/2011	06/20/2011	161
18	2010		47		13	1815	1828		87						406	
1	Beaufort		40		35	4	39		50						222	
1	28 MIAW		40		35	4	39		50						222	
3	Camp Lejeune		39		21	15	35		71						202	
1	24 MIAW		43		27	2	29		76						187	
1	Woodruff	HQ Bn	12/15/2010	43	01/27/2011	27	2	29	02/25/2011	04/11/2011	76	04/13/2011	04/19/2011	06/20/2011	06/20/2011	187
2	24 MLO		37		18	21	39		68						210	
1	Hutchins	CLR.25	12/03/2010	48	01/20/2011	14	14	28	02/17/2011	03/01/2011	43	03/04/2011	03/08/2011	03/29/2011	03/29/2011	116
1	Walton_TO	CLR.27	08/20/2010	26	09/15/2010	21	28	49	11/03/2010	12/09/2010	93	12/17/2010	12/20/2010	06/20/2011	06/20/2011	304
1	Camp Pendleton		59		3	6	9		144						606	
1	1 MEF		59		3	6	9		144						606	
3	Kaneohe Bay		46		23	13	36		71						549	
1	1st MIAW		42		21	22	43		69						691	
1	Nidexo_DP	MAAG 24	05/27/2010	42	07/08/2010	21	22	43	08/20/2010	09/13/2010	69	09/15/2010	09/21/2010		691	
2	24 MIAW		48		24	9	33		73						478	
1	Zefiro_Chi	3d Marines	05/13/2010	55	07/07/2010	34	10	44	08/20/2010	09/01/2010	68	09/13/2010	09/20/2010		705	
1	Frijini_ZT	3d Marines	10/13/2010	41	11/23/2010	13	8	21	12/14/2010	01/21/2011	77	02/08/2011	02/14/2011	06/21/2011	06/21/2011	251
1	MCT Eager		40		18	17608	17617		60						768	

- 1) **Case Year** – The year of the date of the disposition.
 - 2) **Site** – The location where the case is being processed.
 - 3) **Command** - The first general court-martial convening authority (GCMCA) in the accused’s chain of command.
 - 4) **Name** – The name of the accused.
 - 5) **Court Type** – The type of court.
 - 6) **Unit** – The unit of the accused. The Special Court-Martial convening authority.
 - 7) **Disposition Date** – The date of the disposition.
 - 8) **Days in Reporters** – The number of days the court reporters section has possession of the case. This starts at date of disposition and ends on the date the court reporters enter the date to review.
 - 9) **Date to Review** – The date the case goes to review.
 - 10) **Days SJAR to SJA** – The number of days it take for the SJAR to be sent to the SJA.
 - 11) **Days w/SJA** – The number of days the SJA has the case.
 - 12) **Days to SJAR** – The number of days the SJAR took to be generated.
 - 13) **SJAR Signed** – The date the SJAR is signed by the SJA.
 - 14) **CAA Signed** – The date the convening authority’s action is signed.
 - 15) **Days in Review** – The number of days the case spends in the review section before being received by NAMARA.
 - 16) **Sent to NAMARA** – The date the case is sent to NAMARA.
 - 17) **NAMARA Received** – The date NAMARA physically receives the case.
 - 18) **Date to Code 20** – The date NAMARA sent the record to Code 20 for review.
 - 19) **Date Review Complete** – The date Code 20 completed the review.
 - 20) **Date Finish File** – The date NAMARA finish files the case.
 - 21) **Total Days to Finish File** – The total number of days from date of disposition to the date of finish file.
- d. **GCM Acquittals** – This report contains all completed general court-martial Acquittals. See “Completed Art. 69(a) Cases” report descriptions above for details about the columns.
- e. **Completed SPCM Acquittals** – This report contains all completed special court-martial acquittals. See “Completed Art. 64 Cases” report descriptions above for details about the columns.
- f. **Completed SCM** – This report contains all completed summary court-martials. See “Completed Art. 64 Cases” report descriptions above for details about the columns.

The following icons will show on the left hand side of the Completed reports:

-  - **Forward Deployed** (The bomb will show up if a case is marked as being a forward case)
-  - **Moreno 1 Clock is over 89 days**
-  - **Moreno 1 Clock is over 119 days**
-  - **Over 14 days after CAA to docketed at NMCCA**
-  - **Over 29 days after CAA to docketed at NMCCA**

8) **Adhoc Reports**

- a. **QCAR Report:** The QCAR Report captures the quarterly criminal activity report numbers, required by Departmental regulations. In addition to providing the numbers for the QCAR, users may select any date range to review local military justice statistics. For instance, users input the data as indicated by the example below:



And the report appears as follows:

https://ja.hqj.usmc.mil/case_management_system(updated).nsf - Microsoft Internet Explorer provided by NMCI

https://ja.hqj.usmc.mil/case_management_system(updated).nsf

File Edit View Favorites Tools Help

https://ja.hqj.usmc.mil/case_management_system(up...

CRIMINAL ACTIVITY, DISCIPLINARY INFRACTIONS AND COURTS-MARTIAL REPORT

Report Start Date: 1/1/2011
Report End Date: 6/10/2011

Type of Action	PERSONNEL CONVICTED		ACQUITTED	
	CONUS	OVERSEAS	CONUS	OVERSEAS
General COURTS-MARTIAL	15	5	2	1
Special COURTS-MARTIAL	49	7	3	0

DISCHARGES ADJUDGED BY COURTS-MARTIAL

Type of Court	CONUS			OVERSEAS		
	DD	BCD	OD	DD	BCD	OD
General COURTS-MARTIAL	4	8	0	1	2	0
Special COURTS-MARTIAL	0	46	0	0	7	0

DISPOSITION OF DRUG ABUSE OFFENSES
(total number, not just convictions)

General COURTS-MARTIAL:	4
Special COURTS-MARTIAL:	20

DISPOSITION OF SEXUAL ASSAULT OFFENSES
(total number, not just convictions)
(sexual assault is defined in reference (d))

General COURTS-MARTIAL:	9
Special COURTS-MARTIAL:	0

Done

Internet 100%

- b) **Litigation Report:** The Litigation Report displays the number of special and general court-martials, along with acquittals broken out into CONUS cases and OCONUS cases. Users run this report by entering the desired date range. The report pulls all cases which have a disposition date between the dates provided.



Report Start Date: 1/1/2011
Report End Date: 6/16/2011

Type of Courts-Martial	Uncontested	Contested	Unknown Contested	Total	Acquittals
General Courts-Martial	39	34	6	79	9
Special Courts-Martial	125	77	46	249	27

- c) **VWAP Report:** The VWAP Report displays the number of victims and witnesses that were advised of their rights per the DD Forms 2701, DD Forms 2702, DD Forms 2703, and DD Forms 2704. This will only show the number of victims and witnesses and will not generate a list of names. To view the individual victim or witnesses you must have permission to enter the respective cases. Users run this report by entering the desired date range. The report pulls all cases which have those DD Forms served on the victim or witness in the dates provided.

VWAP Form #	Victim	Witness
2701	27	51
2702	41	77
2703	36	47
2704	25	45

- c) **SJA Report:** The SJA Report displays the number of cases that had a date of disposition by FY that fall into the following categories: total number of cases disposed at a GCM, total number of cases disposed at a SPCM, total number of cases disposed at a SPCM with BCD, total number of cases disposed at a SPCM without BCD, total number of cases that were contested, total number of RLS with alternate disposition, total number of cases that had an Art. 32, and total number of cases disposed at a SCM.

Measure of Performance	FY10	FY11	FY12
Total # Disposed at GCM	153	186	85
Total # Disposed at SPCM	513	521	168
Total # Disposed at SPCM With BCD	259	268	85
Total # Disposed at SPCM Without BCD	254	253	83
Total # Contested	118	252	126
RLS with Alternate Disposition	318	253	67
Total # of Art. 32	122	157	65
Total # of SCM	528	442	172

Chapter 3

Military Justice

Introduction: The Military Justice section of CMS covers cases in the pretrial and trial phases, from date of receipt of an RLS or other notification of a military justice case through the date of sentencing or alternate disposition of a case.

Accused Information Tab: This tab covers the accused's personal information including command information, contained in the RLS or in the MCTFS database (3270). Enter the date and type of any pretrial restraint, including pretrial restriction or military or civilian confinement (IHCA for military purposes). The command information identifies who will have oversight over the case. If you are part of a forward LSSS, send the command structure of the units your LSSS supports to JAI. If the units do not fall under your Command structure in CMS, JAI has the ability to add or delete commands.

The screenshot shows a web browser window displaying the 'Accused Information' tab in the Military Justice section of the CMS system. The browser address bar shows the URL: https://ja.hqj.usmc.mil/Case_Management_System.nsf. The page title is 'Anderson, MA., PFC, USMC'. The 'Accused Information' tab is selected, and the following information is displayed:

Last Name	First Name	MI	Service	Rank		
Anderson	Michael	A.	USMC	PFC		
SSN	MOS	AFADBD	EAS	Race	Gender	
3344	7212	07/24/2006	7/23/2010	Caucasian	Male	
Site	Command	Unit	Sub Unit	Legal Team	Forward Case?	
Cherry Point	2d MAW	MACG 28	2d LAAD Bn	-		

Pretrial Restraint? No
Type:
IHCA? (Not for Military Purposes) No
Total Days in Pre-Trial Restraint:0

Anderson, MA., PFC, USMC

Case Year: 2011
Created By: Caroline Hill
Last Edited By: Willie Richardson
Archive: No

Date Created: 07/14/2010
Date Last Edited: 03/29/2012
Archive Date:
Destroy Date:

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CMS Field Name

Last Name:

Description

The full last name of the Accused. [Text Field] (Required Field)

First Name:	The full first name of the Accused. [Text Field] (Required Field)
Middle Initial:	The middle initial of the Accused. [Text Field]
Service:	The branch of service of the Accused. Changing this field will trigger a refresh of the screen. [Drop Down Box] (Required Field)
Rank:	The rank of the Accused. This is dependent upon the service field. [Drop Down Box] (Required Field)
SSN:	The last four digits of the social security number of the Accused. [Number Field] (Required Field)
MOS:	The military occupational specialty code of the Accused. [Number Field] (Required Field)
AFADBD:	The armed forces active duty base date of the Accused. [Date Field] (Required Field)
EAS:	The end of active service date for the Accused. [Text Field] (Required Field)
Race:	The race of the Accused. [Drop Down Box] (Required Field)
Gender:	The gender of the Accused. [Drop Down Box] (Required Field)
Pick Command:	The button that will bring up a pop-up box that will allow the user the ability to select the site, command, unit, sub-unit, and legal team. [Button]
Site:	The location where the case is being processed. The exception to this is the Marine Corps Installations, which is the site for the commands. [Drop Down Box] (Required Field)
Command:	The first general court-martial convening authority (GCMCA) in the accused's chain of command. [Drop DownBox] (Required Field)
Unit	The unit of the accused. The Special Court-Martial convening authority. <i>*If deployed units are outside the command structure contact JAI to add the command to your drop down box.</i> [Drop Down Box] (Required Field)
Sub-Unit:	The immediate command of the Accused, such as the company command or section, if applicable. This may also be the special

court-martial convening authority. The commands will appear in the drop down box, only if applicable. **If deployed units are outside the command structure, contact JAI to add the command to your drop down box.* [Drop Down Box] (Required Field if there is a command applicable)

- Legal Team: The legal team that is processing the case, if applicable. [Drop Down Box]
- Forward Case: Is this case being processed by a forward unit? [Drop Down Box]
- Pretrial Restraint: Whether the Accused was placed into pretrial Restraint. [Drop Down Box]
- Type: The type of pretrial restraint the Accused was placed in. [Drop Down Box] (Pretrial Restraint field must be “Yes”)
- Restraint Date: The date the Accused was placed into pretrial restraint. This starts the RCM 707 clock if 1) there is a date in this field, 2) the type of type of restraint is confinement and 3) the date the accused enters pretrial restraint is before the Preferral Date. [Date Field] (Pretrial Restraint field must be “Yes”) **If pretrial restraint is “no”, this field will not show up.*
- Restraint End Date: The date the Accused was released from pretrial restraint if released prior to trial. [Date Field] (Pretrial Restraint field must be “Yes”) **If pretrial restraint is “no”, this field will not show up.*
- # of days in Restraint: The number of days the Accused has been in pretrial restraint. This field will give a running number of days the Accused was in pretrial restraint if there is no restraint end date. [Calculated Field] **If pretrial restraint is “no”, this field will not show up.*
- IHCA: Whether the Accused is in the hands of civilian authorities, not for military purposes. [Drop Down Box]
- IHCA Date Arrest: The date the Accused was placed in the hands of civilian of authorities, not for military purposes. [Date Field] (IHCA field must be “Yes”)
- IHCA Date of Release: The date the Accused was released from the hands of civilian authorities, not for military purposes. [Date Field] (IHCA field must be “Yes”)

of IHCA days: The calculated number of days the Accused was in the hands of civilian authorities. This field will give a running number of days the Accused was in pretrial restraint if there is no restraint end date. [Calculated Field]

Total days in pre-trial restraint: The calculated number of days the Accused has been in pretrial restraint and in the hands of civilian authorities. This field will give a running number of days the Accused was in both locations if there is no restraint end date. [Calculated Field]

Case Information Tab: This tab contains fields for entry of essential dates for managing the case, excludable delay time, alternate disposition information, and case notes and allows uploading of case documents. Enter the preferral, referral, arraignment, motions, and trial dates. In this section enter all speedy trial excludable delay time immediately after it is granted. Enter alternative disposition information if applicable. Finally, enter case notes you want to appear on the CMS military justice report and upload documents into the case, if desired.

