

**UNCLASSIFIED/
SOLICITATION OF NOMINATIONS FOR THE CALENDAR YEAR/(CY)
2012 DEPARTMENT OF DEFENSE (DOD) COUNTERINTELLIGENCE
/(CI) AND HUMAN INTE**

Originator: CMC WASHINGTON DC I(UC)

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SUBJ/SOLICITATION OF NOMINATIONS FOR THE CALENDAR YEAR
/(CY) 2012 DEPARTMENT OF DEFENSE (DOD) COUNTERINTELLIGENCE
/(CI) AND HUMAN INTELLIGENCE (HUMINT) AWARDS PROGRAM//
REF/A/MSGID:MSG/DIA WASHINGTON DC/YMD:20130328//
AMPN/REF A IS DEFENSE INTELLIGENCE AGENCY MESSAGE ANNOUNCING THE
NOMINATION PROCESS FOR THE CY 2012 DOD CI AND HUMINT AWARDS PROGRAM
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GENTEXT/REMARKS/1. BACKGROUND. THIS MESSAGE SOLICITS NOMINATIONS FOR THE DOD CI AND HUMINT AWARDS FOR CALENDAR YEAR (CY) 2012. THESE AWARDS ARE INTENDED TO RECOGNIZE CI OR HUMINT INDIVIDUALS AND TEAMS FOR EXEMPLARY ACHIEVEMENT IN APPLYING, DEVELOPING, PROMOTING, EXPANDING, AND IMPROVING CI OR HUMINT SUPPORT TO THE DEPARTMENT OF DEFENSE AND THE NATION DURING CY 2012.

2. NOMINATION DEADLINE. ALL AWARD NOMINATIONS ARE DUE TO THE POC NO LATER THAN 20 MAY 2013.

3. AWARDS DESCRIPTION AND METHOD OF PRESENTATION. THE DOD CI AND HUMINT AWARDS ARE HONORARY, NON-MONETARY AWARDS IN THE FORM OF GLASS, PENTAGON-SHAPED TROPHIES. EACH TROPHY DISPLAYS THE WINNER'S NAME, UNIT OR ORGANIZATION, AWARD CATEGORY, AND THE YEAR OF RECEIPT. A CERTIFICATE ACCOMPANIES EACH TROPHY AND INCLUDES A BRIEF NARRATIVE OF THE ACHIEVEMENT FOR WHICH THE AWARD WAS GIVEN. FOR THE PAST FOUR YEARS, AWARD WINNERS WERE ACKNOWLEDGED AT AN AWARDS BANQUET HELD IN CONJUNCTION WITH THE DOD'S ANNUAL CI AND HUMINT CONFERENCE; HOWEVER, THE 2013 CI AND HUMINT CONFERENCE AND AWARDS CEREMONY HAVE BEEN CANCELLED DUE TO BUDGET CONSTRAINTS. THIS YEAR, THE AWARDS SELECTION PROCESS WILL REMAIN THE SAME BUT THE AWARDS WILL BE MAILED TO THE WINNERS' UNITS OR ORGANIZATIONS FOR PRESENTATION.

4. ELIGIBILITY. DOD CIVILIANS AND MILITARY PERSONNEL ASSIGNED OR

ATTACHED TO DOD CI (INCLUDING LAW ENFORCEMENT) OR HUMINT COMPONENTS OF THE MILITARY DEPARTMENTS, DEFENSE AGENCIES, OR COMBATANT COMMANDS (CCMD) ARE ELIGIBLE TO BE NOMINATED FOR THE DOD CI AND HUMINT AWARDS. UNIFORMED MARINE CORPS NOMINEES MUST BE IN COMPLIANCE WITH MARINE CORPS HEIGHT, WEIGHT, BODY FAT, AND PHYSICAL FITNESS STANDARDS AT THE TIME OF SUBMISSION.

