

VICTIM / WITNESS ASSISTANCE PROGRAM



A collage of images related to corrections and aviation security. At the top left is the American Correctional Association (ACA) logo with "FOUNDED 1874". At the top right is the National Curriculum & Training Institute (NCTI) logo with "FOR SUCCESS". The central image is a large photograph of a brick building with a plane flying above it. Below this are smaller images: a white van labeled "Prisoner Transport Vehicle" and a jail cell labeled "Jail Cell". At the bottom center is a photograph of three people standing together. At the bottom left is the Transportation Security Administration (TSA) logo. At the bottom right is the Federal Aviation Administration (FAA) logo.

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AGENDA



- References
- VWAP Mission Statement
- CMC PSL Corrections Responsibilities
- Brig Responsibilities
- Quality Control
- Stats



REFERENCES

- Victim Witness Protection Act of 1982 – Establishes VWAP
- Victims of Crime Act of 1984 – DOJ funded/Victims have fund
- Crime Control Act of 1990 – Victims right to information about offenders
- NDAA 1994 – Mandates notification of inmate status changes
- 18 U.S.C. § 3771(a) “Justice for All Act of 2004” – most recent
- DoDD 1030.1 of April 13, 2004 “Victim and Witness Assistance”
- DoDI 1030.2 of June 4, 2004 “Victim and Witness Assistance Procedures”
- SECNAVINST 5800.11B “Victim and Witness Assistance Program”
- MCO P5800.16A (LEGADMINMAN) Chapter 6



PSL CORRECTIONS VWAP MISSION STATEMENT



DODI 1030.2, June 4, 2004

“Central Repository. A Military Service headquarters office designated by the Secretary for each Military Department to serve as a clearing-house of information on inmate status and to collect and report data on the delivery of victim and witness assistance including notification of inmate status changes.”



USMC Confinement Capabilities



<u>Brig</u>	Confinement Capabilities	
Camp Lejeune	Level I: Post Trial 1 Year	75 beds
Camp Pendleton	Level I: Post Trial 1 Year	100 beds
Yuma	Level I: Post Trial 30 days	10 beds
Okinawa	Level I: Post Trial 1 Year	120 beds
Iwakuni	Level I: Post Trial 30 days	5 beds



CMC PSL CORRECTIONS RESPONSIBILITIES



- Ensure a **properly completed** DD Form 2704 is received for every post-trial prisoner.
- Ensure that a victim and witness notification program is established in each brig.
 - VWAP procedures will apply to all prisoners regardless of service.
- The DD forms and adjunct files will be destroyed 2 years from the date the prisoner is released from confinement or parole, whichever is later.
- Ensure that the corrections database accurately reflects all prisoners enrolled in the notification program.
- Verify compliance with notification requirements prior to directing any prisoner transfer or transport.



CMC PSL CORRECTIONS RESPONSIBILITIES



- Review the notification program, and when appropriate, direct termination from the notification program of victims or witnesses that brig personnel are unable to contact after reasonable efforts.
 - For prisoners of other services, forward the request of termination to the appropriate service central repository.
- Inform brigs of any victim or witness requests received indicating a desire to be terminated from the notification program.
- Report via DD Form 2706, by 1 February, the total number of victims and witnesses to whom Marine Corps brig personnel provided notice of prisoner status changes via DD Form 2705, and a cumulative total (as of 31 December) of each service's prisoners for whom brigs must provide victim or witness notifications.



BRIG RESPONSIBILITIES



- Establish a Victim Witness Assistance Program for persons entered into the program through receipt of a DD 2704.
- Submit a monthly report to PSL Corrections concerning the status of service members confined in Marine Corps Brigs.
- Ensure every prisoner confined has a DD 2704 completed regardless if victims/witnesses elect to be part of the program.
- All brig staff are required to have annual VWAP familiarization training.