Anderson, MA., PFC, USMC

Military Justice | Court Reporters | Review Post Trial | NAMARA | NAMALA

Accused Information | Case Information | VWAP | Court Personnel | Preferral | Referral | Art. 32 | PTA/SILT | Findings | Disposition

Case #	Court Type:	Art. 32:	Convening Authority	Court-Martial Location
	GCM	Yes	MajGen Davis	JLC-BLDG 219
Date RLS Received:	Date Preferred:	Preferred Chgs to Defense:	Date Referred	Date Accused Served
07/14/2010	07/28/2010	07/28/2010	10/12/2010	10/19/2010
Arraignment/MFD Date				
10/25/2010				
RCM 707 Date	RCM 707 Clock	Motions Date(s)	Trial Date	Post Trial Session
11/25/2010	89		01/21/2011	
Excludable Delay:				
Start Date	End Date	# of Days	Responsible Party	
Alternative Disposition:	No	Alternative Disposition Date:		
Type of Alternative Disposition:	Pending Entry			
Art. 62 Interlocutory Appeal	Date of Adverse Ruling	Date Appeal Filed	Date of Court's Ruling	Days to Ruling
No				
Remarks:	Trial: 21 Jan.			
Attachments:	<input type="button" value="Upload"/>			

Anderson, MA., PFC, USMC

Case Year: 2011
 Created By: Caroline Hill
 Last Edited By: Willie Richardson
 Archive No:

Date Created: 07/14/2010
 Date Last Edited: 03/29/2012
 Archive Date:
 Destroy Date:

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CMS Field Name
Case #:

Description
The case number for the case. [Text Field]

Court Type:	The type of court for this case. [Drop Down Box] (Required Field)
Art. 32:	Drop down box allows entry indicating there is an Article 32 hearing and opening the Article 32 information tab. [Drop Down Box] (This will open up the Article 32 tab)
Convening Authority:	The name of the command convening the court-martial. [Text Field] (Required Field)
Court-Martial Location:	The physical location of the court-martial. [Text Field] (Required Field)
Date RLS Received:	The date the law center receives the request for legal services. [Date Field]
Date Preferred:	The date the charges are preferred. This starts the RCM 707 clock unless the accused has already been in pretrial confinement. [Date Field] (Date RLS Received field must have a date)
Preferred Charges to Defense:	The date the charge sheet is delivered to the defense. [Date Field] (Date Preferred field must have a date)
Date Referred:	The date the charge sheet is referred. [Date Field] (Preferred Charges to Defense field must have a date)
Date Accused Served:	The date the charge sheet was served on the accused. [Date Field] (Date Referred field must have a date)
Arraignment/MFD Date:	Enter either the date a motion for docketing (MFD) is approved by the military judge or the date the accused is arraigned, whichever is earlier. If a MFD is approved, the actual arraignment date will occur on the date of the first Article 39a hearing or another date as determined by the military judge, but need not be captured here. The point of this field is to stop the RCM 707 speedy trial clock. [Date Field] (Date Accused Served field must have a date)
Motions Date(s):	The dates of any motions hearing(s) for the case. [Date Field] (Date Accused Served field must have a date) <i>*This is a single date field. The field will only show one date for the motion. If Motions Date(s) is populated with a date, a second date box will pop up beneath the Motion(s) Date on page refresh. This is for you to add the second date.</i>

Trial Date: The date trial begins. To capture the dates of multiple day trials enter the dates in the remarks field. [Date Field] (Date Accused Served field must have a date)(Required Field)

Post Trial Session: The date of any post trial session for this case. [Date Field] (Date Disposition field must have a date)

RCM 707 Date: The last date to arraign the accused according to RCM 707. Calculated by 120 days from date of entry into pretrial confinement date, IHCA date, or the Preferral date minus excludable delay. A date entered into the Arraignment/MFD field stops the clock. [Calculated Field]

RCM 707 Clock: The current number of days on the RCM 707 Clock including excludable delay if entered. The clock starts when either the pretrial confinement date, IHCA date, or the date of preferral is entered and stops when the Arraignment/MFD date is entered. This number will be recalculated once excludable delay is entered. [Calculated Field]

Excludable Delay?: Captures whether any excludable delay was granted by the convening authority or military judge by a yes or no drop down box. [Drop Down Box] (Required)

Excludable Delay: If there is excludable delay in the case, it must be entered here. The button will bring up a pop-up box that allows the user the ability to add and remove excludable delay. [Button]

Update: This will allow you to update the screen to show the added, removed or modified excludable delay. This will also allow you to update the data for the RCM 707 Date and Clock. [Check Box]

Start Date: The date that the excludable delay started. [Date Field]

End Date: The date that the excludable delay ended. [Date Field]

of Days: The calculated number of days for the excludable delay. This field will give the total number of days. [Calculated Field]

Responsible Party: The responsible party for requesting the excludable delay. The responsible party can be the TC, DC, MJ, or CA. [Drop Down Box]

Alternative Disposition: Was there an alternative disposition in this case? If so, drop down box allows entry of yes or no. [Drop Down Box]

- Type of Alternative Disposition: The type of alternative disposition in this case. [Drop Down Box] Disposition: (Alternative Disposition field must be “Yes”)
- Alternative Disposition Date: The date of the alternative disposition in this case. [Drop Down Box] (Alternative Disposition field must be “Yes”)
- Remarks: Remarks for the Military Justice section for the case. These are the remarks that will show on the Reports. [Text Field]
- Attachments: There were military justice attachments to be kept for the case. [Upload Button]

Victim/Witness Assistance Program (VWAP) Tab: This tab tracks VWAP data required for annual reporting and provides information to track victims and witnesses for later trial or appellate court proceedings, clemency and parole hearings. Enter the victim or witness information for the case, including the victim(s)’ or witness(es)’ name(s), address(es), and phone number(s), the date the DD Form 2701, DD Form 2702, DD Form 2703, and DD Form 2704 were delivered or signed, and note the serving official for those documents (i.e. the person who delivered the forms).

https://ja.hqi.usmc.mil/Case_Management_System.nsf - Microsoft Internet Explorer provided by NMCI

Anderson, MA., PFC, USMC

If a field is locked, it is because:
 1) You did not fill out a prior required field or
 2) You need to refresh the case.
 Refresh by clicking on a different tab and then re-entering back into the current tab.

Military Justice | Court Reporters | Review Post Trial | NAMARA | NAMALA

Accused Information | Case Information | VWAP | Court Personnel | Preferral | Referral | Art. 32 | PTA/SILT | Findings | Disposition

Are There Victims or Witnesses in this Case:

VWAP Certification Official:

Add Victim/Witness

No documents found

Save and Close

Anderson, MA., PFC, USMC

Case Year: 2011

Created By: Caroline Hill
 Last Edited By: Willie Richardson

Date Created: 07/14/2010
 Date Last Edited: 03/29/2012

Archive: No

Destroy Date:

Mark attachments for deletion

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<u>CMS Field Name</u>	<u>Description</u>
VWAP:	Were there victim(s) or witness(es) in this case? [Drop Down Box](Required Field)
VWAP Certification Official:	The rank and last name of the official who certifies whether there is a victim or witness in the case. [Text Box] (Required Field) (VWAP field must be entered)
Add VWAP Information:	The button that will bring up a pop-up box that will allow the user the ability to select the VWAP Information for the case. [Button]

VWAP

Save and Close Cancel

Victim/Witness: - [v]
Service: - [v]
Last Name: [text box]
Address: [text box]
Sex: - [v]
Race: - [v]
Aggravated Assault: Aggravated Assault/Homicide
Circumstances: - [v]
Retiree Federal Employee Dependent Contractor Other

Victim Type: - [v]
Rank: [v]
First Name: [text box]
Phone Number: [text box]
Age: [text box]
Relationship: - [v]
Email Address: [text box]
Injury Type: - [v]

DD 2701: [text box] Serving Official for DD2701: [text box]
DD 2702: [text box] Serving Official for DD2702: [text box]
DD 2703: [text box] Serving Official for DD2703: [text box]
DD 2704: [text box] Serving Official for DD2704: [text box]

Victim/Witness: Whether the individual was a victim or a witness in the case. [Drop Down Box] (Required Field)

Victim Type: The type of victim they were for this case. [Drop Down Box]

Service: The branch of service of the victim or witness or whether they were civilian. [Drop Down Box]

Rank: The rank of the victim or witness if military or their title if civilian. [Drop Down Box]

Last Name: The full last name of the victim or witness. [Text Field] (Required Field)

First Name: The full first name of the victim or witness. [Text Field] (Required Field)

Address: The full address of the victim or witness. [Text Field]

Phone Number: The full phone number of the victim or witness. [Text Field]

Sex: The sex of the victim or witness. [Drop Down Box]

Age: The age of the victim or witness. [Drop Down Box]

Race: The race of the victim or witness. [Drop Down Box]

Relationship: The relationship to the accused. [Drop Down Box]

Aggravated Assault: The case was an aggravated assault case. [Check Box]

Email Address: The e-mail address of the victim or witness. [Text Field]

Circumstances: The circumstance of the aggravated assault. [Drop Down Box]

Injury Type: The type of injury the victim or witness suffered in the case. [Drop Down Box]

Retiree: The victim or witness was a retiree. [Check Box]

Federal Employee: The victim or witness was a federal employee. [Check Box]

Dependant: The victim or witness was a dependant. [Check Box]

Contractor: The victim or witness was a contractor. [Check Box]

Other:	The victim or witness was of another category. [Check Box]
DD 2701 Date:	The date that the DD 2701 form was served. [Date Field]
Serving Official for the DD 2701:	The Official that issued the DD 2701 form. Usually an NCIS agent, CID investigator or MP. [Text Field]
DD 2701 Help:	This button will bring up a short description of this document and when this document is supposed to be completed and by whom. [Button]
DD 2702 Date:	The date that the DD 2702 form was served. [Date Field]
Serving Official for the DD 2702:	The Official that issued the DD 2702 form, usually the TC. [Text Field]
DD 2702 Help:	This button will bring up a short description of this document and when this document is supposed to be completed and by whom. [Button]
DD 2703 Date:	The date that the DD 2703 form was served. [Date Field]
Serving Official for the DD 2703:	The Official that issued the DD 2703 form, usually the TC. [Text Field]
DD 2703 Help:	This button will bring up a short description of this document and when this document is supposed to be completed and by whom. [Button]
DD 2704 Date:	The date that the DD 2704 form was completed. [Date Field]
Serving Official for the DD 2704:	The Official that issued the DD 2704 form – usually the TC. [Text Field]
DD 2704 Help:	This button will bring up a short description of this document and when this document is supposed to be completed and by whom. [Button]

Court Personnel Tab: This tab documents the names of essential court personnel, including: the trial counsel (TC), defense counsel (DC) (including detailed DC, civilian DC and/or an individual military counsel (IMC) and military judge. Trial counsel may also input case notes for this case.

Anderson, MA., PFC, USMC

If a field is locked, it is because:
 1) You did not fill out a prior required field or
 2) You need to refresh the case.
 Refresh by clicking on a different tab and then re-entering back into the current tab.

Military Justice | **Court Reporters** | Review Post Trial | NAMARA | NAMALA

Accused Information | Case Information | VWAP | **Court Personnel** | Preferral | Referral | Art. 32 | PTA/SILT | Findings | Disposition

TC Service: USMC | TC Rank: Capt | TC: Metzger | TC Notes:
 ATC Service: USMC | ATC Rank: - | ATC:
 DC Service: USMC | DC Rank: Capt | DC: McDonald
 MJ Service: USMC | MJ Rank: Maj | MJ: Plummer

Civilian Defense Counsel (CDC)? No | Individual Military Counsel (IMC)? No
 CDC Last Name: | IMC Last Name:
 CDC Title: - | IMC Service: USMC
 IMC Rank: -

Save and Close

Anderson, MA., PFC, USMC

Case Year: 2011
 Created By: Caroline Hill | Date Created: 07/14/2010
 Last Edited By: Willie Richardson | Date Last Edited: 03/29/2012
 Archive: No | Destroy Date:

Mark attachments for deletion
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<u>CMS Field Name</u>	<u>Description</u>
TC Service:	The trial counsel’s service. [Drop Down] (Required Field)
TC Rank:	The trial counsel’s rank. [Drop Down] (Required Field)
TC:	The trial counsel’s last name. [Text Field] (Required Field)
ATC Service:	The assistant trial counsel’s service. [Drop Down]
ATC Rank:	The assistant trial counsel’s rank. [Drop Down]
ATC:	The assistant trial counsel’s last name, if any. [Text Field]

DC Service: The defense counsel’s service. [Drop Down] (Required Field)

DC Rank: The defense counsel’s rank. [Drop Down] (Required Field)

DC: The defense counsel’s last name. [Text Field] (Required Field)

MJ Service: The military judge’s service. [Drop Down] (Required Field)

MJ Rank: The military judge’s rank. [Drop Down] (Required Field)

MJ: The military judge’s last name. [Text Field] (Required Field)

TC Notes: Trial Counsel Case Notes. TC may enter any case chronology or other notes about the case – items will not appear in Remarks section on the MilJus Report. [Rich Text Field]

CDC: A yes or no field to indicate whether there is a civilian defense counsel detailed. [Drop Down Box]

CDC Full Name: The civilian defense counsel’s full name. [Text Field] (CDC field must be “Yes”)

CDC Title: The civilian defense counsel’s title. [Drop Down] (CDC field must be “Yes”)

IMC: A yes or no field to indicate whether there is a individual military counsel detailed. [Drop Down Box]

IMC: The individual military counsel’s full name. [Text Field] (CDC field must be “Yes”)

IMC Rank: The individual military counsel’s rank. [Drop Down] (CDC field must be “Yes”)

SCMO Last Name: The summary court-martial officer’s last name. [Text Field] (Court Type field must be “SCM”)

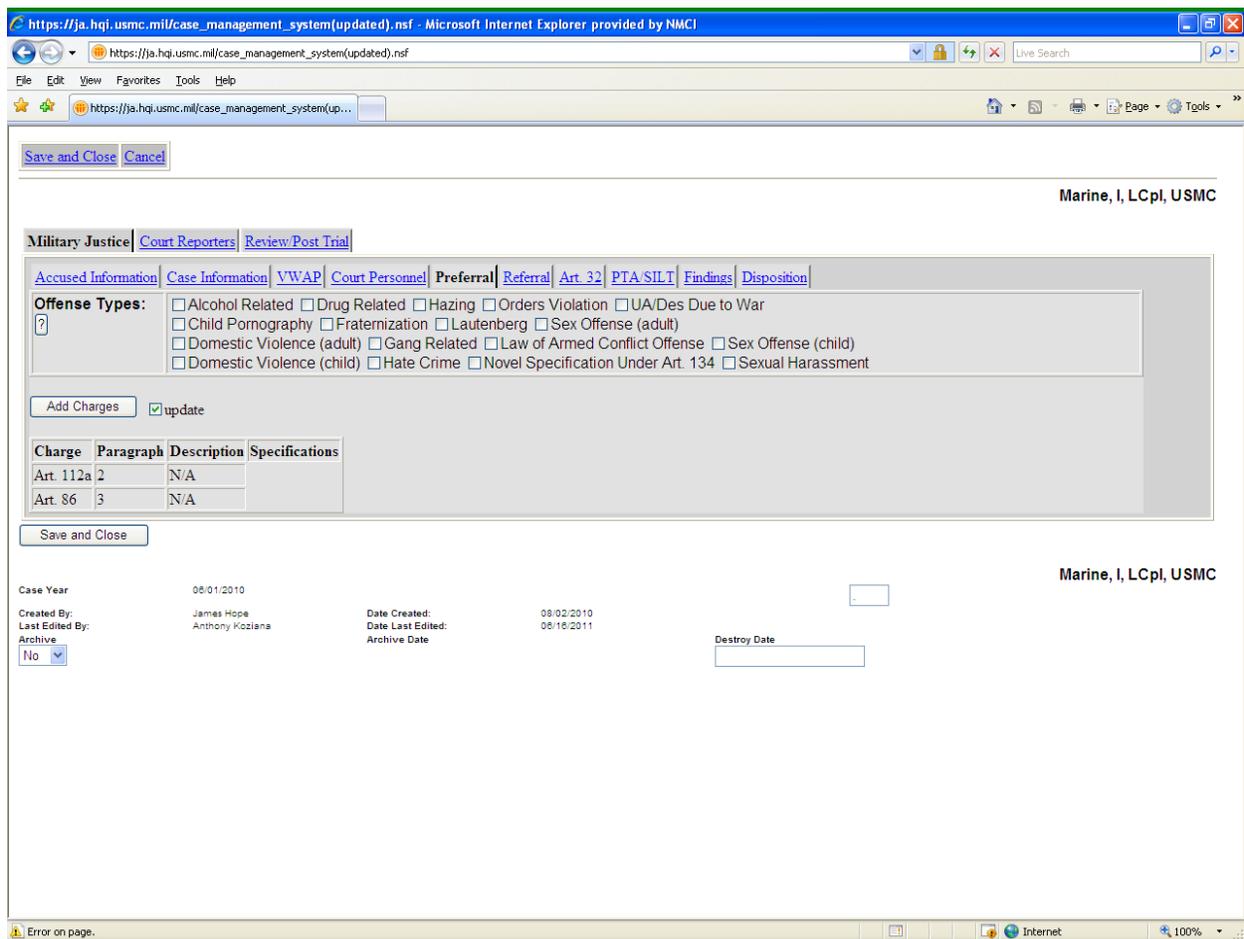
SCMO First Name, MI: The summary court-martial officer’s first name and middle initial. [Text Field] (Court Type field must be “SCM”)

Service: The summary court-martial officer’s branch of service. [Drop Down Box] (Court Type field must be “SCM”)

Rank: The summary court-martial officer’s rank. [Drop Down Box] (Court Type field must be “SCM”)

Unit: The summary court-martial officer's unit. [Text Field] (Court Type field must be "SCM")

Preferral: This tab documents all the charges that were preferred for the case. Once the trial counsel prefers the charges you must enter each charge and specification here using the drop down fields to capture the number and title of charge(s) and each specification. You should also check one of the blocks for the "offense type" as appropriate (e.g, Alcohol related, Child pornography, Domestic Violence, Sex Offense, etc.) if one of the offense types is applicable to any of the charges or specifications in the case. Consult the TC or MJO if the CMS help list under the question mark icon does not answer your question.