5. NOMINATION PROCESS. NOMINATION PACKAGES MUST BE TYPED IN TIMES NEW ROMAN, 12-PITCH FONT, AND CLASSIFIED APPROPRIATELY. TEMPLATES FOR NOMINATIONS ARE AVAILABLE FROM THE POC. EACH NOMINATION PACKAGE MUST INCLUDE A NARRATIVE SUMMARY, A NOMINEE OR TEAM BIOGRAPHY, AND AN AWARD CITATION, AS FOLLOWS:

A. A NARRATIVE SUMMARY, NOT TO EXCEED THREE PAGES, DESCRIBING THE ACHIEVEMENT AND ITS IMPACT ON OR SIGNIFICANCE TO DOD AND MILITARY SERVICE, COMBATANT COMMAND, OR SUPPORTED AGENCY. THE NARRATIVE SUMMARY MUST LIST, IN ORDER: AWARD CATEGORY; NOMINEE NAME(S), MILITARY OCCUPATIONAL SPECIALITY (MOS) NAME AND NUMBER DESIGNATOR, AND RANK/GRADE (E.G., JOHN Q. DOE, CI/HUMINT SPECIALIST/0211, GUNNERY SERGEANT/E-7); NOMINEE'S ORGANIZATION, LOCATION AND POC; NOMINATING AUTHORITY AND POC (I.E., COMMANDING OFFICER). THE NARRATIVE SUMMARY MAY BE CLASSIFIED UP TO TOP SECRET/SENSITIVE COMPARTMENTED INFORMATION; CLASSIFIED NOMINATIONS FOR PREVIOUS YEARS HAVE FARED BETTER THAN UNCLASSIFIED NOMINATIONS.

B. A BIOGRAPHY OF THE NOMINEE OR A TEAM HISTORY (FOR TEAM AWARDS). ALL BIOGRAPHIES MUST BE UNCLASSIFIED.

(1) FORMAT FOR INDIVIDUAL BIOGRAPHY. INDIVIDUAL BIOGRAPHIES MUST BE NO MORE THAN ONE PAGE AND MUST REFER TO THE NOMINEE IN THE THIRD PERSON. THE FIRST PARAGRAPH SHOULD INCLUDE THE NOMINEE'S PERSONAL INFORMATION (PLACE OF BIRTH AND HOME OF RECORD, HIGH SCHOOL AND LOCATION, COLLEGE OR UNIVERSITY AND LOCATION AS WELL AS DEGREE, NAME OF SPOUSE AND CHILDREN, AND CURRENT RESIDENTIAL INFORMATION). THE SECOND PARAGRAPH SHOULD INCLUDE THE NOMINEE'S PROFESSIONAL INFORMATION (BRANCH OF SERVICE, CAREER FIELD AND DISCIPLINE, DOD CI OR HUMINT RELATED EDUCATION INFORMATION, AND PREVIOUS DOD CI OR HUMINT AWARDS). THE THIRD PARAGRAPH SHOULD INCLUDE THE NOMINEE'S CAREER INFORMATION (DUTY TITLE; UNIT AND LOCATION, AS REQUIRED, FOR EACH JOB POSITION OR ORGANIZATION, ENDING WITH CURRENT INFORMATION AND DESCRIPTION OF RESPONSIBILITIES AT DUTY STATION DURING THE TIMEFRAME OF THE AWARD NOMINATION).

(2) FORMAT FOR TEAM BIOGRAPHY. TEAM BIOGRAPHIES SHOULD DESCRIBE THE TEAM HISTORY AND INCLUDE YEAR AND REASON FOR ESTABLISHMENT; OPERATIONAL AND ADMINISTRATIVE CONTROL AGENCIES; AND ANY OTHER PERTINENT INFORMATION ABOUT THE TEAM AND ITS MEMBERS INCLUDING, BUT NOT LIMITED TO, A LIST OF TEAM MEMBERS (GOVERNMENT TEAM LEAD AND ALL OTHERS) WITH FULL NAME AND GRADE/RANK.

C. AWARD CITATION FOR USE IN DRAFTING AWARD CERTIFICATES AND OTHER APPROPRIATE PROGRAM DOCUMENTATION. AWARD CITATIONS MUST NOT EXCEED 10 LINES AND MUST BE UNCLASSIFIED.

D. A MEMORANDUM FROM THE NOMINATED INDIVIDUAL'S OR TEAM'S COMMANDING OFFICER TO THE DIRECTOR OF INTELLIGENCE ENDORSING THE NOMINATION. MULTIPLE NOMINATIONS FROM THE SAME COMMAND MAY BE SUBMITTED WITH A

SINGLE COMMANDING OFFICER ENDORSEMENT. EACH COMMAND MAY SUBMIT ONLY ONE NOMINATION PER AWARD CATEGORY.