BRIG RESPONSIBILITIES



- VWAP file shall be maintained separately by the appointed VWAP Coordinator on all prisoners enrolled in the program.
 - DD 2704 Certification & Election
 - DD 2705 Notification of inmate status
 - Copies of correspondence
 - Record of telephone contacts

- Notify victims / witnesses:
 - Initial contact
 - Parole/Clemency hearing
 - Escape
 - Transfer
 - Release
 - Death
 - Emergency leave
 - ***Notifications are not limited to the above***



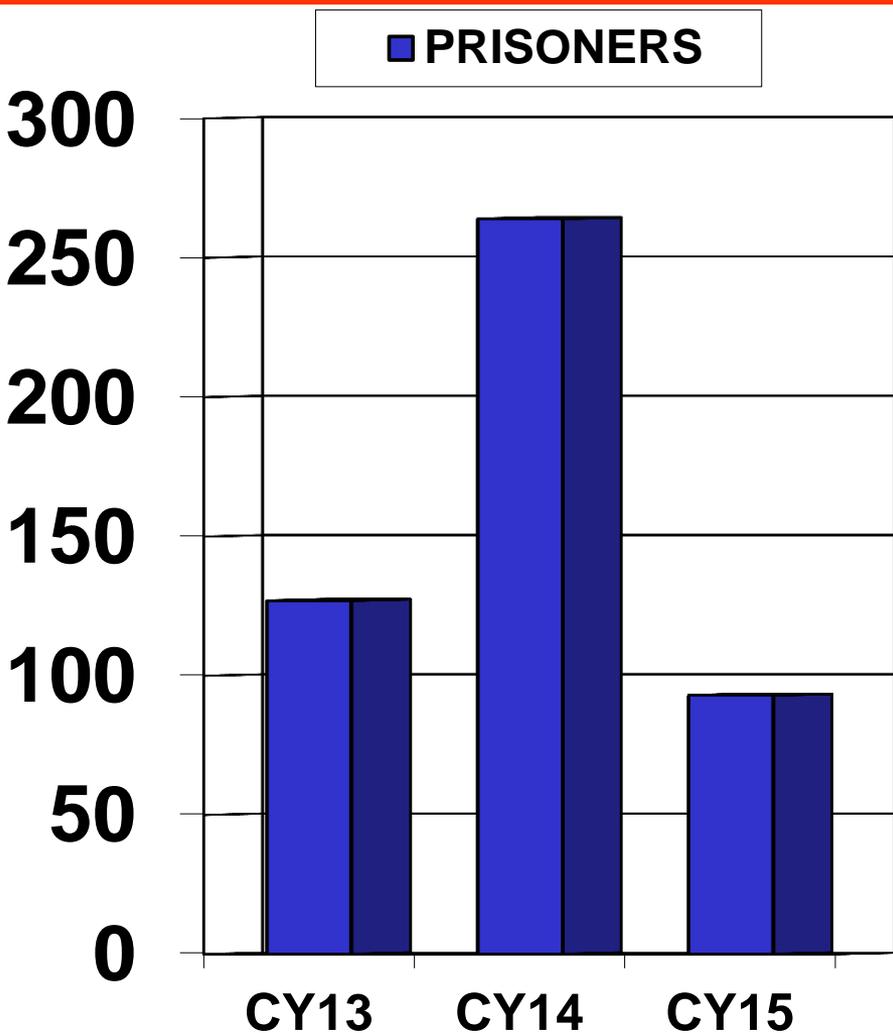
QUALITY CONTROL



- How does PSL Corrections ensure victims / witnesses are enrolled in the program, notifications are being made in a timely manner, and the Corrections Management Information System (CORMIS) is accurate?
 - Monthly Reports
 - » Helps PSL Corrections produce an accurate annual report.
 - CORMIS
 - » Error Reports
 - » Notifications
 - » V/W types
 - » Documentation