CMS Field Name **Description**

Offense Types: The type of offenses charged upon referral. You may choose more than one and must include all. [Check Box]

Offense Type Help: This will bring up definitions for the Offense Types. [Button]

Add Charges: Button for a pop-up box, to select the charge, paragraph, description, and occurrences during the referral of charges. [Button]

Update: Allows updating of charges and specifications. This will also push the charges entered to the referral tab. [Check Box]

The screenshot shows a web browser window titled "https://ja.hqi.usmc.mil/case_management_system.nsf/PickCharges - Microsoft Internet Explorer provided by NMCI". The address bar shows the URL "https://ja.hqi.usmc.mil/case_management_system.nsf/PickCharges". The page content includes a form with the following fields:

- Charge:** A dropdown menu with a hyphen (-) selected.
- Paragraph:** A dropdown menu with "N/A" selected.
- Description:** A dropdown menu with "N/A" selected.
- Specifications:** A text input field containing the number "1".

Below the form are two buttons: "Add Charge" and "Remove Charge".

Below the buttons is a table with the following columns: "Charge #", "Charge", "Paragraph", "Description", and "Specifications". The table contains one row of data:

Charge #	Charge	Paragraph	Description	Specifications
1	Art. 134	60	N/A	3

At the bottom of the form are two buttons: "Save" and "Cancel".

Charge #: The sequential numbers of the charge in order as you enter the charges. This number is used to remove the charge. [Calculated Field]

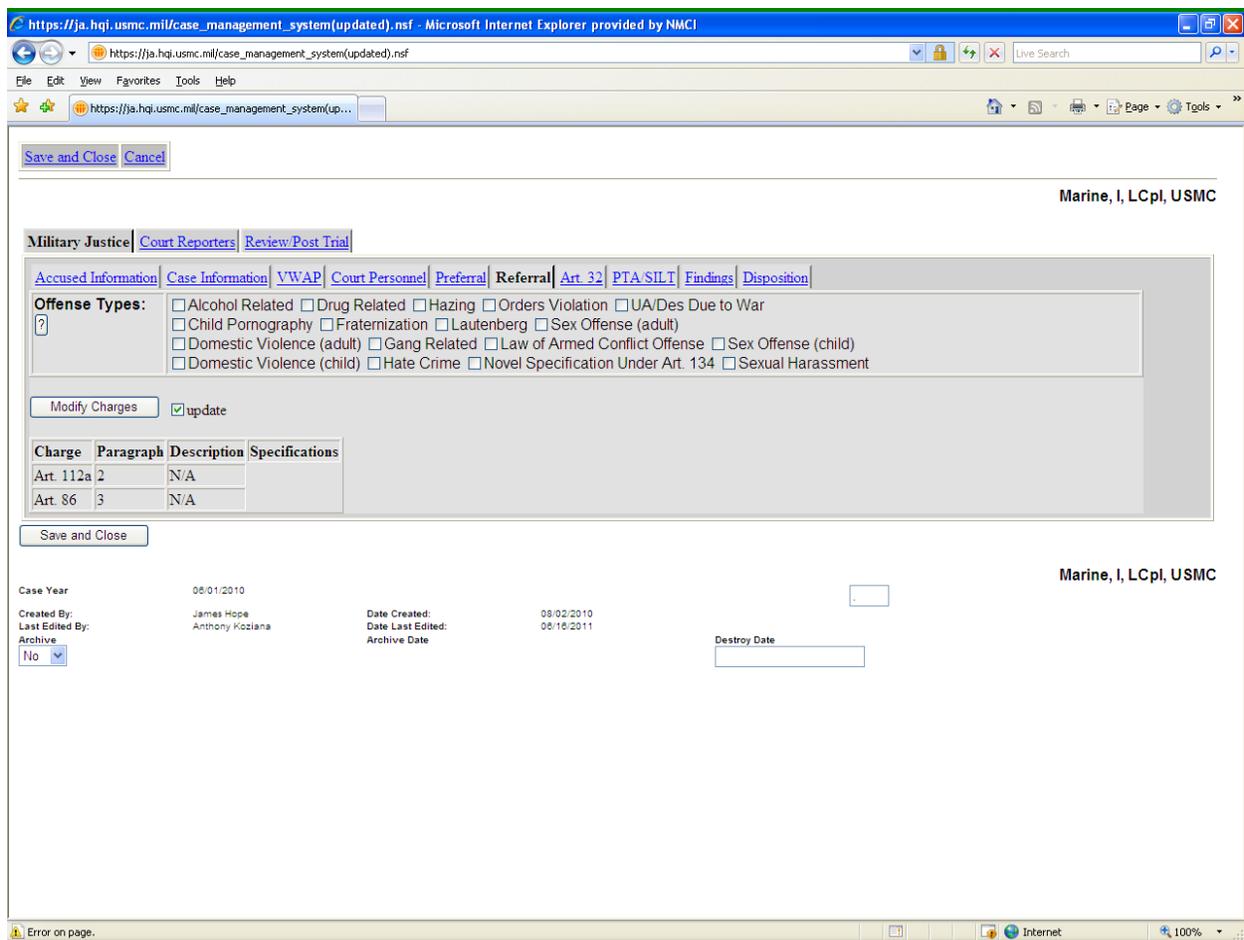
Charge: Drop down box for entry of the appropriate UCMJ article for each charge. [Drop Down Box] and [Calculated Field]

Paragraph: Drop down box for entry of the subparagraph for the UCMJ article for each charge. For instance – Article 92, subparagraph 2 – 92(2). [Drop Down Box] and [Calculated Field]

Description: Drop down box with description of the paragraph of the charge. [Drop Down Box] and [Calculated Field]

Specifications: The number of specifications preferred under the charge. For example, if the accused is charged with 3 specifications of Larceny under Article 121, UCMJ, enter 3 occurrences. [Number] and [Calculated Field]

Referral: This tab documents the charges and specifications referred. Once the convening authority refers the charges you must enter each charge and specification here using the drop down fields to capture the number and title of charge(s) and each specification. As with Preferral tab, you should update the offense type(s) if necessary. Consult the TC or MJO if you have a question about this.



CMS Field Name **Description**

Offense Types: The type of offenses charged upon referral. You may choose more than one. [Check Box]

Offense Type Help: This will bring up definitions for the Offense Types. [Button]

Modify Charges:	Brings up a pop-up box to allow entry of charge, paragraph, description, and occurrences during the referral of charges. [Button]
Update:	Allows updating of charges and specifications and pushes the charges /specifications to the findings tab. [Check Box]
Charge #:	The sequential numbers of the charge in order as you enter the charges. This number is used to remove the charge. [Calculated Field]
Charge:	Drop down box for entry of the appropriate UCMJ article for each charge. [Drop Down Box] and [Calculated Field]
Paragraph:	Drop down box for entry of the subparagraph for the UCMJ article for each charge. For instance – Article 92, subparagraph 2 – 92(2). [Drop Down Box] and [Calculated Field]
Description:	Drop down box with description of the paragraph of the charge. [Drop Down Box] and [Calculated Field]
Specifications:	The number of specifications preferred under the charge. For example, if the accused is charged with 3 specifications of Larceny under Article 121, UCMJ, enter 3 occurrences. [Number] and [Calculated Field]

Article 32: The Article 32 (Art. 32) tab captures dates applicable to the Article 32 process, information about the Investigating Officer (IO), waiver information (if applicable), the date the Article 33 commander’s letter is signed, the date the Article 34 SJA advice letter is signed, the IO, SJA and SPCM convening authority recommendations and transcription process (if applicable). *Article 32 Field must be “Yes” to see this area.*

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Accused Information | Case Information | VWAP | Court Personnel | Preferral | Referral | Art. 32 | PTA/SILI | Findings | Disposition

IO Service USMC	IO Rank LtCol	IO Last Name Martin	Date IO was Appointed 08/04/2010
Article 32 Date or Date of Waiver 08/25/2010	Article 32 Waived No	Date IO Signed	IO Recommendation GCM
Date Article 32 Report to SJA	Date Article 33 Letter Signed	Date Article 34 Advice Letter Signed	SJA Recommendation GCM
SPCMCA Recommendation GCM	CA's Action on Article 32 GCM	Date CA's Action on Article 32	
Transcription Requested No			
Art 32 In Court Hours	Date Art 32 To Edit	Scopist Date Art 32 Complete To Military Justice	Time Art 32 In Court Reporters 601

Court Reporter's Remarks:

Anderson, MA., PFC, USMC

Case Year: 2011
 Created By: Caroline Hill
 Last Edited By: Willie Richardson
 Date Created: 07/14/2010
 Date Last Edited: 03/29/2012
 Archive Date:
 Destroy Date:

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<u>CMS Field Name</u>	<u>Description</u>
IO Service:	The branch of service of the investigating officer. Changing this field will trigger a refresh of the screen. [Drop Down Box]
IO Rank:	The rank of the investigating officer - tied to IO service field. [Drop Down Box]
IO Last Name:	The full last name of the investigating officer. This should be in initial capitalization. [Text Field]
Date IO was Appointed:	The date the investigating officer was appointed. [Date Field]

Article 32 Date or Date of Waiver:	The date of the Article 32 hearing or waiver date. [Date Field]
Article 32 Waived:	Whether the Article 32 hearing was waived. [Drop Down Box]
Date IO Signed:	The date the IO signed the Article 32 Report. [Date Field] (Article 32 Waived field must be “No”)
IO Recommendation:	Allows entry of IO’s recommendation for disposition of charges. [Drop Down Box] (Article 32 Waived field must be “No”)
Date Article 32 Report to SJA:	The date the Article 32 report was sent to the SJA. [Date Field] (Date IO Signed field must have a date)
Date Article 33 Letter Signed:	The date the SPCMCA signed the Article 33 letter. [Date Field] (Date Article 32 Report to SJA field must have a date)
Date Article 34 Advice Letter Signed:	The date the SJA signed the Article 34 advice letter. [Date Field] (Date Article 33 Letter Signed field must have a date)
SJA Recommendation:	The recommendation the SJA made in the Article 34 letter. [Drop Down Box]
SPCMCA Recommendation:	Allows entry of SPCMCA’s Article 33 recommendation regarding disposition in light of the Article 32 report. [Drop Down Box]
CA’s Action on Article 32:	Allows entry of GCMCA disposition decision. [Drop Down Box]
Date CA’s Action on Article 32:	The date the CA took action on the Article 32. [Date Field]
Transcription Requested:	There was a transcription requested. [Drop Down Box]
Court Reporter:	The Court Reporter’s Last Name. [Text Field] (Transcription Requested field must be “Yes”)
Scopist:	The Scopist’s Last Name. [Text Field] (Transcription Requested field must be “Yes”)
Article 32 in Court Hours:	The time the Article 32 took in hours and fractions of hours by tenths of an hour (6 minute increments per .1). [Number Field] (Transcription Requested field must be “Yes”)

Date Article 32 to Edit:	The date the Article 32 started to be edited. [Date Field] (Transcription Requested field must be "Yes")
Date Article 32 Complete to Military Justice:	The date the completed Article 32 was sent to the military justice. [Date Field] (Transcription Requested field must be "Yes")
Time Article 32 in Court Reporters:	The time the Article 32 was in the Court Reporter's office in days. [Calculated Field]
Court Reporter's Remarks:	Remarks for the Court Reporter's section for the Article 32. [Text Field]

PTA/SILT: This tab captures information relating to a pretrial agreement (PTA) or Separation in Lieu of Trial (SILT), if applicable. You should enter the following information regarding the PTA: whether a PTA has been offered and approved, the location of the PTA, the date of approval, and a summary of the terms, including board waiver terms. You should enter the following information regarding a SILT: whether a SILT has been submitted by the defense, the date submitted, the current status, location of the SILT request and whether it was approved or disapproved. *Accused Information must be completed to see this Area.*

<u>CMS Field Name</u>	<u>Description</u>
-----------------------	--------------------

Pretrial Agreement?:	Drop down yes or no box indicating whether there was a pretrial agreement in the case. [Drop Down Box]
Pretrial Agreement	Drop down yes or no box indicating whether the Approved.pretrial agreement was approved in the case. [Drop Down Box] (Pretrial Agreement field must be “Yes”)
Pretrial Agreement Location:	The location of the pretrial agreement. [Drop Down Box] (Pretrial Agreement field must be “Yes”)

Date Pretrial Agreement Approved: The date the pretrial agreement was approved. [Date Field] (Pretrial Agreement field must be “Yes”)

Pretrial Agreement Administrative: The pretrial agreement had an administrative separation board waiver. [Drop Down Box] (Pretrial Agreement field must be Separation Board Waiver: “Yes”)

PTA Summary: The summary of the pretrial agreement. [Rich Text Field] (Pretrial Agreement field must be “Yes”)

SILT?: Drop down yes or no box indicating whether there was a separation in lieu of trial in the case. [Drop Down Box]