6. AWARD NOMINATION AND SELECTION PROCESS.

A. UNIT COMMANDING OFFICERS MAY NOMINATE TO THE DIRECTOR OF INTELLIGENCE (DIRINT), HEADQUARTERS, U.S. MARINE CORPS, NO MORE THAN ONE INDIVIDUAL OR TEAM PER AWARD CATEGORY, AS LISTED IN PARAGRAPH 7.

B. THE DIRINT WILL SELECT ONE NOMINATION PER CATEGORY TO FORWARD TO THE DEFENSE INTELLIGENCE AGENCY (DIA) FOR CONSIDERATION FOR THE GIVEN AWARD CATEGORY. THE DIA AWARDS SELECTION PANEL WILL REVIEW NOMINATIONS FROM ALL ORGANIZATIONS AND SELECT ONE WINNER FOR EACH AWARD CATEGORY. THE SELECTION PANEL WILL BE COMPRISED OF COMMUNITY MEMBERS FROM THE UNDER SECRETARY OF DEFENSE FOR INTELLIGENCE (USD(I)), MILITARY SERVICES, AND DEFENSE AGENCIES.

C. RECOMMENDATIONS FOR AWARDS ARE BASED ON THE FOLLOWING FACTORS:

(1) SIGNIFICANCE OF THE ACHIEVEMENT TO DOD AND MILITARY SERVICE, CCMD, OR AGENCY SUPPORTED.

(2) RELATIVE DIFFICULTY AND COMPLEXITY OF THE ACHIEVEMENT.

(3) LEVEL OF IMAGINATION, RESOURCEFULNESS, OR INNOVATION EXHIBITED BY THE ACHIEVEMENT.

(4) PROFESSIONAL AND PERSONAL QUALITIES EXHIBITED BY THE NOMINEE.

7. AWARD CATEGORIES AND CRITERIA.

A. CI AWARDS.

(1) CI INVESTIGATIONS (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT RELATED TO CI PARTICIPATION IN A FORMAL INVESTIGATION RELATED TO ESPIONAGE, OTHER INTELLIGENCE ACTIVITIES, SABOTAGE, ASSASSINATIONS, OR INTERNATIONAL TERRORISM THAT HAS SIGNIFICANT IMPACT ON NATIONAL SECURITY.

(2) CI TECHNOLOGIES (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT RELATED TO CI ACTIVITIES THAT DEVELOP, PROMOTE, EXPAND, IMPROVE, OR EMPLOY THE APPLICATION OF INFORMATION TECHNOLOGIES OR OTHER SPECIALIZED TECHNOLOGIES IN SUPPORT OF DOD CI MISSIONS AND REQUIREMENTS.

(3) CI ANALYSIS AND PRODUCTION (INDIVIDUAL AND TEAM): REWARDS THE MOST SIGNIFICANT CONTRIBUTIONS TO USING OR ADVANCING INTELLIGENCE ANALYSIS AND PRODUCTION IN SUPPORT OF CI.

(4) CI TRAINING AND EDUCATION (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT RELATED TO TRAINING OR EDUCATING THE CI COMMUNITY.

(5) CI COLLECTION (INDIVIDUAL AND TEAM): REWARDS THE MOST SIGNIFICANT ACHIEVEMENTS IN CONDUCTING CI COLLECTIONS.

(6) OFFENSIVE CI OPERATIONS (INDIVIDUAL AND TEAM): REWARDS THE MOST SIGNIFICANT ACHIEVEMENTS IN CONDUCTING OFFENSIVE CI OPERATIONS.

(7) CI FUNCTIONAL SERVICES (INDIVIDUAL AND TEAM): RECOGNIZES EXEMPLARY ACHIEVEMENT FOR CI ACTIVITIES NOT MEETING ONE OF THE OTHER SPECIALIZED CATEGORIES (E.G., CI IN CYBERSPACE).