PRISONERS ENROLLED IN VWAP



CY 2013
Enrolled = 127

CY 2014
Enrolled = 97

CY 2015
Enrolled = 93



VICTIMS/WITNESSES ENROLLED IN PROGRAM



CY 2013

Victims = 134

Witnesses = 237

CY 2014

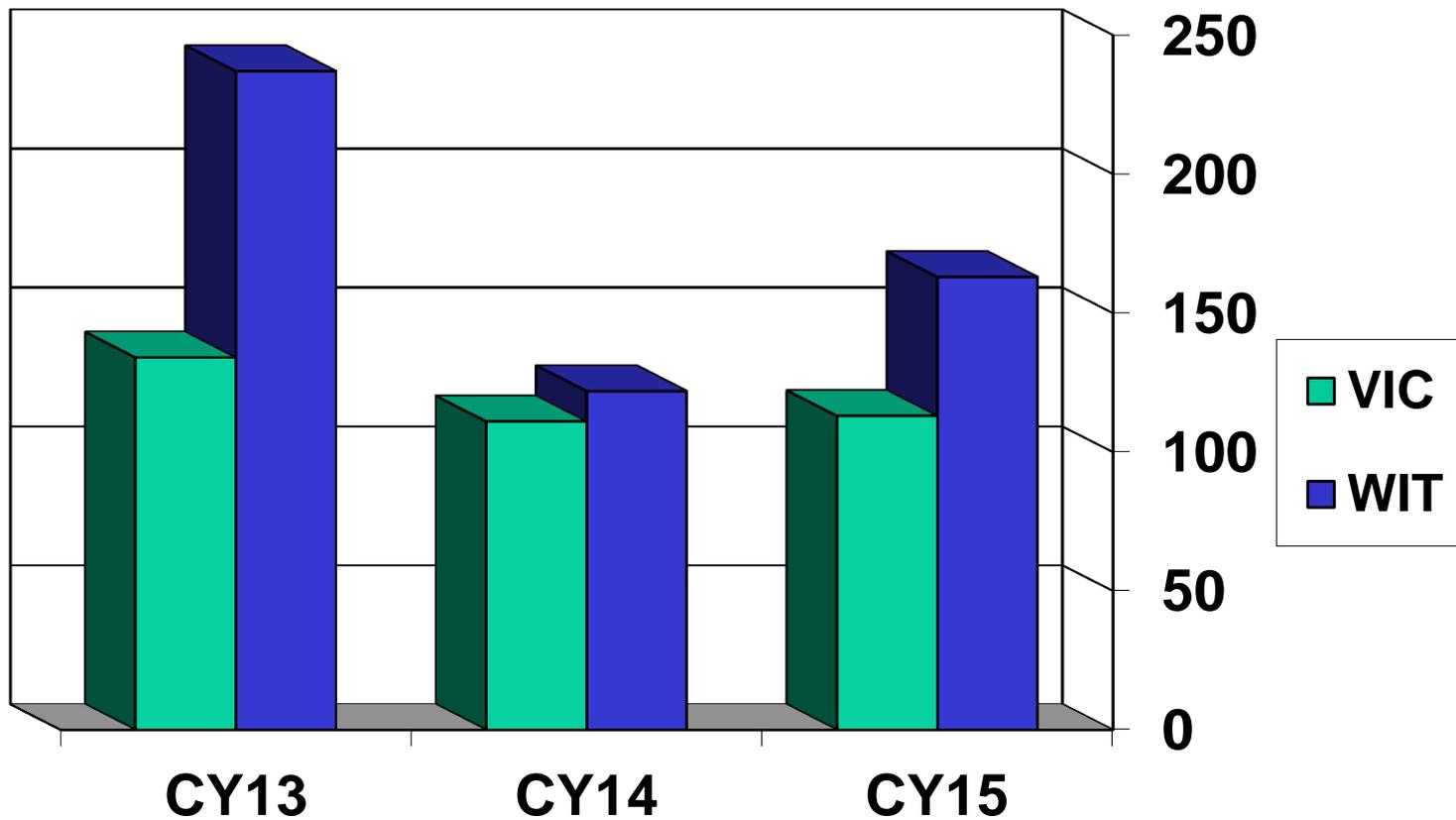
Victims = 111

Witnesses = 122

CY 2015

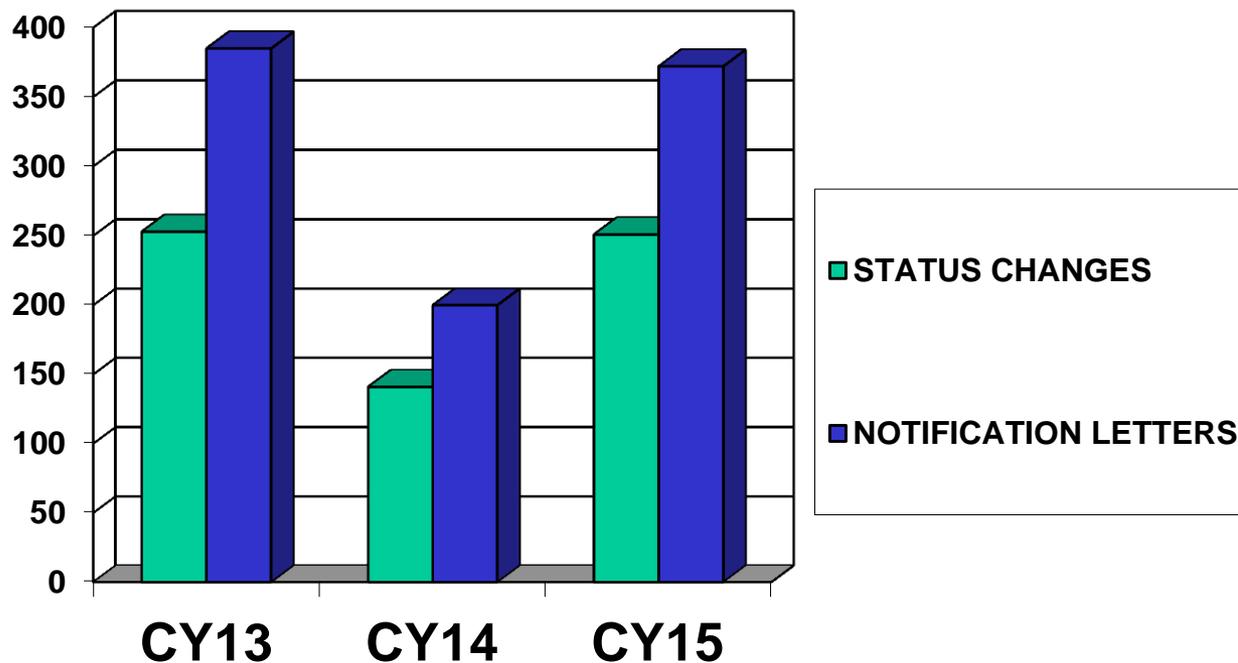
Victims = 113

Witnesses = 163





PRISONER STATUS CHANGES & NOTIFICATIONS



CY 2013

Status Changes = 253