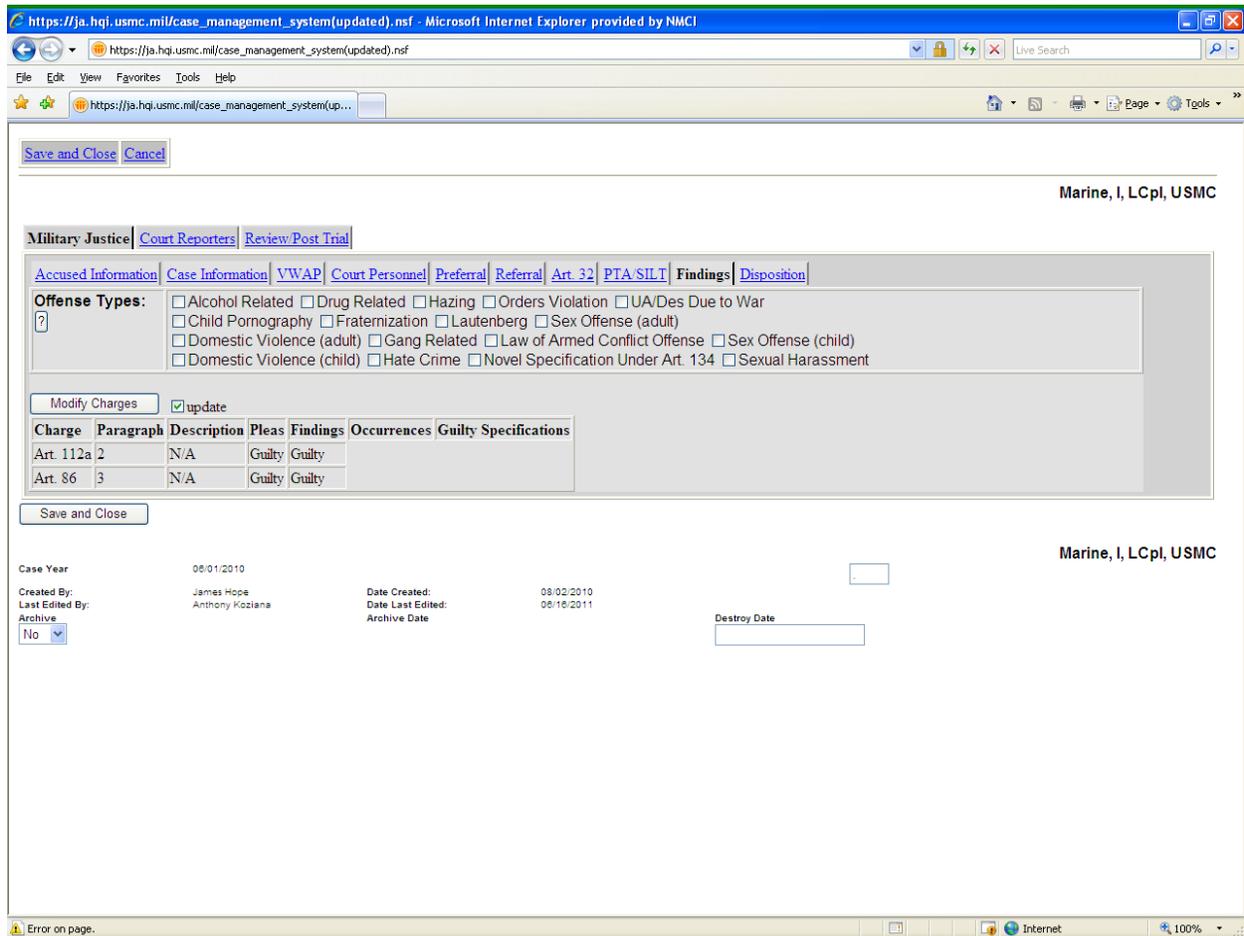
Date submitted: The date the separation in lieu of trial was submitted in the case. [Drop Down Box] (SILT field must be “Yes”)

SILT Status: The status of the separation in lieu of trial. [Drop Down Box] (SILT field must be “Yes”)

SILT Location: The location of the separation in lieu of trial. [Drop Down Box] (SILT field must be “Yes”)

Date SILT Approved/ Disapproved: The date the separation in lieu of trial was approved or disapproved. [Date Field] (SILT field must be “Yes”)

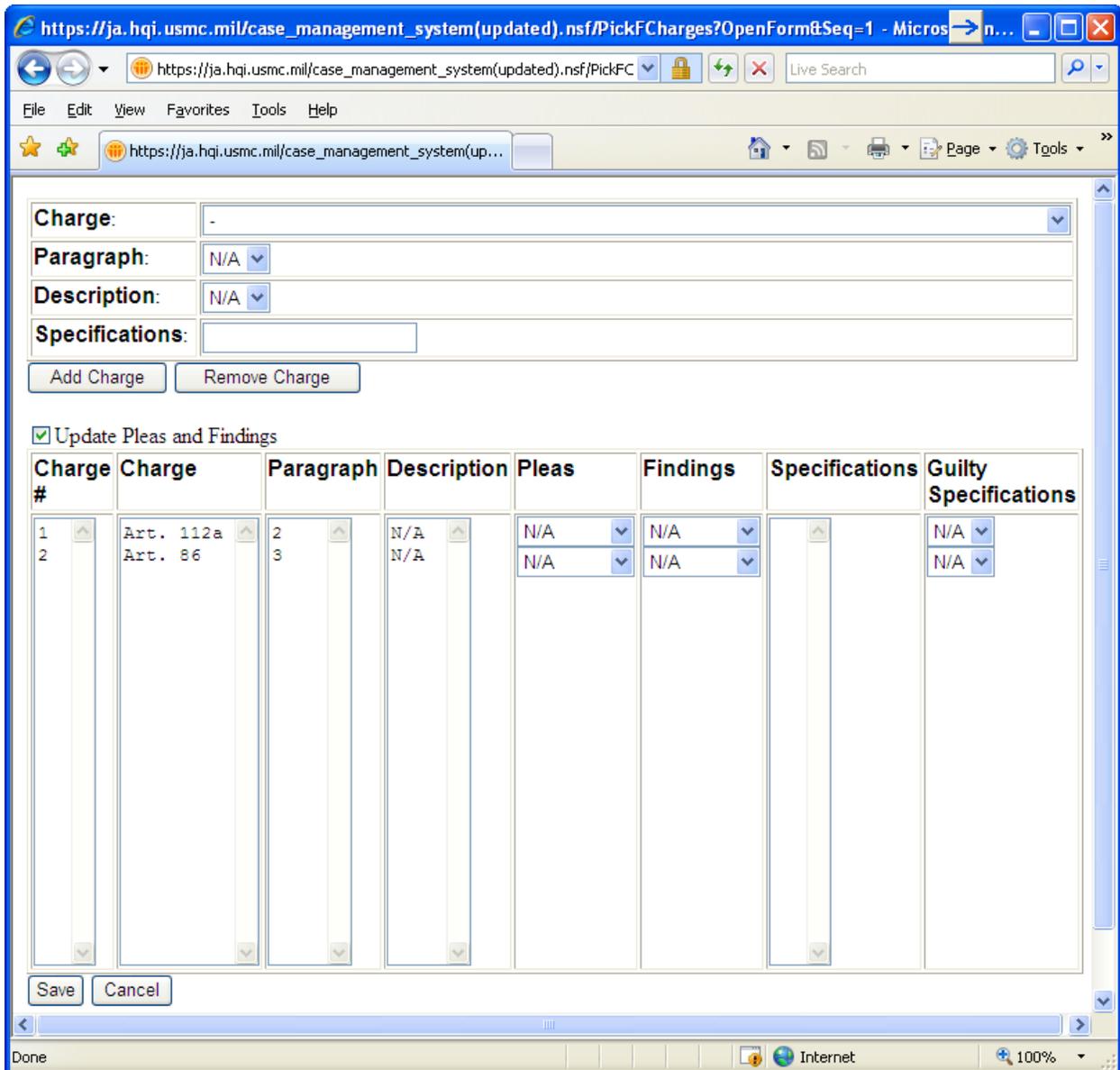
Findings: This tab captures the outcome of the case on the merits (guilty, not guilty, or mixed). You must enter whether the accused was found guilty, not guilty (whether by members or military judge) for each charge and specification. If there are multiple occurrences for the specifications, you will use “mixed” and then list the number of guilty occurrences. You must also update the offense type. *Date of trial and referral must be completed to see this Area.*



CMS Field Name

Description

- Offense Types: The type of offenses the accused is charged with during the findings. You may choose more than one. [Check Box]
- Offense Type Help: This will bring up definitions for the Offense Types. [Button]
- Modify Charges: The button that will bring up a pop-up box that will allow the user the ability to select the charge, paragraph, description, occurrences, pleas, and findings during the findings. [Button]
- Update: This will allow you to update the screen to show the added, removed or modified charges for this case. [Check Box]



Charge #: The sequential numbers of the charge in order as you enter the charges. This number is used to remove the charge. [Calculated Field]

Charge: The charge or charges that the accused is being tried for. This lists all the punitive articles of the UCMJ. [Drop Down Box] and [Calculated Field]

Paragraph: The paragraph of the charge that the accused is being tried for. This lists all the paragraphs for the punitive articles of the UCMJ. [Drop Down Box] and [Calculated Field]

Description: The description of the paragraph of the charge that the accused is being tried for. This lists all the descriptions of the paragraphs for the punitive articles of the UCMJ, if applicable. [Drop Down Box] and [Calculated Field]

Specifications: The number of specifications preferred under the charge. For example, if the accused is charged with 3 specifications of Larceny under Article 121, UCMJ, enter 3 occurrences. [Number] and [Calculated Field]

Update
Plea(s)/Findings: Check this to enable the pleas and findings for the case. [Check Box]

Plea(s): The pleas the accused made for each charge. [Drop Down Box] and [Calculated Field]

Findings: The findings the judge made for each charge. [Drop Down Box] and [Calculated Field]

Guilty Specifications: The number of specifications with a finding of guilty. [Number] and [Calculated Field]

Disposition: This tab captures the date of disposition, the composition of the fact finder (members with enlisted, officer members or military judge alone), the sentence adjudged, military judge’s clemency recommendation(s), if any, the amount of credit awarded for pretrial confinement, if any, and the date of disposition which is the also the date the record is provided to the Court Reporters. Once you enter all of this information, you must enter the Disposition Date in order to move the CMS case record electronically to the Court Reporter report. *Date of trial must be completed to see this Area.*

The screenshot shows a web browser window with the URL https://ja.hqi.usmc.mil/Case_Management_System.nsf. The page title is "Anderson, MA., PFC, USMC". A red warning message states: "All VWAP information is required before the Disposition Date is accessible". The form contains the following fields:

Disposition Type Conviction	Contested No	Composition MJ Alone	Review Type Art. 66 Review
Discharge BCD	Confinement: 1 Year or More	Forfeitures: Yes	Reduction: Yes
Fine: No	Confinement Amount: 12 mos	Forfeiture Amount: automatic	Reduction Grade: Pvt
Fine Amount: 	Restriction: No	Other Punishment: No	Judge's Recommendation:
Pretrial Credit (# of Days) 0	Restriction Amount: 	Other Punishment Description 	Disposition Date (Date To Court Reporters) 01/21/2011 Validate

At the bottom, there is a "Save and Close" button and a metadata section:

Case Year	04/01/2011	Date Created:	07/14/2010
Created By:	Caroline Hill	Date Last Edited:	03/29/2012
Last Edited By:	Willie Richardson	Archive Date	
Archive	No	Destroy Date	

At the bottom, there are two attachments for deletion:

- 110124 - Results of Trial ICO Anderson, M. A. pdf
- Anderson, M.A. - 201100249.pdf

CMS Field Name

Description

Disposition Type: The type of disposition in the case. [Drop Down Box] (Required Field)

Contested: The case was contested. [Drop Down Box] (Required Field)

Composition: The composition of the contested case. [Drop Down Box] (Required Field)

Review Type:	The review type of the case. [Auto-populated Text Field] <i>*Uses the disposition data to determine what type of post-trial or appellate review is required. Art. 66, 69(a), or 64 review.</i>
Discharge:	The type of discharge the accused received. [Drop Down Box] (Required Field)
Confinement:	Was there confinement in the case and what was the timeframe of the confinement [Drop Down Box] (Required Field)
Confinement Length:	The actual time in confinement that was adjudged in the case. [Text Field] (Confinement field must be “1 Year or More” or “Less than a year”)
Forfeitures:	Was there forfeitures in the case? [Drop Down Box] (Required Field)
Forfeiture Amount:	The amount of forfeitures that were adjudged in the case. [Text Field] (Forfeitures field must be “Yes”)
Reduction:	Was there a rank reduction in the case. [Drop Down Box] (Required Field)
Reduction Grade:	The rank the accused was reduced to in the case. [Drop Down Box] (Reduction field must be “Yes”)
Fine:	Was there a fine in the case. [Drop Down Box] (Required Field)
Fine Amount:	The fine that was adjudged in the case. [Text Field] (Fines field must be “Yes”)
Restriction:	Was there restriction in the case. [Drop Down Box] (Required Field)
Restriction Amount:	The amount of restriction that was adjudged in the case. [Text Field] (Restriction field must be “Yes”)
Other Punishment:	Was there another type of punishment in the case. [Drop Down Box] (Required Field)
Other Punishment Description:	Any other punishment adjudged in the case. [Text Field] (Other Punishment field must be “Yes”)
Judge’s Recommendation:	Military judge’s recommendation(s) for clemency, etc. [Text Field]

Pretrial Credit:	The number of days the military judge gave for pretrial confinement credit. [Number field]
Validate Button:	The Validate button processes all the required fields that are needed thus far in the case and provides a pop up with what fields are still pending data, if any, to activate the Disposition Date field. [Button]
Disposition Date:	The date that the accused was sentenced in the case. [Date Field] (VWAP, VWAP Serving Official(s), court personnel, all information in the finding screen to include pleas and findings, and all disposition data must be completed) <i>*This field moves the case to the Court Reporters Report.</i>

Miscellaneous: The information in the footer of the case file is miscellaneous data. This data will show across all tabs of the Case.

<u>CMS Field Name</u>	<u>Description</u>
Case Year:	The Calendar year that the case occurs. It will start with the date that the Request for RLS is received and then change once the disposition date is entered. [Calculated Field]
Created By:	The user who initially created the case. This will never change. [Calculated Field]
Date Created	The date that the case was created. This will never change. [Calculated Field]
Last Edited By:	The user who last edited the case. This will change every time the user saves and closes the case. [Calculated Field]
Date Last Edited:	The date that the case was last edited. This will change every time the user saves and closes the case. [Calculated Field]
Archive:	The case is archived. Only cases that don't go to NAMARA for post-trial review will be archived. [Drop Down Box]
Archive Date:	The date that the case was archived. This date will be calculated on the date that the Archive field is changed to "Yes"[Calculated Field]
Destroy Date:	The date that the case can be destroyed. This is regulated by the Disposal Manual. This will depend on the Court Type Field as to when the date will be generated. [Calculated Field]

Chapter 4

Court Reporters

Introduction: The Court Reporter section captures data relating to the post-trial transcription and authentication of records of trial in preparation for the appellate review process. You will enter, track, and update all data that is relevant to the transcription and authentication process. A complete list of all fields is listed in below.

Summary Courts-Martial: Summary courts-martial (SCM) and Alternative Dispositions do not require transcription or authentication. If the case is a SCM or Alternative Disposition, the Court Reporter section will be hidden and you will be taken to the next appropriate area.

Court Reporter Form: This form is for court reporters to enter information regarding the authentication of the record of trial.