(8) TECHNICAL SURVEILLANCE COUNTERMEASURES (TSCM) (INDIVIDUAL AND TEAM): REWARDS THE MOST SIGNIFICANT ACHIEVEMENTS IN CONDUCTING TSCM ACTIVITIES.

(9) CREDIBILITY ASSESSMENT (INDIVIDUAL): REWARDS THE MOST SIGNIFICANT ACHIEVEMENTS IN CONDUCTING CREDIBILITY ASSESSMENT ACTIVITIES.

(10) JOHN F. O'HARA CI CAREER ACHIEVEMENT AWARD (INDIVIDUAL): RECOGNIZES SUSTAINED (AT LEAST 10 YEARS), SELFLESS SERVICE OF THE HIGHEST ORDER AND/OR EXTRAORDINARY AND LONG-LASTING CONTRIBUTIONS TO DOD CI AND THE UNITED STATES BY AN INDIVIDUAL IN A POSITION OF GREAT RESPONSIBILITY. AWARDED WHEN APPROPRIATE (USUALLY UPON RETIREMENT) AND ON A HIGHLY SELECTIVE BASIS.

B. HUMINT AWARDS.

(1) HUMINT COLLECTOR (CONTROLLED) (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT ANSWERING NATIONAL, THEATER, AND/OR MILITARY SERVICE INTELLIGENCE REQUIREMENTS THROUGH HUMINT COLLECTION OPERATIONS USING CONTROLLED HUMINT COLLECTION METHODOLOGY.

(2) HUMINT COLLECTOR (OVERT) (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT ANSWERING NATIONAL, THEATER, AND/OR MILITARY SERVICE INTELLIGENCE REQUIREMENTS THROUGH HUMINT COLLECTION OPERATIONS USING OVERT/MSO CATEGORY 3 METHODOLOGY.

(3) MILITARY ATTACHE (INDIVIDUAL AND USDAO): EXEMPLARY ACHIEVEMENT RELATED TO HUMINT COLLECTION OPERATIONS CONDUCTED BY AN ACCREDITED DEFENSE ATTACHE OFFICE (DAO) AND/OR MEMBER OF A DAO ANSWERING NATIONAL, CCMD, AND/OR MILITARY SERVICE INTELLIGENCE REQUIREMENTS.

(4) TRAINING AND EDUCATION (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT RELATED TO APPLICATION OF FORMAL, INSTITUTIONAL-LEVEL TRAINING AND/OR EDUCATIONAL SKILLS SUPPORTING DOD HUMINT PROFESSIONAL DEVELOPMENT, GOALS, AND OBJECTIVES.

(5) COLLECTION REQUIREMENTS/OPERATIONS MANAGER (INDIVIDUAL): EXEMPLARY ACHIEVEMENT IN DOD HUMINT COLLECTION REQUIREMENTS MANAGEMENT AND OR DOD HUMINT COLLECTION OPERATIONS MANAGEMENT WHILE IMPLEMENTING DOD HUMINT COMMUNITY APPROACHES TO ANSWER NATIONAL, CCMD, AND/OR MILITARY SERVICE INTELLIGENCE REQUIREMENTS.

(6) OPERATIONAL SUPPORT (INDIVIDUAL AND TEAM): EXEMPLARY ACHIEVEMENT RELATED TO SUPERIOR SUPPORT (ADMINISTRATIVE, LOGISTICAL, FISCAL, OR TECHNICAL) TO ANY HUMINT COLLECTION ACTIVITY.

(7) HUMINT CAREER ACHIEVEMENT AWARD (INDIVIDUAL): RECOGNIZES SUSTAINED (AT LEAST 10 YEARS), SELFLESS SERVICE OF THE HIGHEST ORDER AND/OR EXTRAORDINARY AND LONG-LASTING CONTRIBUTIONS TO DOD HUMINT AND THE UNITED STATES BY AN INDIVIDUAL IN A POSITION OF GREAT RESPONSIBILITY. AWARDED WHEN APPROPRIATE (USUALLY UPON RETIREMENT) AND ON A HIGHLY SELECTIVE BASIS.

8. FORWARD NOMINATIONS VIA THE APPROPRIATE EMAIL SYSTEM (BASED ON CLASSIFICATION) TO THE POC NO LATER THAN THE DEADLINE LISTED IN PARAGRAPH 2.//

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