Notification Letters = 385

CY 2014

Status Changes = 141

Notification Letters = 200

CY 2015

Status Changes = 251

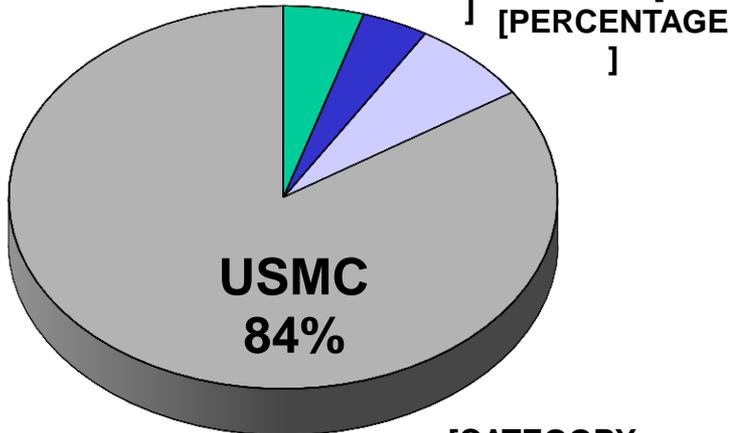
Notification Letters = 372



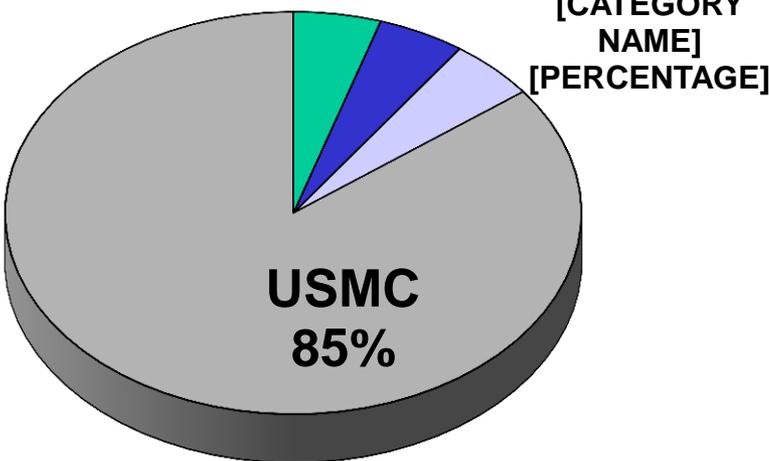
PERCENTAGE OF PRISONERS ENROLLED IN VWAP



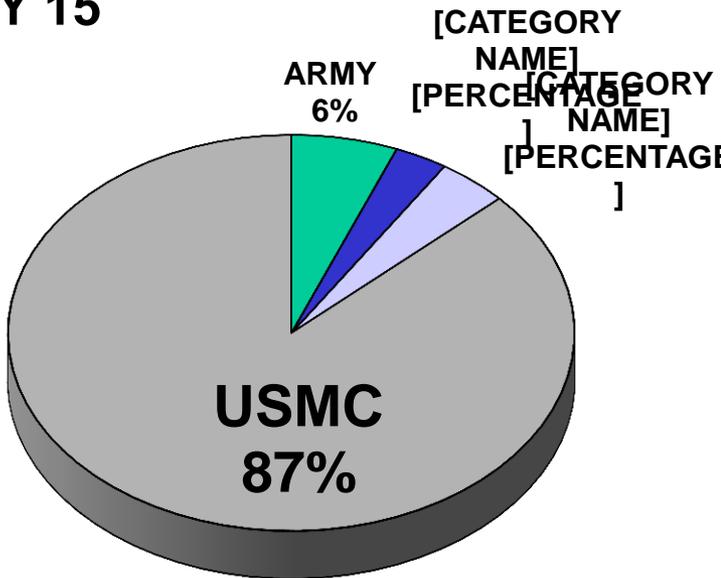
CY 13



CY 14



CY 15





HOW CAN YOU HELP?



- Continue to ensure complete and accurate DD Form 2704's:
 - Enables timely notifications to be made to victims and witnesses
 - Fulfills the purpose of the VWAP program

- Process for incomplete, incorrect, or undelivered DD 2704's:
 - Brig attempts to rectify discrepancies through trial counsel
 - Brig notifies CMC PSL Corrections of unresponsive actions
 - CMC PSL Corrections attempts to rectify through SJA
 - CMC PSL Corrections notifies CMC JA of unresponsive actions



PSL CORRECTIONS



QUESTIONS