The screenshot shows a web browser window with the URL [https://ja.hqj.usmc.mil/case_management_system\(updated\).nsf](https://ja.hqj.usmc.mil/case_management_system(updated).nsf). The page title is "Marine, I, LCpl, USMC". The form is titled "Court Reporters" and includes the following fields:

To Court Reporters On 10/14/2010	Time in Court Reporters 35	Post Trial Clock 84	Review Type Art. 66 Review
Reporter's Rank Cpl	Reporter's Last Name Howard	In Court Hours Minutes 2 : 0	
Scopist Rank Sgt	Scopist's Last Name Griffin	Date To Transcription 10/15/2010	
Supervisor's Rank GySgt	Supervisor's Last Name Fowler	Date To Supervisor 10/16/2010	
To Trial Counsel 11/01/2010	Received From Trial Counsel 11/05/2010	To Military Judge 11/08/2010	Received From Military Judge 11/17/2010
Court Reporter Notes: <input type="text"/>		Date of Authentication 11/17/2010	Date To Review 11/18/2010
Court Reporter's Remarks <input type="text"/>			
Attachments: <input type="text"/> <input type="button" value="Browse..."/>			

Buttons: Save and Close, Cancel

<u>CMS Field Name</u>	<u>Description</u>
To Court Reporters On:	The date that the case was received in the Court Reporter office. [Calculated Field] (Disposition field must have date) <i>*The court reporter gets the case for transcription on the date of the disposition. Auto-populated by entry of the date of disposition.</i>
Time in Court Reporters:	The number of days the case was in the Court Reporter office, calculated from disposition date to date sent to Review. [Calculated Field]
Post Trial Clock:	The number of days since the date of disposition. This number is started by the disposition date and ends on the date that NAMARA received the case. [Calculated Field]
Review Type:	The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General. [Auto-populated Text Field] <i>*This field will use the selections made throughout the case to determine if the case requires an Art. 66, 69(a), or 64 review.</i>
Reporter's Rank:	The Court Reporter's Rank. [Drop Down Box]
Reporter's Last Name:	The Court Reporter's last name. [Text Field]
In Court Hours:	How long the case took in hours and fractions of hours by tenths of an hour. [Hours block is a Number Field, the minutes block is a Drop Down Box] (Required Field) <i>*Every 1/10 of an hour equals 6 minutes.</i>
Scopist Rank:	The Scopist's rank. [Drop Down Box]
Scopist's Last Name:	The Scopist's Last Name. [Text Field]
Date to Transcription:	The date the scopist starts transcribing the record of trial. [Date Field] (Required Field)
Supervisor's Rank:	The rank of the supervisor performing the quality control check. [Text Field]

Supervisor's Transcription:	The name of the supervisor performing the quality control check. [Text Field]
Date to Supervisor:	The date the case was sent to the supervisor for quality control check. [Date Field] (Required Field) (In Court Hours field and Date to Transcription field must be entered)
To Trial Counsel:	The date the case was sent to the trial counsel. [Date Field] (Required Field) (Date to Supervisor field must have a date)
Received from Trial Counsel:	The date the case was received from the trial counsel. [Date Field] (Required Field) (To Trial Counsel field must have a date)
To Military Judge:	The date the case was sent to the military judge. [Date Field] (Required Field) (Received from Trial Counsel field must have a date)
Received from Military Judge:	The date the case was received from the military judge. [Date Field] (Required Field) (To Military Judge field must have a date)
Date of Authentication:	The date the case was authenticated by the military judge. [Date Field] (Required Field) (To Military Judge field must have a date)
Date to Review:	The date the case was sent to Review. [Date Field] (Required Field) (Date of Authentication field must have a date) <i>*This field removes the case from Court Reporters report and moves the case to the Review report.</i>
Court Reporter Notes:	Court Reporter Case Notes. [Rich Text Field]
Court Reporter Remarks:	Remarks for the Court Reporter's section for the case. These are the remarks that will show on the Reports. [Text Field]
Attachments:	There were Court Reporter attachments to be kept for the case. [Upload Button]

Miscellaneous Court Reporter Form: This form is for court reporters to enter court reporting activities that do not start in the military justice section that exclude transcriptions of Article 32 hearings.

The screenshot shows a web browser window with the URL `https://ja.hqi.usmc.mil/case_management_system(updated).nsf`. The page title is "Court Reporter Misc Case". The form includes the following fields:

- Personal Information:** Last Name, First Name, Middle Initial, SSN, MOS, AFADBD, EAS, Race, Gender.
- Service Information:** Service, Rank.
- Location:** Site, Command, Unit, Sub Unit, Legal Team.
- Court Reporting Details:** Court Type, Court/Hearing Date, Current Status (Transcribing), Court Reporter, Scopist, In Court Hours, Date To Edit, To Trial Counsel, Received From Trial Counsel, To Military Judge, Received From Military Judge, Date Completed, Sent To.
- Case Classification:** A list of categories (TC, ATC, DC, MJ, CDC, IMC, NJP Officer, EEO Counselor) with corresponding NAME and INITIALS fields.

<u>CMS Field Name</u>	<u>Description</u>
Last Name:	The full last name of the Accused. [Text Field] (Required Field)
First Name:	The full first name of the Accused. [Text Field] (Required Field)
Middle Initial:	The middle initial of the Accused. [Text Field]

Service:	The branch of service of the Accused. Changing this field will trigger a refresh of the screen. [Drop Down Box] (Required Field)
Rank:	The rank of the Accused. This is dependent upon the service field. [Drop Down Box] (Required Field)
SSN:	The last four digits of the social security number of the Accused. [Number Field] (Required Field)
MOS:	The military occupational specialty code of the Accused. [Number Field] (Required Field)
AFADBD:	The armed forces active duty base date of the Accused. [Date Field] (Required Field)
EAS:	The end of active service date for the Accused. [Text Field] (Required Field)
Race:	The race of the Accused. [Drop Down Box] (Required Field)
Gender:	The gender of the Accused. [Drop Down Box] (Required Field)
Pick Command:	The button that will bring up a pop-up box that will allow the user the ability to select the site, command, unit, sub-unit, and legal team. [Button]
Site:	The location where the case is being processed. The exception to this is the Marine Corps Installations, which is the site for the commands. [Drop Down Box] (Required Field)
Command:	The first general court-martial convening authority (GCMCA) in the accused's chain of command. [Drop DownBox] (Required Field)
Unit	The unit of the accused. The Special Court-Martial convening authority. <i>*If deployed units are outside the command structure contact JAI to add the command to your drop down box.</i> [Drop Down Box] (Required Field)
Sub-Unit:	The immediate command of the Accused, such as the company command or section, if applicable. This may also be the special court-martial convening authority. The commands will appear in the drop down box, only if applicable. <i>*If deployed units are outside the command structure, contact JAI to add the command to</i>

your drop down box. [Drop Down Box] (Required Field if there is a command applicable)

Legal Team:	The legal team that is processing the case, if applicable. [Drop Down Box]
Court Type:	The Type of case that requires the Court Reporter section. [Drop Down Box]
Court/Hearing Date:	The date of the hearing [Date Field]
Current Status:	The current status of the case. [Drop Down Box]
Court Reporter:	The last name of the Court Reporter. [Text Box]
Scopist:	The Scopist's Last Name. [Text Field]
In Court Hours:	How long the case took in hours [Number Field]
Date to Edit:	The date they started editing the case. [Date Field]
To Trial Counsel:	The date the case was sent to the trial counsel or other government official. [Date Field]
Received from Trial Counsel:	The date the case was received from the trial counsel or other judicial official. [Date Field]
To Military Judge:	The date the case was sent to the military judge or other government official. [Date Field]
Received from Military Judge:	The date the case was received from the military judge or other judicial official. [Date Field]
Date Completed:	The date the case was finished and completed. [Date Field]
Sent To:	Who the case was forwarded to for processing. [Text Field]
TC Name:	The name of the trial counsel. [Text Field]
TC Initials:	The initials of the trial counsel. [Text Field]
ATC Name:	The name of the assistant trial counsel. [Text Field]
ATC Initials:	The initials of the assistant trial counsel. [Text Field]
DC Name:	The name of the defense counsel. [Text Field]

DC Initials: The initials of the defense counsel. [Text Field]

MJ Name: The name of the military judge. [Text Field]

MJ Initials: The initials of the military judge. [Text Field]

CDC Name: The name of the civilian defense counsel. [Text Field]

CDC Initials: The initials of the civilian defense counsel. [Text Field]

IMC Name: The name of the independent military counsel. [Text Field]

IMC Initials: The initials of the independent military counsel. [Text Field]

NJP Officer: The name of the NJP Officer. [Text Field]

NJPO Initials: The initials of the NJP Officer. [Text Field]

EEO Counselor: The name of the EEO Counselor. [Text Field]

EEOC Initials: The initials of the EEO Counselor. [Text Field]

Court Reporter Remarks: Remarks for the Court Reporter's section for the case. These are the remarks that will show on the Reports. [Text Field]

Chapter 5

Review/Post Trial

Introduction: The Review section covers the post-trial process from receipt of the authenticated record of trial by the review office until the record is received by NAMARA or filed locally depending on type of review required. A complete list of all fields for this section is listed below.

Post-Trial: The Post-Trial form captures post-trial information for cases that require Article 66 or Article 69 review. In this section, the RCM 1105 and 1106 dates, as well as the convening authority's action dates are tracked.

Anderson, MA., PFC, USMC

[Military Justice](#) | [Court Reporters](#) | [Review/Post Trial](#) | [NAMARA](#) | [NAMALA](#)

[Post Trial](#) | [CA Action](#) | [Article 64](#)

Date Received in Review 03/17/2011	Time in Review 41	Moreno Clock 94	Moreno Clock 2 8	Post Trial Clock 102
Date DC/Accused Served ROT 03/18/2011	SJAR to SJA 03/24/2011	SJAR Signed 04/04/2011	Date Signed SJAR Received in Review 04/04/2011	Review Type Art. 66 Review
Date DC/Accused Served SJAR 04/04/2011	Date CAA Sent To CA 04/19/2011	Date CAA/Promulgating Order Signed 04/25/2011	CAA Number 4-2011	Appellate Review Waived No
Appellate Leave Approved N/A	Date Appellate Leave Approved	Date Sent to NAMARA 04/27/2011	Mail Certification # 7007149000062267005	

Review Remarks
Mailed to NAMARA 27 Apr 11

Attachments:

Review Notes:
SJAR srv 4 Apr 2011 matts due 14 Apr 2011.
AdJAR signed 13 Apr 11. 18 Apr 11 - CAA/CG route sheet pending SJA. 25 Apr - CAA to CA

Anderson, MA., PFC, USMC

Case Year 2011	Created By Caroline Hill	Date Created: 07/14/2010	Archive No
Last Edited By Willie Richardson	Date Last Edited: 03/29/2012	Archive Date	Destroy Date

[110124 - Results of Trial ICO Anderson, M. A..pdf Anderson, M.A. - 201100249.pdf](#)

CMS Field Name

Description

Date Received
in Review:

The date that the case was received in the Review office.
[Calculated Field] (Date to Review field must have date)

Time in Review:	The number of days the case was in the Review office. This number is started by the date received in Review and ends on the date sent to NAMARA. [Calculated Field]
Moreno Clock	The calculated number of days since the date of disposition. This (120 Days) number is started by the disposition date and ends on the Date CAA signed. [Calculated Field]
Moreno 2 Clock:	The calculated number of days since the date the CAA was signed. This (30 Days) number is started by the date CAA signed and ends on the date the case is docketed at NMCCA. [Calculated Field]
Post Trial Clock:	The calculated number of days since the date of disposition. This number is started by the disposition date and ends on the date that NAMARA received the case. [Calculated Field]
Review Type:	The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General. [Auto-populated Text Field] <i>*This field will use the selections made throughout the case to determine if the case requires an Art. 66, 69(a), or 64 review.</i>
Date DC/Accused Served ROT:	The date the case was served on the accused or defense counsel. [Date Field] (Required Field)
SJAR to SJA:	The date the SJAR was sent to the SJA. [Date Field] (Required Field) (Date DC/Accused Served ROT field must have date)
SJAR Signed:	The date the SJAR was signed by the SJA. [Date Field] (Required Field) (SJAR to SJA field must have date)
Date Signed SJAR Received in Review:	The date the signed SJAR was received in the Review office. [Date Field] (Required Field) (SJAR Signed field must have date)
Appellate Review Waived:	Did the accused waive appellate review? [Drop Down Box]
Date DC/Accused Served SJAR:	The date the signed SJAR was served on the accused or defense counsel. [Date Field] (Required Field) (Date Signed SJAR Received in Review field must have date)
Date CAA	The date the CA Action was sent to the Convening Authority.

Sent to CA:	[Date Field] (Required Field) (Date DC/Accused Served SJAR field must have date)
Date CAA Signed	The date the CA Action was signed by the Convening Authority. [Date Field] (Required Field) (Date CAA Sent to CA field and CAA Number must have a date)
CAA Number:	The Convening Authority's Action Number. [Text Field]
Appellate Leave Approved:	Whether appellate leave was approved by the convening authority. [Drop Down Box]
Date Appellate Leave Approved:	The date the appellate leave was approved. [Date Field]
Date Sent to NAMARA:	The date the case was sent to NAMARA. [Date Field] (Required Field) (Date CAA Signed field must have date) <i>*This field unlocks the NAMARA Tab.</i>
Mail Certification:	The mail certification number for the case that was sent to NAMARA. [Text Field] (Date CAA Signed field must have date)
Review Remarks:	Remarks for the Review's section for the case. [Text Field]
Attachments:	There were review attachments to be kept for the case. [Upload Button]
Review Notes:	Review Case Notes. [Rich Text Field]
Date DC/Accused Served Acquittal:	The date that the case was served on the accused or defense counsel. This field will only be visible if the disposition type is a GCM acquittal. [Date Field](Required Field)
Date Acquittal Sent to CA:	The date the acquittal was sent to the convening authority. This field will only be visible if the disposition type is a GCM acquittal. [Date Field](Required Field)(Date DC/Accused Served Acquittal must have date)
Date Acquittal Signed by CA:	The date the acquittal was sent to the convening authority. This field will only be visible if the disposition type is a GCM acquittal. [Date Field](Required Field)(Date Acquittal Sent to CA must have date)
Date Sent to	The date the acquittal was sent to NAMARA for review and finish

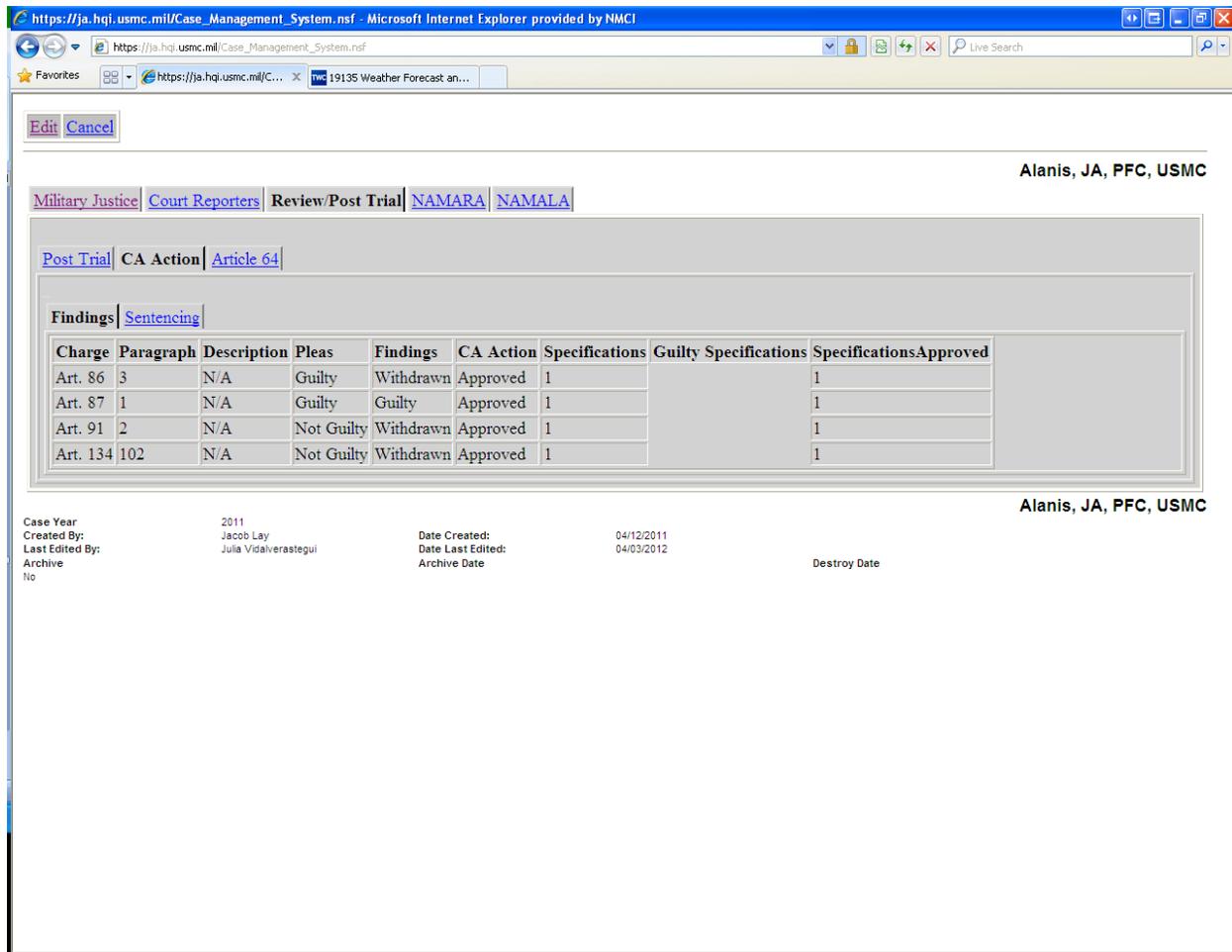
NAMARA: file. This field will only be visible if the disposition type is a GCM acquittal. [Date Field](Required Field)(Date Acquittal Signed by CA must have date)

Mail Certification: The mail certification number for the case that was sent to NAMARA. This field will only be visible if the disposition type is a GCM acquittal. [Text Field](Date Acquittal Signed by CA must have date)

Review Type: The type of review required under the Uniform Code of Military Justice (UCMJ) under articles 64, 66, or 69(a). Article 64 cases are reviewed locally by a judge advocate. Article 66 cases are reviewed by the Navy and Marine Corps Court of Criminal Appeals (NMCCA). Article 69(a) cases are reviewed by the Judge Advocate General. [Auto-populated Text Field] **This field will use the selections made throughout the case to determine if the case requires an Art. 66, 69(a), or 64 review.*

CA Action: The CA Action section is where you will enter the charges and sentence that the convening authority acted upon. In the Findings tab under this section, you will enter the charges and the action that the convening authority took on each charge. In the Sentencing tab, you will enter the action the convening authority took on each part of the sentence.

Findings: In this section, you will enter the actions the CA takes on the findings in the case. If there are mixed approval of a specific charge, use the specification section. The fields that were entered into the Finding section will carry over and auto-fill their respective fields.



CMS Field Name

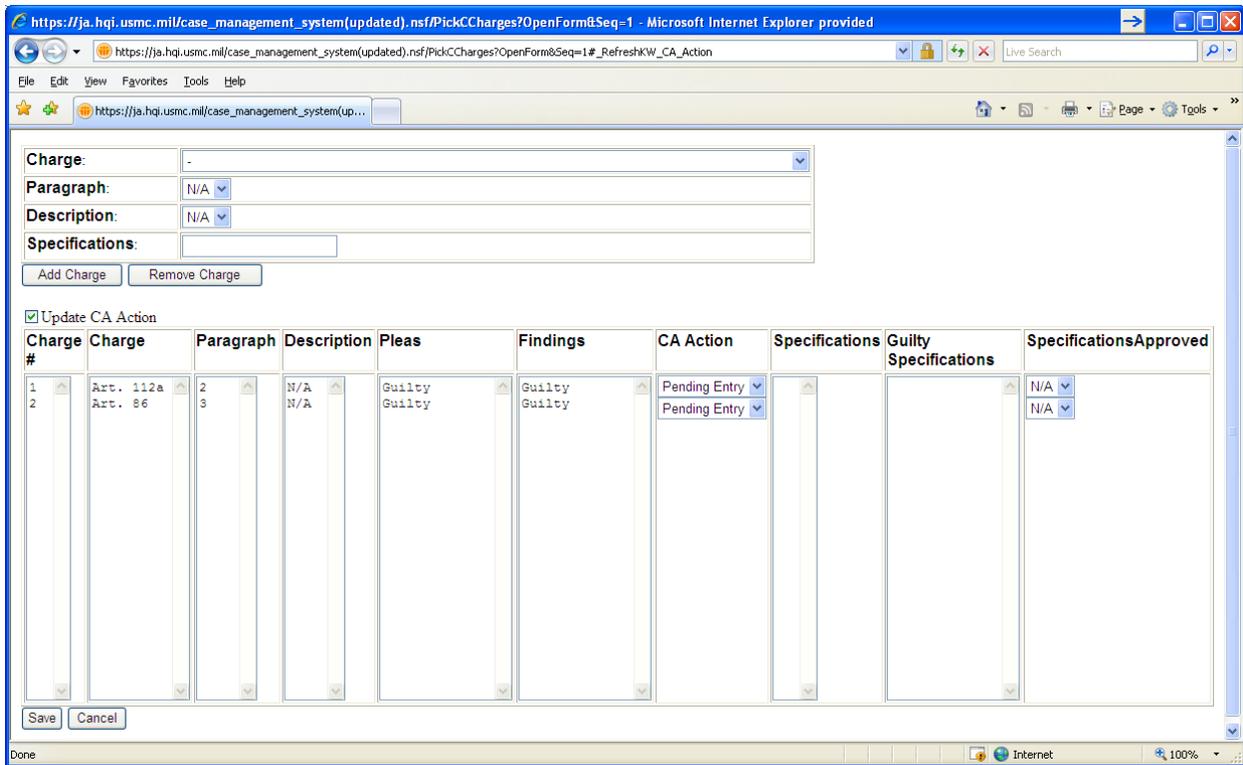
Description

CA Action:

The button that will bring up a pop-up box that will allow the user the ability to select the Convening Authorities action for the charges that went to trial [Button]

Update:

This will allow you to update the screen to show the added CA Action for this case. [Check Box]



Update CA Action: Check this to enable the CA Action for the case. [Check Box]

Charge: The charge or charges that the accused is being tried for. [Calculated Field]

Paragraph: The paragraph of the charge that the accused is being tried for. [Calculated Field]

Description: The description of the paragraph of the charge that the accused is being tried for. [Calculated Field]

Specifications: The number of times the Accused committed this specific charge that they are being tried for. [Calculated Field]

Plea(s): The pleas the accused made for each charge. [Calculated Field]

Finding(s): The findings the judge made for each charge. [Calculated Field]

CA Action: The Convening Authority's Action that they took in the case. [Drop Down Box] and [Calculated Field]

Guilty Specifications: The number of specifications with a finding of guilty. [Number] and [Calculated Field]

Specifications
Approved

The number of specifications that were approved by the convening authority in the case. [Drop Down Box] and [Calculated Field]

Sentencing: In this section, you will enter the actions the CA takes on the sentence in the case. If there are modifications to the sentence, use the modification section. The fields that were entered into the Disposition section will carry over and auto-fill their respective fields.

https://ja.hqj.usmc.mil/Case_Management_System.nsf - Microsoft Internet Explorer provided by NMCI

https://ja.hqj.usmc.mil/Case_Management_System.nsf

Alanis, JA, PFC, USMC

Military Justice | Court Reporters | Review/Post Trial | NAMARA | NAMALA

Post Trial | CA Action | Article 64

Findings | Sentencing

Judicial Sentence:	CA Action:	Modifications:
Discharge BCD	Approved as Adjudged	None
Confinement: 1 Year or More 12 MOS	Suspended	
Forfeitures: \$978.00 PER MO FOR 12 MOS	Approved as Adjudged	
Reduction: Yes Pvt	Approved as Adjudged	
Restrictions: No N/A	Approved as Adjudged	
Fines: No N/A	Approved as Adjudged	
Other Punishments: No N/A	Approved as Adjudged	

Alanis, JA, PFC, USMC

Case Year: 2011
 Created By: Jacob Lay
 Last Edited By: Julia Vidaverastegui
 Archive: No

Date Created: 04/12/2011
 Date Last Edited: 04/03/2012
 Archive Date:
 Destroy Date:

CMS Field Name

Description

Discharge: The type of discharge the accused received. [Calculated Field]

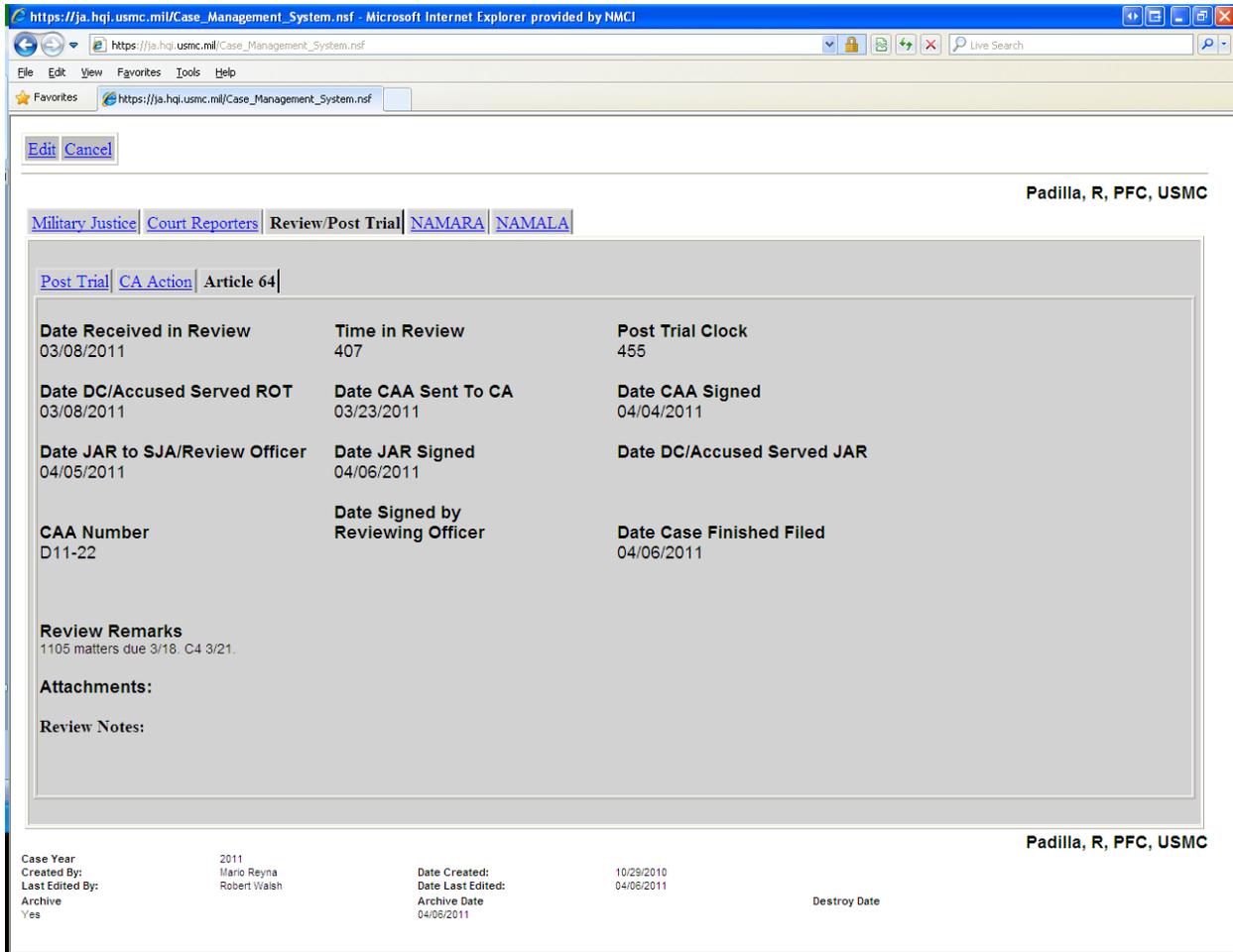
CA Action on Discharge: The action the convening authority took or recommends taking on the adjudged discharge. [Drop Down Box] (Required Field)

Modification on Discharge: The modification the convening authority made to the discharge. [Drop Down Box] (Requires CA Action on Confinement to be “Modified”)

Confinement (1 st box):	The timeframe of the confinement in the case. [Calculated Field]
Confinement (2 nd box):	The actual time in confinement that was adjudged in the case. [Calculated Field]
CA Action on Confinement:	The action the convening authority took on the confinement. [Drop Down Box] (Required Field)
Modification on Confinement:	The modification the convening authority made to the confinement. [Text Box] (Requires CA Action on Confinement to be “Modified”)
Forfeitures (1 st box):	There were forfeitures in the case. [Calculated Field]
Forfeitures (2 nd box):	The amount of forfeitures that was adjudged in the case. [Calculated Field]
CA Action on Forfeitures:	The action the convening authority took on the forfeitures. [Drop Down Box] (Required Field)
Modification on Forfeitures:	The modification the convening authority made to the forfeitures. [Text Box] (Requires CA Action on Forfeitures to be “Modified”)
Reduction (1 st box):	There was reduction in the case. [Calculated Field]
Reduction (2 nd box):	The rank the accused was reduced to in the case. [Calculated Field]
CA Action on Reduction:	The action the convening authority took on the reduction. [Drop Down Box] (Required Field)
Modification on Reduction:	The modification the convening authority made to the reduction. [Drop Down Box] (Requires CA Action on Reduction to be “Modified”)
Restriction (1 st box):	There was restriction in the case. [Calculated Field]
Restriction (2 nd box):	The amount of restriction that was adjudged in the case. [Calculated Field]
CA Action on Restriction:	The action the convening authority took on the restriction. [Drop Down Box] (Required Field)

Modification on Restriction:	The modification the convening authority made to the restriction. [Text Box] (Requires CA Action on Restriction to be “Modified”)
Fines (1 st box):	There was a fine in the case. [Calculated Field]
Fines (2 nd box):	The fine that was adjudged in the case. [Calculated Field]
CA Action on Fines:	The action the convening authority took on the fines. [Drop Down Box] (Required Field)
Modification on Fines:	The modification the convening authority made to the fines. [Text Box] (Requires CA Action on Fines to be “Modified”)
Other Punishment (1 st box):	There was an other type of punishment in the case. [Calculated Field]
Other Punishment (2 nd box):	The other punishment that was adjudged in the case. [Calculated Field]
CA Action on Other Punishment:	The action the convening authority took on the other punishment. [Drop Down Box] (Required Field)
Modification on Other Punishment:	The modification the convening authority made to the other punishment. [Text Box] (Requires CA Action on other punishment to be “Modified”)

Article 64: This section captures the post-trial command information for cases that require Article 64 review. It is primarily for SCMs but is also used for NBCD SPCMs and SPCM acquittals.



CMS Field Name

Description

Date Received in Review: The date that the case is received in the Review office. [Calculated Field] (Date to Review field must have date)

Time in Review: The number of days the case has been in the Review office. Calculated from the date received in Review to date Finish Filed. [Calculated Field]

Post Trial Clock: The calculated number of days since the date of disposition. Starts on the disposition date and ends on the date that the JAR is signed. [Calculated Field]

Date DC/Accused The date the defense counsel or accused are served a copy of

Served ROT:	the record of trial. [Date Field] (Required Field)
Date CAA Sent to CA:	The date the CA Action is sent to the Convening Authority. [Date Field] (Required Field) (Date DC/Accused Served SJAR field must have date)
Date CAA Signed:	The date the CA Action is signed by the Convening Authority. [Date Field] (Required Field) (Date CAA Sent to CA must have a date)
Date JAR to SJA/ Review Officer:	The date the JAR is sent to the SJA/Review Officer. [Date Field] (Required Field) (Date CAA Signed field must have date)
Date JAR Signed:	The date the JAR is signed by the SJA or Review Officer. [Date Field] (Required Field) (Date JAR to SJA/ Review Officer field must have date)
Date DC/Accused Served JAR:	The date the defense counsel or the accused are served a copy of the JAR. [Date Field] (Required Field) (Date JAR Signed must have a date)
CAA Number:	The Convening Authority's Action Number. [Text Field]
Record Signed by Review Officer:	The date that the case is signed by the Reviewing Officer. [Text Field]
Date Case Finished Filed:	The date the case is finished and filed [Date Field] (Required Field) (Date JAR Signed must have a date)
Review Remarks:	Remarks for the Review's section for the case. [Text Field]
Attachments:	There were review attachments to be kept for the case. [Upload Button]
Review Notes:	Review Case Notes. [Rich Text Field]

Chapter 8

Navy and Marine Corps Appellate Review Activity

NAMARA: The NAMARA section is where all appellate review is completed on the case. This section tracks the case from the date the case is received, docketing at NMCCA, through Promulgation, and finally the completion of appellate review.

Doc Exam: The Document Exam section is where NAMARA (Code 40) will receive and review the case to make sure all documents are attached to the case file they received. If there are any missing documents or any issues with the documents they have received, they will send the case back to the unit for correction before it is sent to NMCCA.

Alanis, JA, PFC, USMC

[Military Justice](#) | [Court Reporters](#) | [Review/Post Trial](#) | **[NAMARA](#)** | [NAMALA](#)

Doc Exam | [NMCCA](#) | [Promulgations](#) | [NOCARS](#) | [Remands](#) | [Finished Filed](#) | [CAAF](#) | [Art. 69\(a\) & Misc Cases](#)

ROT Sent Date	ROT Received Date	Mail Certification #	Moreno 1 Clock	NAMARA (Doc Exam) Notes
09/27/2011	09/28/2011		92	
ROT Sent to NMCCA	Docket Date	Time in Code 40	Moreno 2 Clock	
09/28/2011	09/29/2011	0	7	
Trouble Case	No			
Trouble Case Issue	DateCommand Informed of Issues	DateCommand Corrected Issues	Days as Trouble Case	
-				
"Other" Troubled Case Information				

NAMARA Remarks

Attachments:

NAMARA Notes:

Alanis, JA, PFC, USMC

Case Year: 2011
 Created By: Jacob Lay
 Last Edited By: Julia Vidaverastegui
 Archive: No

Date Created: 04/12/2011
 Date Last Edited: 04/03/2012
 Archive Date:
 Destroy Date:

<u>CMS Field Name</u>	<u>Description</u>
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ROT Sent Date:	The date the case is sent to NAMARA. [Calculated Field] (This field is entered in Post Trial Tab)
----------------	--

ROT Received Date:	The date the case is received by NAMARA. [Date Field]
--------------------	---

	(Required Field) (Date Sent to NAMARA field must have date)
Mail Certification:	The mail certification number for the case that was sent to NAMARA. [Calculated Field]
Moreno 1 Clock	The calculated number of days since the date of disposition. This (120 Days) number is started by the disposition date and ends on the Date CAA signed. [Calculated Field]
Moreno 2 Clock:	The calculated number of days since the date the CAA signed. This (30 Days) number is started by the date CAA signed and ends on the date the case is docketed at NMCCA. [Calculated Field]
ROT Sent to NMCCA:	The date the case was sent to NMCCA for docketing. [Date Field] (Required Field) (ROT Received Date must have date)
Docket Date:	The date that NMCCA docketed the case for appellate review. [Date Field] (Required Field) (ROT Sent to NMCCA must have date)
Time in Code 40:	The calculated number of days since NAMARA received the ROT. This number is started by the ROT Received Date and ends on the date that date ROT Sent to NMCCA. [Calculated Field]
Digital Record of Trial:	This shows that the ROT was sent electronically to NAMARA. [Check Box]
Trouble Case:	This shows whether the case had issues that prevented it from being docketed at NMCCA. [Drop Down Box]
Trouble Case Issue:	This shows the issue that caused the case to be a troubled case. [Drop Down Box] (Trouble Case must say Yes)
Date Command Informed of Issue(s):	The date that NAMARA informed the command that there were issues with the case. [Date Field] (Trouble Case must say Yes)
Date Command Corrected Issue(s):	The date NAMARA receives the documents that correct the issue with the case. [Date Field] (Date Command Informed of Issue must have date)
Days as Troubled Case:	The calculated number of days since NAMARA informed the command that the case had an issue. This number is started by the Date Command Informed of Issue and ends on the Date Command Corrected Issue. [Calculated Field]

“Other” Troubled Case Information: If the Trouble Case Issue is other, the issue will be displayed in this box. [Text Field] (Trouble Case Issue must say Other)

NAMARA (Doc Exam) Notes: Notes that are specific to the Doc Exam section of the appellate review. [Rich Text Field]

NAMARA Remarks: Remarks for the NAMARA’s section of the case. [Text Field]

Attachments: There were NAMARA attachments to be kept for the case. [Upload Button]

NAMARA Notes: NAMARA Case Notes. [Rich Text Field]

NMCCA: The NMCCA section is where the case will be reviewed by NMCCA. The NMCCA will issue an order or opinion depending on the merits of the case.

https://ja.hqj.usmc.mil/Case_Management_System.nsf - Microsoft Internet Explorer provided by NMCI

https://ja.hqj.usmc.mil/Case_Management_System.nsf

Alanis, JA, PFC, USMC

Military Justice | Court Reporters | Review/Post Trial | **NAMARA** | NAMALA

Doc Exam | **NMCCA** | Promulgations | NOCARS | Remands | Finished Filed | CAAF | Art. 69(a) & Misc Cases

Doc Exam	NMCCA	Promulgations	NOCARS	Remands	Finished Filed	CAAF	Art. 69(a) & Misc Cases
ROT sent to NMCCA 09/28/2011	Docket Date 09/29/2011	Appellate TC Service	Appellate TC Rank	Appellate TC Last Name	-	-	-
Type of Order/Opinion Published	Date Order/Opinion Issued 12/22/2011	Appellate DC Service	Appellate DC Rank	Appellate DC Last Name	-	-	-
Moreno 2 Clock 7	Moreno 3 Clock 84	Appellate MJ Service	Appellate MJ Rank	Appellate MJ Last Name	-	-	-

NAMARA (NMCCA) Notes

NAMARA Remarks

Attachments:

NAMARA Notes:

Alanis, JA, PFC, USMC

Case Year: 2011
 Created By: Jacob Lay
 Last Edited By: Julia Vidaverastegui
 Archive No: No

Date Created: 04/12/2011
 Date Last Edited: 04/03/2012
 Archive Date: Destroy Date

<u>CMS Field Name</u>	<u>Description</u>
ROT Sent to NMCCA:	The date the case was sent to NMCCA for docketing. [Date Field] (Required Field) (ROT Received Date must have date)
Docket Date:	The date that NMCCA docketed the case for appellate review. [Date Field] (Required Field) (ROT Sent to NMCCA must have date)
Type of Order/Opinion:	The type of order or opinion the NMCCA granted for this case. [Drop Down Box] (Required Field)
Date Order/Opinion Issued:	The date the order or opinion was issued by the NMCCA. [Date Field] (Required Field) (Type of Order/Opinion must have data)
Moreno 2 Clock:	The calculated number of days since the date the CAA signed. This (30 Days) number is started by the date CAA signed and ends on the date the case is docketed at NMCCA. [Calculated Field]
Moreno 3 Clock:	The calculated number of days since the date the case was docketed. This (18 months) number is started by the case being docketed and ends on the date NMCCA gives its order or opinion. [Calculated Field]
Appellate TC Service:	The military service of the appellate trial counsel. [Drop Down Box] (Docket Date must have date)
Appellate TC Rank:	The military rank of the appellate trial counsel. [Drop Down Box] (Docket Date must have date)
Appellate TC Last Name:	The last name of the appellate trial counsel. [Text Field] (Docket Date must have date)
Appellate DC Service:	The military service of the appellate defense counsel. [Drop Down Box] (Docket Date must have date)
Appellate DC Rank:	The military rank the appellate defense counsel is in the appellate review process. [Drop Down Box] (Docket Date must have date)
Appellate DC Last Name:	The last name of the appellate defense counsel. [Text Field] (Docket Date must have date)
Appellate MJ Service:	The military service of the appellate military judge. [Drop Down Box] (Docket Date must have date)
Appellate	The military rank of the appellate military judge.

MJ Rank: [Drop Down Box] (Docket Date must have date)

Appellate The last name of the appellate military judge.

MJ Last Name: [Text Field] (Docket Date must have date)

Promulgations: The Promulgations section is where NAMARA acts upon NMCCA's order or opinion. NAMARA will also send the NMCCA order or opinion to the appellant.

The screenshot shows a web browser window displaying the Case Management System. The URL is https://ja.hqj.usmc.mil/Case_Management_System.nsf. The page title is "Case Management System". The user is logged in as "Alanis, JA, PFC, USMC". The page contains several tabs: "Military Justice", "Court Reporters", "Review/Post Trial", "NAMARA", and "NAMALA". The "NAMARA" tab is selected, showing a sub-menu with "Doe Exam", "NMCCA", "Promulgations", "NOCARS", "Remands", "Finished Filed", "CAAF", and "Art. 69(a) & Misc Cases". The "Promulgations" sub-menu is selected, displaying a table with the following data:

Date Order/Opinion Issued	Remand Case	Moreno 3 Clock
12/22/2011	No	84

Below the table, there are fields for "Promulgation Letter sent to Appellant" (12/28/2011), "Mail Certification #", "60 Day Date", and "60 Day Clock". The "60 Day Date" is 02/26/2012 and the "60 Day Clock" is 60. There are also fields for "Confinement" (No), "Location", "Date Sent to NAMALA", and "Est. Release Date".

The page also includes "NAMARA Remarks", "Attachments:", and "NAMARA Notes:" sections. At the bottom, there is a metadata section with the following information:

Case Year	2011	Date Created:	04/12/2011
Created By:	Jacob Lay	Date Last Edited:	04/03/2012
Last Edited By:	Julia Vidaverastegui	Archive Date	
Archive	No	Destroy Date	

CMS Field Name

Description

Date Order/Opinion Issued: The date the order or opinion was issued by the NMCCA. [Date Field] (Required Field) (Type of Order/Opinion must have data)

Remand Case: This case was remanded back to the command for some reason. [Drop Down Box]

Moreno 3 Clock: The calculated number of days since the date the case was docketed. This (18 months) number is started by the case being

docketed and ends on the date NMCCA gives its order or opinion.
[Calculated Field]

Promulgation Letter Sent to Appellant: The date the promulgation letter was sent to the appellant in the case. [Date Field] (Required Field)

Mail Certification: The mail certification number for the promulgation letter sent to the appellant by NAMARA. [Text Field] (Promulgation Letter Sent to Appellant must have date)

60 Day Date: The date that is calculated 60 days from the date the promulgation letter was sent to the appellant. [Calculated Field]

60 Day Clock: The calculated number of days from the date the promulgation letter was sent to the appellant. This number will start at the date the promulgation letter was sent to the appellant and stops on the 60th day. [Calculated Field]

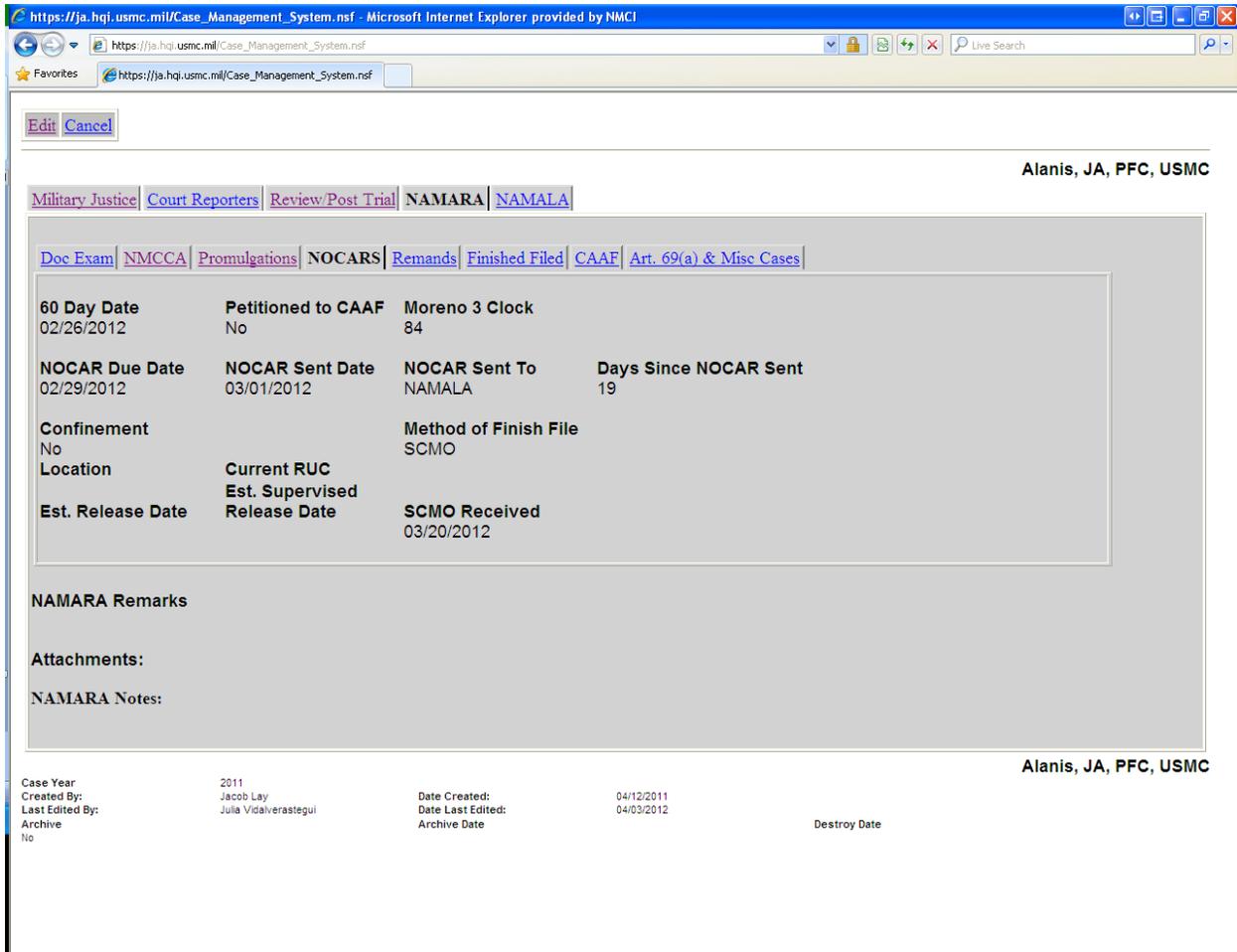
Confinement: There was long term confinement in this case. [Drop Down Box]

Location: The location of the long term confinement facility that the appellant is being held at. [Drop Down Box] (Confinement must say Yes)

Est. Release Date: The estimated release date of the appellant from confinement calculated by NAMARA. [Date Field] (Confinement must say Yes)

Date Sent to NAMALA: The date that the promulgation letter was sent to NAMALA to complete the supplemental CMO. [Date Field] (Promulgation Letter sent to Appellant must have date)

NOCARS: The Notification Of Completion of Appellate Review (NOCAR) section is where NAMARA acts upon NMCCA’s order or opinion. NAMARA will also send the NMCCA order or opinion to the appellant.



CMS Field Name **Description**

- Date Order/
Opinion Issued: The date the order or opinion was issued by the NMCCA. [Calculated Field]

- Petitioned to CAAF: The case was petitioned to the court of appeals for the armed forces. [Drop Down Box] (This will open the CAAF Tab)

- Moreno 3 Clock: The calculated number of days since the date the case was docketed. This (18 months) number is started by the case being docketed and ends on the date NMCCA gives its order or opinion. [Calculated Field]

NOCAR Due Date:	The date that is calculated 64 days from the date the promulgation letter was sent to the appellant when NOCAR is due to be completed. [Calculated Field]
NOCAR Sent Date:	The date the NOCAR letter was sent to the appellant. [Date Field] (Required Field)
NOCAR Sent To:	What location the NOCAR was sent to by NAMARA. [Drop Down Box] (Required Field)
Days Since NOCAR Sent:	The calculated number of days since the date the NOCAR was sent by NAMARA. This number is started on the NOCAR Sent Date and ends on the date the supplemental CMO is received. [Calculated Field]
Method of Finish File:	The method was taken to finish file the case. [Drop Down Box] [Calculated Field] (Required Field)
Current RUC:	The current RUC of the appellant, if they have one. [Text Box]
SCMO Received:	The date that NAMARA received the supplemental CMO. [Date Field]
Confinement:	There was long term confinement in this case. [Drop Down Box]
Location:	The location of the long term confinement facility that the appellant is being held at. [Drop Down Box] (Confinement must say Yes)
Est. Release Date:	The estimated release date of the appellant from confinement calculated by NAMARA. [Date Field] (Confinement must say Yes)
Est. Supervised Release Date:	The estimated supervised release date of the appellant from confinement calculated by NAMARA. [Date Field] (Confinement must say Yes)

Remands: The Remand section is currently under construction. When completed this section will track all remanded cases and mandated cases from NMCCA through the appellate issues for remand/mandate.

Finish File: The finish file section is where NAMARA completes final action on the appellate review in the case. There are three different ways to complete a case depending on what documentation is received for the case.



CMS Field Name

Description

SCMO Received: The date that NAMARA received the supplemental CMO. [Date Field] (Method of Finish File must say SCMO) (Required Field)

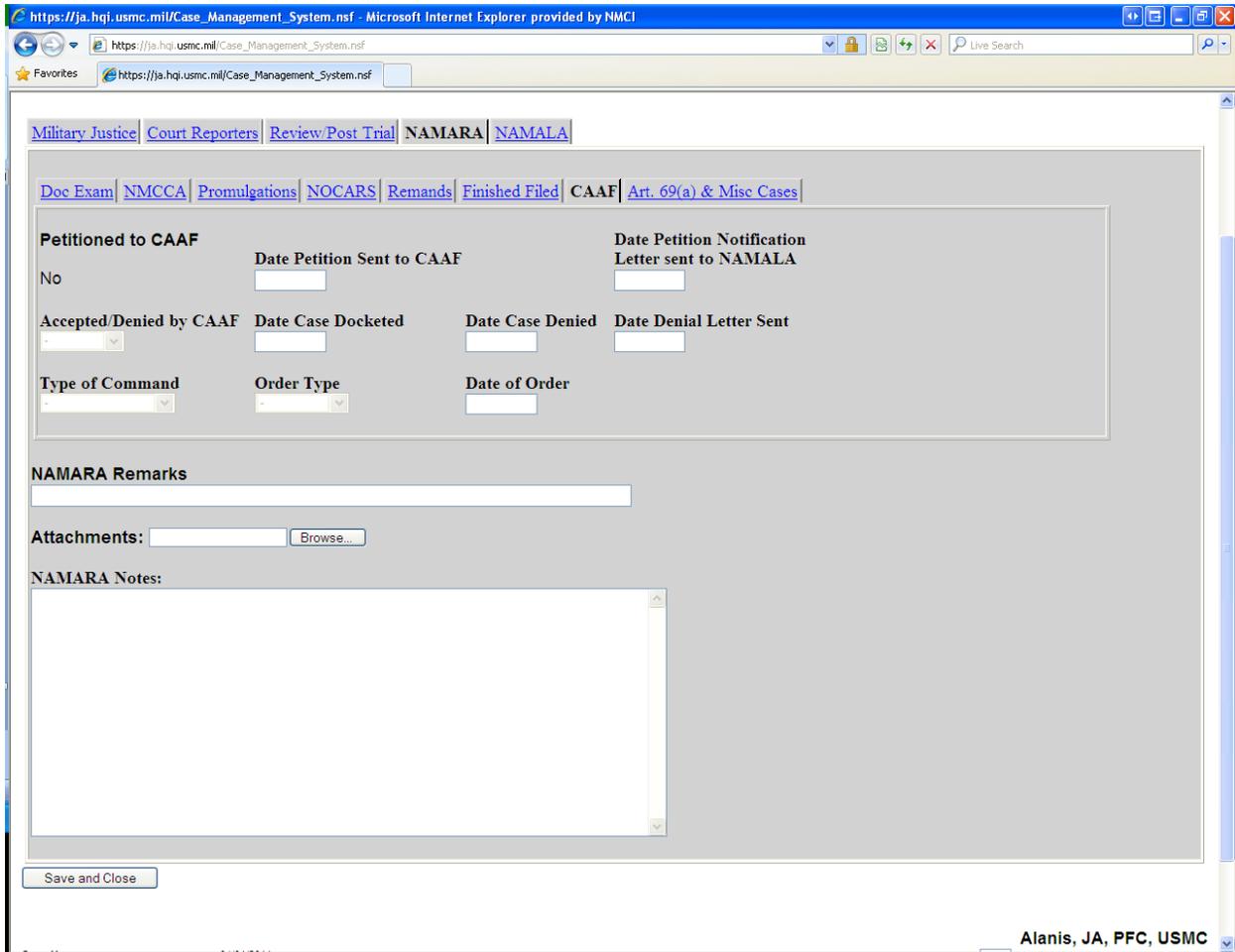
SCMO Signed: The date that the supplemental CMO was signed. [Date Field] (SCMO Received must have date) (Required Field)

SCMO Sent to Unit: The date that the supplemental CMO was sent to the unit to close out their local case files. [Date Field] (SCMO Received must have date) (Required Field)

DD-214 Received: The date that NAMARA received the DD-214. [Date Field] (Method of Finish File must say DD-214) (Required Field)

- DD-214 Signed: The date that the DD-214 was signed discharging the appellant from the service. [Date Field] (DD-214 Received must have date) (Required Field)
- MCTFS Received: The date that NAMARA received the MCTFS print out confirming the appellant as discharged from the service. [Date Field] (Method of Finish File must say MCTFS) (Required Field)
- Date of Loss: The date that is displayed on the MCTFS print out that shows the appellant is discharged from the service. [Date Field] (MCTFS Received must have date) (Required Field)
- Finish Case Filed: The date that NAMARA completes appellate review and close out the case file. [Date Field] (SCMO Received, DD-214 Received, or MCTFS Received must have date)(Required Field)

CAAF: The finish file section is where NAMARA completes final action on the appellate review in the case. There are three different ways to complete a case depending on what documentation is received for the case.



<u>CMS Field Name</u>	<u>Description</u>
-----------------------	--------------------

Petitioned to CAAF:	The case was petitioned to the Court of Appeals for the Armed Forces. [Drop Down Box] (This will open the CAAF Tab)
---------------------	---

Date Petition Sent to CAAF:	The date the petition for further appellate review was sent to CAAF. [Date Field] (Petitioned to CAAF must say Yes) (Required Field)
-----------------------------	--

Date Petition Notification Letter Sent to NAMALA:	The date the notification letter for further appellate review was sent to NAMALA. [Date Field] (Date Petitioned Sent to CAAF must have date) (Required Field)
---	---

Accepted/Denied	The request for further appellate review was accepted of denied by
-----------------	--

By CAAF: CAAF. [Drop Down Box] (Date Petitioned Sent to CAAF must have date) (Required Field)

Date Case Docketed: The date the case is docketed by CAAF for further appellate review. [Date Field] (Accepted/Denied by CAAF must say Accepted) (Required Field)

Date Case Denied: The date the case was denied by CAAF for further appellate review. [Date Field] (Accepted/Denied by CAAF must say Denied) (Required Field)

Date Denial Letter Sent: The date the letter denying further appellate review by CAAF was sent to the appellant. [Date Field] (Date Case Denied must date) (Required Field)

Type of Command: The command that CAAF sent the order to for action. [Drop Down Box] (Date Case Docketed must have date) (Required Field)

Order Type: The type of order that CAAF delivers in the case for action. [Drop Down Box] (Date Case Docketed must have date) (Required Field)

Date of Order: The date that CAAF issues its order for action in the case. [Date Field] (Date Case Docketed must have date) (Required Field)

Art. 69(a) & Misc Cases: The Art. 69(a) and miscellaneous cases section is where NAMARA tracks and completes cases that they receive that do not require appellate review through Article 66. This section includes Article 69(a) and (b) and all Article 64 cases that were mistakenly sent to NAMARA.

CMS Field Name

Description

Type of Review: The type of review that is required for the case. [Drop Down Box] (Required Field)

ROT Sent Date: The date the case was sent to NAMARA for JAG review. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

ROT Received Date: The date NAMARA received the case for JAG review. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

Mail Certification: The mail certification number for the case sent to NAMARA by the command. [Text Field] (Type of Review must be Art. 69(a))

ROT to Code 20: The date that the case was sent to Code 20 for JAG review. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

Review Complete: The date final JAG review was completed on the case. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

ROT to Code 40: The date Code 20 returned the completed case to Code 40 for finished file. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

Finished File: The date NAMARA finish filed the case. [Date Field] (Type of Review must be Art. 69(a)) (Required Field)

Relief Granted: The type of relief, if any, that was granted by the JAG in the case. [Drop Down Box] (Type of Review must be Art. 69(a)) (Required Field)

Type of Relief: The specific relief that was granted in the case by the JAG. [Text Field] (Type of Review must be Art. 69(a)) (Required Field)

Date Application for Art. 69(b): The date that the appellant requested review by the JAG of their case. [Date Field] (Type of Review must be Art. 69(b)) (Required Field)

ROT Received Date: The date that NAMARA received the case for JAG review. [Date Field] (Type of Review must be Art. 69(b)) (Required Field)

Finished File: The date the case was completed and filed. [Date Field] (Type of Review must be Art. 69(b)) (Required Field)

Application Returned to CA: The appellant's application was returned to the CA for relief and/or action. [Drop Down Box] (Type of Review must be Art. 69(b)) (Required Field)

ROT Returned to CA: The case file was returned to the CA for relief, action, and/or finish file. [Drop Down Box] (Type of Review must be Art. 69(b)) (Required Field)

Relief Granted: The type of relief, if any, that was granted by the JAG in the case. [Drop Down Box] (Type of Review must be Art. 69(b)) (Required Field)

Type of Relief: The specific relief that was granted in the case by the JAG. [Text Field] (Type of Review must be Art. 69(b)) (Required Field)

Ex Writ Received: The date NAMARA received the Ex Writ. [Date Field] (Type of Review must be Ex Writ) (Required Field)

Order Issued By: The appellate court that issued the Ex Writ order. [Drop Down Box] (Type of Review must be Ex Writ) (Required Field)

Ex Writ Disposed: The date the appellate court disposed of the Ex Writ. [Date Field] (Type of Review must be Ex Writ) (Required Field)

Attached Ordered: The Ex Writ order is attached to the case. [Drop Down Box] (Type of Review must be Ex Writ) (Required Field)

Date Received: The date NAMARA received the miscellaneous case from the command. These cases do not require appellate review but will be closed out by NAMARA with a Judge Advocate review. [Date Field] (Type of Review must be Misc Case) (Required Field)

Date Finish Filed: The date the case was completed and filed. [Date Field] (Type of Review must be Misc Case) (Required Field)

Art. 69(a) &
Misc Case Notes: Any notes that NAMARA has about the case. [Text Field]

Chapter 7

Navy and Marine Appellate Leave Activity

Introduction: The NAMALA section is where NAMALA tracks all cases that the Marines have been sent on appellate leave or are currently in the brig. This section also tracks the DD-214 for finish file purposes.

NAMALA Form:

CMS Field Name

Description

Disposition Date:	The date that the accused was sentenced in the case. [Calculated Field]
Date CAA Signed	The date the CA Action was signed by the Convening Authority. [Calculated Field]
Appellate	There was appellate leave and if the convening authority

Leave Approved: approved it. [Calculated Field]

Date Appellate
Leave Approved: The date the appellate leave was approved. [Calculated Field]

Moreno 3 Clock: The calculated number of days since the date the case was docketed. This (18 months) number is started by the case being docketed and ends on the date NMCCA gives its order or opinion. [Calculated Field]

Date Received Book: The date NAMALA received the SRB for the appellant. [Date Field] (Date Appellate Leave Approved must have date and/or Review Type must be Article 66) (Required Field)

Trouble Case: This shows whether the SRB had issues that prevented it from being accepted by NAMALA. [Drop Down Box] (Date Received Book must have date) (Required Field)

Trouble Case Issue: This shows the issue that caused the SRB to be a troubled case. [Drop Down Box] (Trouble Case must say Yes)

Date Command
Informed of Issue(s): The date that NAMALA informed the command that there were issues with the SRB. [Date Field] (Trouble Case must say Yes)

Date Command
Corrected Issue(s): The date NAMALA receives the documents that correct the issue with the SRB. [Date Field] (Date Command Informed of Issue must have date)

Days as
Troubled Case: The calculated number of days since NAMALA informed the command that the SRB had an issue. This number is started by the Date Command Informed of Issue and ends on the Date Command Corrected Issue. [Calculated Field]

Date Joined to
NAMALA Roles: The date that the appellant was joined to NAMALA roles. [Date Field] (Date Received Book must have date) (Required Field)

Date Prom Letter
Sent to NAMALA: The date the promulgation letter for further appellate review was sent to NAMALA. [Computed Field]

Date DD-214 Signed: The date NAMALA signs the DD-214 in the case. [Date Field] (Date Joined to NAMALA Roles must have date) (Required Field)

Date of Discharge: The date NAMALA runs the discharge in MCTFS. [Date Field] (Date DD-214 Signed must have date) (Required Field)

NAMALA Remarks: Remarks for the NAMALA section for the case. [Text Field]

Attachments: There were NAMALA attachments to be kept for the case.
[Upload Button]

NAMALA Notes: NAMALA Case Notes. [Rich Text Field]

Chapter 8

Advanced Search

The Advanced Search is the primary way to search for a single case or a group of cases based on the criteria you enter. With the Advanced Search, you will be able to find any case within your ability to search. The Advanced Search form has the same basic fields that the Military Justice Case form. A search may be conducted for a case by almost any field or group of fields that are relevant to that search. Once you hit the submit button, a standard report will be generated that shows basic information for the cases that meet the search criteria. The fields on this report were selected to provide a broad overview of a case. This report may not show the fields that you selected in your search. This does not mean that the cases shown do not meet your search criteria, but you may have to open the case to find the required data if it is not visible on the report.

Administrative Notes: Text fields are exact field matches. If you type in “Smith” it will find all “Smith” cases. If the case you are looking for is “Smith Jr.” this will not appear in your search. All data that you entered into the Advanced Search form will be used to create the search. The more data that you add to the Advanced Search form, the more narrowly tailored your search results will be.

https://ja.hqj.usmc.mil/Case_Management_System.nsf - Microsoft Internet Explorer provided by NMCI

https://ja.hqj.usmc.mil/Case_Management_System.nsf

Advanced Search

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[Accused Information](#) | [Case Information](#) | [Court Personnel](#) | [Preferral](#) | [Referral](#) | [Art. 32](#) | [PTA/SILT](#) | [Findings](#) | [Disposition](#)

Last Name	First Name	Service	Rank	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
SSN	MOS	AFABDD	EAS	Race
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="Pick Command"/>				
Site	Command	Unit	Sub Unit	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Pretrial Restraint:	<input type="text"/>	IHCA?	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Restraint Start Date	Restraint End Date	IHCA Date of Arrest	IHCA Date of Release	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
To	To	To	To	
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